

**Village of Suffern
Special Board Meeting
June 15, 2017
11:00 am.**

A Special Meeting was held to discuss the Change Order No. 2 for the Façade Program.

Present: **Edward Markunas, Mayor**
 Frank Hagen, Trustee
 Dan Kraushaar, Village Attorney
 Virginia Menschner, Village Clerk
 Amy Paffenroth, Deputy Village Clerk
 Henry Sussman, Trustee

Absent: **Moira Hertzman, Trustee**
 Joseph Russo, Trustee

CALL TO ORDER:

Mayor Markunas called the Special Meeting to order at 11:15 a.m.

CHANGE ORDER NO. 2 FOR WORK TO BE DONE AT 104 LAFAYETTE

Contracts that were entered into as part of the Façade Program limit the expense for each project to \$50,000 total including grant funding. Anything above \$50,000 must be paid for at 100% by the property owner. An analysis of the total expenditures for the 104 Lafayette project have not yet been completed. Therefore, it is recommended that the resolution authorizing change order No. 2 for work to be at 104 Lafayette be limited as noted above with a signatory by the property owner indicating responsibility for any expenditure above \$50,000. Even if the project doesn't exceed \$50,000, it is recommended that the Village receive the owner's 10% contribution upfront in compliance with the provisions of the original document.

RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 2 FOR WORK TO BE DONE AT 104 LAFAYETTE AVENUE

Resolution No. 79 of 2017, authorized the Mayor to sign Change Order No. 1, dated May 4, 2017, for work to be done at 104 Lafayette Avenue, Suffern, New York, in the amount of \$6,650 was adopted May 10, 2017 by the Board of Trustees. GCC Contracting Group has submitted an additional Change Order No. 2, dated May 11, 2017, in the Amount of \$4,800. The following additional work is to be performed by GCC Contracting Group at 104 Lafayette Avenue:

- a) Remove caulking around windows and install new caulking to match existing; newly installed caulking shall be installed backer rod approx. 150 LF - \$1,950.00.
- b) Remove and install new molding around 2 windows - \$1,200.00.
- c) Remove and replace damaged areas of soffit around the exterior of the building approx. 60 LF - \$1,650.

The Board of Trustees of the Village of Suffern authorizes the Mayor to sign Change Order No. 2 in the amount of \$4,800 for work to be performed at 104 Lafayette Avenue, Suffern, New York. Based on the Agreement to participate in the Village of Suffern Façade Program – Sign & Awnings Installations, the Village of Suffern will be responsible for payment of 90% (\$4,320) and the property owner will be responsible for 10 % (\$480).

A motion to accept the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Hank Sussman, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH BARBARA COTTIERS JUNE 17, 2017 THROUGH JULY 14, 2017

The Board of Trustees approved the hiring of Barbara Cottiers as a Consultant in the Treasurer's Department at its April 14, 2017, Special Board Meeting to be effective April 17, 2017, with the Consulting Agreement for a period of one-month, renewable monthly upon approval of the Board of Trustees. On May 10, 2017, the Board of Trustees authorized the continuation of said Agreement through June 16, 2017. The Board of Trustees authorized the Mayor to sign the Consulting Agreement with Barbara Cottiers for an additional one-month period.

A motion to accept the foregoing resolution was made by Trustee Henry Sussman, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH KATHY VAN SICKLE JUNE 17, 2017 THROUGH JULY 14, 2017

The Board of Trustees approved the hiring of Kathy Van Sickle as a Consultant in the Village Clerk's Office at its April 14, 2017, Special Board Meeting to be effective April 17, 2017, with the Consulting Agreement for a period of one-month, renewable monthly upon approval of the Board of Trustees. On May 10, 2017, the Board of Trustees authorized the continuation of said Agreement through June 16, 2017. The Board of Trustees authorized the Mayor to sign the Consulting Agreement with Kathy Van Sickle for an additional one-month period.

A motion to accept the foregoing resolution was made by Trustee Henry Sussman, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

ADJOURNMENT:

The Mayor made a motion to close the meeting at 11:29 a.m. A motion to close the meeting was made by Trustee Frank Hagen, seconded by Trustee Frank Hagen, and passed unanimously by the Board.