

**Village of Suffern  
Village Board Meeting  
Monday, July 10, 2017 - 7:00 p.m.**

A Regular Village Board Meeting was held on Monday, July 10, 2017.

**Present:**       **Edward Markunas, Mayor**  
                  **Frank Hagen, Trustee**  
                  **Moira Hertzman, Trustee**  
                  **Dan Kraushaar, Village Attorney**  
                  **Virginia Menschner, Village Clerk**  
                  **Henry Sussman, Trustee**

**Absent:**       **Amy Paffenroth, Deputy Village Clerk**  
                  **Joseph Russo, Trustee**

**CALL TO ORDER:**

Mayor Markunas called the meeting to order at 7:05 p.m., leading the Pledge of Allegiance and a Moment of Silence in honor of our service men and women.

**UPCOMING MEETINGS:**

The dates were set for July meetings as follows: No workshop meeting will be held in July, the Regular Board Meeting will be held Monday, August 7, 2017 at 7:00 p.m.

**PUBLIC HEARING - LOCAL LAW AMENDING CHAPTER 266.62.1 OF THE CODE OF THE VILLAGE OF SUFFERN WITH REGARD TO EXPIRATION FOR SITE PLAN APPROVAL**

At 7:05 p.m. a Public Hearing was held to amend Chapter 266.62.1, Site Plan Expiration, of the Code of the Village of Suffern, with regard to expiration for site plan approval. Attorney Daniel Kraushaar explained the proposed amendments to Chapter 266.62.1 were to clarify once a site plan is approved by the Planning Board, how much time an applicant has to get a site plan signed and apply for a building permit. Secondly, to clarify once the site plan is signed and building commences, how much time the applicant has to complete the project as well as when an applicant is required to return to the Planning Board to reinstate a revoked site plan. Planning Board Attorney Robert Magrino reviewed the amendments and recommended changes as follows: "A Planning Board resolution which grants final site plan approval shall expire 180 days after the date of Planning Board resolution of approval unless the site plan map has been signed by the Planning Board Chairperson. Said time period may be extended for two periods of not more than 90 days each upon application to the Planning Board for such extension(s)." Attorney Kraushaar explained that the changes recommended by Attorney Magrino are material changes to what was presented to the public at this meeting. State law prohibits adoption of a local law that has a material change, until at the earliest, the next meeting for this type of action. A motion was made by Frank Hagen and seconded by Henry Sussman to declare a Type Two Action not requiring any further review under SEQ. The motion was passed unanimously by the Board. A

motion to continue the Public Hearing to amend Chapter 266.62.1, Site Plan Expiration, of the Code of the Village of Suffern on August 7, 2017 at 7:05 p.m. was made Frank Hagen, seconded by Henry Sussman, and passed unanimously by the Board.

**CULTURE AND RECREATION:**

A summary of events for the Month of May was provided by Cathy Mills. Clifford Theater rehearsals begin July 10, the Walk with the Mayor will be held July 12 with a Walking Loop beginning at 7 p.m., a Concert in the Park is July 13 at 7 p.m. featuring Reflections, Family Day at the Pool is July 16 with activities from 12 noon to 3 p.m., the Kids Pool Party is July 18 with entertainment by Magician Silly Willy at 6:30 p.m., the Clifford Theater Broadway Trip to see Charlie and the Chocolate Factor is July 23, a Concert in the Park is July 26 at 7 p.m. featuring Magic Touch, and a Concert in the Park is July 31 at 7 p.m. featuring Kurt Gallagher.

**RESOLUTION AUTHORIZING MAYOR TO SIGN THE AGREEMENT WITH THE COUNTY OF ROCKLAND FOR THE ROCKLAND COUNTY SUMMER YOUTH EMPLOYMENT PROGRAM FROM JULY 10, 2017 THROUGH AUGUST 23, 2017**

The Board authorized the Mayor to sign an agreement with the County of Rockland for the Rockland County Summer Youth Employment Program. This agreement is for one (1) Youth Employee, Carla Alliance, whose overall responsibilities and duties will be office work, filing, assisting staff, and computer work. The County of Rockland will reimburse the Village of Suffern at a rate of 100 % for wages paid for a maximum of 25 hours per week during the period of July 10, 2017 through August 23, 2017. The foregoing resolution was moved by Trustee Hertzman, seconded by Trustee Hagen, and passed unanimously by the Board.

