

**VILLAGE BOARD WORKSHOP AGENDA
TUESDAY, FEBRUARY 27, 2018 - 7:00 P.M.**

Pledge of Allegiance

Moment of Silence

Special Recognition – Suffern Police Officer Simurra Currently Serving Active Duty

1. UPCOMING MEETINGS:

- a. Village Board Meeting – Monday, March 5, 2018 at 7:00 p.m.
- b. Village Board Workshop – Tuesday, March 27, 2018 at 7:00 p.m.
- c. Village Board Meeting – Monday, April 2, 2018 at 7:00 p.m.

2. PUBLIC HEARING - scheduled for March 5, 2018, at 7:05 p.m. to discuss amending Village Code, Chapter 261-2C – Additional Water Rate Provisions to increase the surcharge amount paid by customers who have declined to provide access for the installation of meter interface units

3. FIRE DEPARTMENT:

- a. Update
- b. Suffern Fire Department Service Award Program

4. POLICE DEPARTMENT:

- a. Update
- b. Request to appoint Nicholas Careswell to the position of Police Officer full time upon clearance from Rockland County Department of Personnel
- c. Request to send Police Officer Abby Adams to “Officer Survival Tactics” class in Oriskany, New York March 14 – 16 at no cost to the Village
- d. Technology Update

5. CULTURE AND RECREATION:

- a. Update
- b. Suffern Newsletter Update
 - i. Departmental Contributions due by February 28, 2018
- c. Discussion – Musical Director for Clifford Theater
- d. Follow Up Meeting with Suffern Little League to be Scheduled
 - i. Updates to Athletic Field Request Application

6. VILLAGE CLERK:

- a. Request to establish a Parking Permit Category, Merchant Commercial Parking with Overnight Privileges, Parking Lot D, on a Month-to-Month Basis through May 31, 2018
- b. Request to establish a Parking Permit Category, Non-Resident Vehicle Parking with Overnight Privileges, Parking Lot D, on a Month-to-Month, First Come/First Serve Basis through May 31, 2018
- c. Administrative Special Permit Use Application Process Development
- d. Parking Department Office Transition Project

7. **DEPARTMENT OF PUBLIC WORKS:**

- a. Update -Digester Boiler Replacement Project/Rental of Temporary Boiler
- b. Update - Arold Construction WWTP drain pipe evaluation
- c. Update - Plug Flow Modification Project
- d. Grant Funding Update for WWTP Projects
- e. Update - Phase 2 Sanitary Sewer Abatement Project – Sewer Main Inspections February 20 – February 27
- f. Update – Environmental Clearance for Wayne Avenue NYS DOT Resurfacing Project
- g. NYS Department of Transportation Snow and Ice Agreement
- h. Water Department Chemicals
- i. Update – New Equipment – Good Samaritan Hospital
- j. Request to send DPW employees to the annual 811 Training – Rockland Community College – March 15

8. **TREASURER:**

- a. Paychex to provide Village Payroll Staff 2018 HR/Payroll Training, Wednesday February 28 at 10:00 a.m.
- b. Update – SmartWatt Program
- c. Update – Deferred Compensation Plan Tabulation of Key Item Responses
- d. Discussion – Records Retention and Records Storage

9. **VILLAGE ATTORNEY/ASSISTANT VILLAGE ATTORNEY:**

- a. Discussion - Intermunicipal Agreement between the Village of Suffern and the Village of Airmont for motor vehicle repairs performed by the Village of Suffern
- b. Update – Administrative Special Use Permit Application Process/Guidelines
- c. Little League Field Agreement Update
- d. Update Suffern/Atlice Franchise Agreement

10. **TRUSTEES:**

- a. Update

11. **MAYOR:**

- a. Update - GOSR Meeting - Tuesday, February 27 at 11 a.m.
- b. Resolution to appoint Anne Rizzo to the permanent position of Assistant Court Clerk effective February 2, 2018.
- c. Update -Parking Department Camera System Transfer Project
- d. West Point Telecommunications Project – Cadette visit scheduled for March 1st 9:00 a.m. to 12:00 p.m.
- e. NJT Rail Lot Improvement Meeting February 28 at 11:00 a.m.
- f. Timesheets for designated appointed officials to be submitted to NYS Retirement System
- g. Safety Coordinator Designation – PERMA
- h. Discussion - Ethics Board development

12. **ADJOURNMENT:**