



**VILLAGE OF SUFFERN  
BOARD OF TRUSTEES  
WORKSHOP MEETING MINUTES  
MONDAY, FEBRUARY 28, 2022**

**Present:** Michael F. Curley, Mayor  
Jo Meegan-Corrigan, Deputy Mayor  
Steven Alpert, Trustee  
Frank Hagen, Trustee  
Fred Sauberman, Trustee  
Terry Rice, Village Attorney  
Melissa B. Reimer, Village Clerk  
Michael A. Genito, Village Treasurer

**CALL TO ORDER:**

Mayor Curley called the meeting to order and led everyone in the Pledge of Allegiance and requested a moment of silence for veterans, first responders, individuals, families in need, as well as the people in Ukraine for their safety and security.

**UPCOMING MEETINGS:**

A Regular Meeting of the Village Board of Trustees will be held Monday, March 7, 2022.  
A Workshop Meeting of the Village Board of Trustees will be held March 28, 2022, at 7:00 P.M.  
A Regular Meeting of the Village Board of Trustees will be held April 4, 2022, at 7:00 P.M.

**DISCUSSION ITEMS:**

- 1. PUBLIC HEARING on March 7, 2022:**
- 2. 7:02 P.M. EXTEL COMMUNICATIONS - ZONE CHANGE REQUEST**
- 3. 7:03 P.M. 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**4. GRANTS:**

- a. Mr. Fred Rella, Grant Writer for the Village, explained the details of the Community Development Block Grant ("CDBG") process from the County of Rockland. A public hearing will be held on March 7, 2022. The project for CDBG for 2022 will be Parking Lot A repaving. Mr. Rella explained that the most that a municipality can apply for during a year is \$250,000 and the Village would have to put in 10%. Since the cost of asphalt has increased so drastically, that the drainage piece of the project was removed to keep the project within the \$200,000 limit. Mr. Rella acknowledge the CDBG Committee members and thanked them for their work.

**5. ATTORNEY:**

- a. Mr. Terry Rice, Village Attorney explained that several properties that have fairly involved zoning applications are coming before the Zoning Board of Appeals (ZBA) and Planning

Board soon. Mayor Curley added that the Brookfield property (previously Novartis) has submitted their plans to the Planning Board. He also stated that some items were incorrect, and Mr. Rice worked with the applicant to correct the items. The Village will have an outside Planner for these types of projects, which the applicant will establish an escrow account and the fees for the planner will be paid out of the escrow account – it does not get funded with taxpayer funds.

**6. FIRE DEPARTMENT:**

- a. Mr. Jeremy Kaufer, Fire Chief, shared that there is a new member in the Vol. Hose Co. 1: Katrene Delaney. He also stated that he submitted the Fire Department's Service Award Program preliminary report for the year 2021, which will be shared with the Board.

**7. POLICE DEPARTMENT:**

- a. Chief Andrew Loughlin shared some statistics. The Police Department is doing the Dare Snowtubing Trip at Campgaw Mountain. The trip is open to the entire fifth grade of RP Connor School. Dare Hockey (Spring Season) is open for registration. The PD is canvassing and conducting interviews for a new Police Officer. The PD is in the early stages of doing a Community Survey. The new annual survey will include general level of service provided, satisfaction with public safety in Suffern, any interaction the public has had with members of the Department, and any areas the public sees as areas for improvement. The survey will be free and electronically implemented.

**8. CULTURE AND RECREATION:**

- a. Ms. Cathy Mills, Recreation Coordinator, discussed the calendar of events for the next calendar year and asked the Board to review it.

**9. DEPARTMENT OF PUBLIC WORKS:**

- a. Mr. Charles Sawicki, Superintendent of Public Works, explained to the Board the need for a wastewater treatment plant (WWTP) Lift and Go Container made of stainless steel. The container would replace a dump truck currently being used to transport waste sludge from the WWTP. The Village would be able to utilize the Wastewater Treatment Plant Upgrade Project funds to purchase this equipment. The price of the container is \$46,000. Mr. Sawicki also discussed filling a vacant laborer position for the Street and Refuge Department. This position is currently in the budget.
- b. Mr. Sawicki requested the following resolutions:
- c. Extend the agreement with Donato Marangi Inc. for refuse and recycling collection container service for the condominiums and cooperative apartments,
- d. Solicit formal bids for Water Department chemicals,
- e. Authorizing payment of Application No. 6 to Pitingaro & Doetsch Consulting Engineers for Project 2021-006 GOSR NYCR 0256 Backup Power for Critical Facilities
- f. Authorizing payment of Application No. 6 to Pitingaro & Doetsch Consulting Engineers for Project 2021-005 GOSR NYCR 0255 Hardening of Water Treatment Plant,
- g. Authorizing payment of application No.1 to Tam Enterprises, Inc. for Project 2021-005 GOSR NYCR 0255 Hardening of Water Treatment Plant,
- h. Authorizing payment of application No. 1 of Mehl Electric Company for Project 2021-005 GOSR NYCR 0255 Hardening of Water Treatment Plant,

- i. Authorizing payment of application No. 1 to Hush Maintenance Corp. for Project 2021-006 GOSR NYCR 0256 Backup Power for Critical Facilities,
- j. Authorizing change order No. 1 to Mehl Electric Company for Project 2019-007 Wastewater Treatment Plant Upgrades Project Contract 1E,
- k. Authorizing change order No. 1 for Tam Enterprises, Inc. for the Asbestos Abatement for Project 2021-005 GOSR NYCR 0255 Hardening of Water Treatment Plant.

**10. TREASURER:**

- a. Michael A. Genito, Village Treasurer, requested the following resolutions:
- b. Authorizing a transfer funds from Contingent Account to Building Services to provide funds for the replacement of air conditioning in the Police Department,
- c. Amend 2021-2022 General Fund Budget for Justice Court Consultant,
- d. Authorizing Mayor Curley to sign a contract for Auditing Services FYE 2022-2023-2024.

**8. TRUSTEES:**

- a. Trustee Corrigan discussed the third-grade class project from RP Connor. Trustee Sauberman thanked Mayor Curley for putting together the fundraiser for the Ukrainian Refugees.

**9. MAYOR:**

- a. Mayor Curley discussed the Ukrainian Refugee Fundraiser scheduled for Sunday, March 6, 2022, from 12 P.M. to 4 P.M. He stated that it is not political, but a humanity statement. Mayor Curley discussed an idea regarding a barbeque competition. He also stated that he is looking to start a Farmers' Market in downtown Suffern. The mayor also discussed a conversation he had with attorney Brian Sichol. Mr. Sichol would like to build some apartments/condos property that he owns. The mayor reiterated that the Village is in demand of rateables, but is also cognizant of responsible building. The key to downtown building is to ensure sufficient parking. Mayor Curley told the Board that Mr. Sichol would need a zone change and that would be a board decision. The mayor would like a plan to review with the Board before even considering it being incorporated into the comprehensive plan.

Resolutions will be presented for the following:

Approval of January 31, 2022, Board of Trustees Workshop Meeting Minutes,

Approval of February 7, 2022, Board of Trustees Meeting Minutes,

Approval of February 11, 2022, Board of Trustees Special Meeting Minutes.

**10. ADJOURNMENT:**

A motion to adjourn the meeting at 7:46 p.m. was made by Trustee Corrigan, seconded by Trustee Sauberman, and passed unanimously by the Board.

Respectfully submitted,

Melissa B. Reimer, CPA  
Village Clerk