**GRANT WRITER:**

**Downtown Revitalization Initiative:**

The Downtown Revitalization Initiative (DRI) is transformative approach to New York State investment and economic development. DRI provides \$100 million in grant funding to be awarded as a \$10 million grant to 10 communities in New York State -- one in each region as nominated by its Regional Economic Development Council with a purpose to identify and implement projects that will revitalize their downtowns. Suffern is located in the Mid-Hudson area. Last year, Middletown, which is located in the Mid-Hudson area was awarded the grant. The Village of Suffern will learn in the upcoming weeks if it has been awarded the grant.

**U.S. Department of Defense (DOD) 1033 Program:**

The U.S. Department of Defense (DOD) 1033 Program permits the Secretary of Defense to transfer excess DOD supplies and equipment to state and local law enforcement agencies for use in their law enforcement duties. This property is procured at no cost to the local agency with the exception of any shipping or transportation costs. The type of property available includes but is not limited to tactical and riot gear, vehicles, watercraft, weapons, and night vision glasses. All equipment must be strictly accounted for. When no longer needed agencies must request permission for turn in, transfer, or disposal. Agencies must request participation in the program through the Governor appointed State Coordinator. The Coordinator facilitates the application process with the Federal Law Enforcement Support Office (LESO). LESO is administered for the Village of Suffern by the Suffern Police Department. Fred Rella has been working with Chief

Clarke Osborn to complete these agreements and forward them to Albany on Friday. Suffern has participated in this program in the past.

**Community Development Block Grant:**

Rockland County Executive Ed Day announced on July 7, 2017 the recipients for the 2017 Community Development Block Grants. The Village of Suffern was awarded \$174,720 to fund Phase II of the Wayne Avenue Sidewalk Project. Last year Suffern received \$110,000 funding from the Community Development Block Grant program for Phase I of the Wayne Avenue Sidewalk project for a total of \$284,720 for improve Wayne Avenue improvements. The Board of Trustees thanked Mr. Fred Rella for all the effort he put into the Village receiving funding for this very important initiative.

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE 2017 CDBG COOPERATION AGREEMENT**

The Community Development Block Grant (CDBG) Cooperation Agreement is an Agreement between the County of Rockland and the Village of Suffern with an effective date of June 1, 2017. The Board authorized the Mayor to execute any and all required documentation, approved as to form and content by the Village Attorney for the acceptance by the Village of Suffern of the CDBG Cooperation Agreement. The foregoing resolution was moved by Trustee Henry Sussman, seconded by Trustee Moira Hertzman, and approved unanimously by the Board.

The Mayor, Attorney Kraushaar, and the Board of Trustees thanked Mr. Rella for his help on receiving not only grant funding, but all of his other efforts in helping the Village obtain resources that move our community forward. Chief Clarke Osborn also thanked Mr. Rella for his help with the DOD 1033 Program.

