

**Village of Suffern
Public Hearing and
Special Board Meeting
May 10, 2017
12:00 p.m.**

A Public Hearing was held to present the Annual NYS DEC MS4 Report.

Present: **Edward Markunas, Mayor**
 Frank Hagen, Trustee
 Moira Hertzman, Trustee
 Dan Kraushaar, Village Attorney
 Virginia Menschner, Village Clerk
 Amy Paffenroth, Deputy Village Clerk

Absent: **Joseph Russo, Trustee**
 Henry Sussman, Trustee

CALL TO ORDER:

Mayor Markunas called the Public Hearing to order at 12:20 p.m., leading the Pledge of Allegiance and a Moment of Silence in honor of our service men and women.

Summary of the NYSDEC Annual MS4 Report

Charles Sawicki provided a summary of the NYSDEC annual reporting requirements. Small municipal storm water sewer systems (MS4s) that are located within the boundaries of a Census Bureau defined "urbanized area" are regulated under EPA's Phase II Storm Water Rule. This requires MS4s to develop a storm water management program that will reduce the amount of pollutants carried by storm water during storm events to waterbodies to the maximum extent practicable. The goal of the program is to improve water quality and recreational use of waterways. MS4 storm water programs have six elements called minimum control measures that when implemented together, are expected to result in a reduction of pollutants discharged into waterbodies. Discharges from Municipal Separate Storm Sewer Systems (MS4s) areas must be authorized in accordance with a permit for storm water discharges from MS4s.

An annual report is submitted by the Village of Suffern to the NYS Department of Environmental Conservation (DEC) June 1st of every year. The six elements that are included in reporting include: 1. Public Education and Outreach, includes the distribution of educational materials and outreach activities that inform the public about the impacts of polluted storm water runoff can have on water quality; 2. Public Participation/Involvement, provides opportunities for citizens to participate in the development, implementation, review and revision of the storm water management program. This includes the Village of Suffern publicizing public hearings and encouraging citizens participate in the storm water management program process. 3. Illicit Discharge Detection and Elimination requires the Village of Suffern to develop, implement and enforce a plan to detect and eliminate illicit discharges. This includes developing and maintaining

a map of outfall locations and their receiving waterbodies, mapping the storm sewer shed, prohibit illicit discharges through laws or ordinances, and inform the public about the hazards associated with illegal discharges and the improper disposal of waste; 4. Construction Site Runoff Control, requires the development, implementation and enforcement of an erosion and sediment control program by the Village of Suffern for construction activities that disturb greater than or equal to one acre of land; 5. Post-construction Runoff Control, requires the Village of Suffern to develop, implement and enforce a plan that addresses storm water runoff from new development and redevelopment projects and incorporates enforceable mechanisms. Applicable controls could include preventative actions such as protecting sensitive areas, or the use of structural controls such as grassed swales or porous pavement. 6. Pollution Prevention/Good Housekeeping requires the Village of Suffern to develop and implement a program to prevent or reduce pollutant runoff from municipal operations. The program must include municipal staff training on pollution prevention measures and activities to reduce the amount of pollutants in Storm water including regular street sweeping, reduce the use of pesticides or street salt, or frequent cleaning of catch-basins.

The Village of Suffern is part of the Storm Water Consortium of Rockland County. The Storm Water Consortium partners with the Cornell Cooperative Extension (CEE) to MS4 Storm Water Management Program training and education.

The Public Hearing was closed and additional agenda items were covered as follows:

OFFICE OF THE MAYOR:

RESOLUTION AUTHORIZING THE VILLAGE BOARD TO ACCEPT THE NYSDEC ANNUAL MS4 REPORT

The Village of Suffern is required to file an Annual NYSDEC MS4 Report which was completed by the Director of Public Works for the year ending March, 2017. The Village Board of the Village of Suffern accepted the Annual NYSDEC MS4 Report for the year ending March 31, 2017. A motion to accept the foregoing resolution was made by Trustee Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH BARBARA COTTIERS

The Suffern Village Board approved the hiring of Barbara Cottiers as a Consultant in the Treasurer's Department at its April 14, 2017, Special Board Meeting to be effective April 17, 2017. The said Consulting Agreement was for a period of one-month, renewable monthly upon approval of the Suffern Village Board. The Suffern Village Board authorized the continuation of said Agreement for a period of one-month. A motion to accept the foregoing resolution was made by Trustee Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH KATHY VAN SICKLE

The Suffern Village Board approved the hiring of Kathy Van Sickle as a Consultant in the Village Clerk's Office at its April 14, 2017, Special Board Meeting to be effective April 17, 2017. The said Consulting Agreement was for a period of one-month, renewable monthly upon approval of the Suffern Village Board. The Suffern Village Board authorized the continuation of said Agreement for a period of one-month.

A motion to accept the foregoing resolution was made by Trustee Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

RESOLUTION CREATING THE POSITION OF ASSISTANT COURT CLERK IN THE VILLAGE OF SUFFERN JUSTICE COURT

The Rockland County Department of Personnel has a competitive class position of Assistant Court Clerk. The Justice Court Clerk has conveyed that she is in need of an Assistant Court Clerk and the Village has not yet created such position. Therefore, the Board of Trustees of the Village of Suffern authorized creating the position of Assistant Court Clerk in the Village of Suffern, subject to approval by Rockland County Department of Personnel. A motion to accept the foregoing resolution was made by Trustee Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 FOR WORK TO BE DONE AT 104 LAFAYETTE AVENUE

The following additional work is to be performed by GCC Contracting Group at 104 Lafayette Avenue: a) Repair approximately 39 square feet above east facing windows - \$900, b) Replace a piece of soffit as noted on revised drawings - \$860, c) Caulking and backer rod at building edge at sidewalk – approximately 30 linear feet - \$750, d) Replace all awning frames - \$4,400.

The Board of Trustees of the Village of Suffern authorized the Mayor to sign Change Order No. 1 in the amount of \$6,650 for work to be performed at 104 Lafayette Avenue, Suffern, New York. Based on the Agreement to participate in the Village of Suffern Façade Program – Sign & Awnings Installations, the Village of Suffern will be responsible for payment of 90% (\$5,985) and the property owner will be responsible for 10 % (\$665). A motion to accept the foregoing resolution was made by Trustee Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT FOR THE LEASING OF TWO POLICE VEHICLES

The Village Board authorized the Mayor to sign the agreement for the leasing of two police vehicles, with such lease commencing June 1, 2017, with the funds to be deducted from the Police equipment line of the 2017-2018 budget. A motion to accept the foregoing resolution was made by Trustee Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GARDALL COMPACT SAFE BY THE SUFFERN POLICE DEPARTMENT FROM UTICA NATIONAL INSURANCE GROUP

The Board of Trustees authorized the acceptance of a Gardall compact safe by the Police Department from Utica National Insurance Group of Binghamton, New York. A motion to accept the foregoing resolution was made by Trustee Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A DEPUTY VILLAGE CLERK POSITION FOR THE VILLAGE CLERK'S OFFICE

As per the provisions outlined previously in Resolutions 54 and 73 of 2017, the Village Board of the Village of Suffern authorized the establishment of a full-time Deputy Village Clerk position which was signed by the Commissioner of Rockland County Personnel effective May 2, 2017, for the Village Clerk's Office, Nunc Pro Tunc. A motion to accept the foregoing resolution was made by Trustee Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board.

ADJOURNMENT:

The Mayor requested a motion to adjourn the meeting at 12:55 p.m. A motion to close the meeting was made by Trustee Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board.