**POLICE DEPARTMENT:**

The Suffern Police Department have been conducting safety checkpoints throughout the village and will continue to do so in the future for the safety of all our motorists and pedestrians on our roadways and on our sidewalks. Commercial vehicle and vehicle safety checkpoints were conducted in the areas of Orange Avenue, Route 202, and Route 59. Vehicle registrations, inspections, weights and other safety items were checked resulting in numerous safety violations issued. NYS Transportation Department provided three level one inspectors at no cost to the Village to support this effort. Three full-time Police Dispatchers will be attending a 5-day training program at the Rockland County Police Academy. Last month, 583 police calls were logged and 17 arrests were made. The police have been heavily patrolling the speed on Route 202 using a laser monitoring system that can clock speed at greater distances. The average speed along the area patrolled near 101 Wayne Avenue was 33 mph. A fund raiser is being held for the family of New York City slain Police Officer Miosotis Familia of the NYPD's 46<sup>th</sup> Precinct. All proceeds will go directly to the family of Officer Familia. Members of the Suffern Police will be attending the funeral in the Bronx next week. Mayor Markunas recognized Police Chief Clarke Osborn for the outstanding effort and commitment he makes to recognize fallen police officers in New York State and throughout the country. Carl Wright sent a letter to Mayor Markunas commending Officer Andrew Yorke for his assistance in locating a missing elderly man from the Allentown area who has dementia. Officer Yorke observed the man in Sloatsburg sitting in a vehicle and inquired to see if he was well. Officer Yorke's action saved this individual from possible harm and was an example of excellent police work on behalf of the Suffern Police Department. Mayor Wright commended Suffern Police Department for all they do to keep the community safe.

**PUBLIC HEARING - LOCAL LAW AMENDING SECTION 76 OF THE CODE OF THE VILLAGE OF SUFFERN FOR FILMING IN THE VILLAGE OF SUFFERN**

The public hearing began at 7:52 p.m. Attorney Daniel Kraushaar stated that for the past for three or four weeks, the Village of Suffern was approached by academy award winning directors to request filming in the Village and has reviewed the particular requests. There is a balance between making Suffern attractive to filmmakers while understanding the needs of residents. The highlighted changes to the local law an application and approval process coordinated through the Office of the Village Clerk, notification requirements by filming company to affected residents of at least 7 days prior to issuing a permit, permits for filming more than 6-days at a particular location within the Village would require approval by the Board of Trustees, filming activities beyond the guideline of 7:00 a.m. to 8:00 a.m. would require approval by the Board of Trustees, and an comprehensive fee scheduling based upon the size and scope of filming activities.

**RESOLUTION ADOPTING LOCAL LAW 4 OF 2017 REGARDING FILMING IN THE VILLAGE OF SUFFERN**

The Village Board adopted Local Law 4 of 2017, amending Chapter 76, Filming in the Village of Suffern, of the Code of the Village of Suffern. The foregoing Resolution was moved by Trustee Sussman, seconded by Trustee Hagen, and passed unanimously by the board.

**VILLAGE CLERK:**

A motion was made by and seconded by allowing Jack Meyers to hold a block party on July 29 at 90 East Maple. The motion was approved unanimously by the Board.

**DEPARTMENT OF PUBLIC WORKS:****RESOLUTION AUTHORIZING PAYMENTS NO. 1 AND NO. 2 TO GEMROSE UTILITIES, LLC FOR THE SANITARY SEWER ABATEMENT PROJECT PHASE 1**

The Board authorized Payment No. 1 in the amount of \$71,455 and Payment No. 2 in the amount of \$81,839.40 to Gemrose Utilities for the Sanitary Sewer Abatement Project-James Street Sanitary Replacement. The AIA Document G702-1992 (Application and Certification for Payment) and the certified payroll have been reviewed by Charles Sawicki and have been deemed acceptable for payment. The foregoing resolution was moved by Trustee Hertzman, seconded by Trustee Hagen, and passed unanimously by the Board.

**RESOLUTION AUTHORIZING A REQUEST FOR PROPOSALS FOR THE SOUTH STREET EMERGENCY GENERATOR**

The Board authorized Charles Sawicki to send out a Professional Service Request for Proposals (RFP) for the South Street Emergency Generator with a due date of September 12, 2017. The foregoing resolution was moved by Trustee Sussman, seconded by Trustee Hertzman, and approved unanimously by the Board.

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE LOW BID FOR THE ROADWAY IMPROVEMENTS – PHASE 8 PROJECT**

The Board consulted with the Director of Public Works with respect to the awarding of the low bid for the Roadway Improvements - Phase 8 Project. The low bid is in the amount of \$388,845 from Tilcon, New York, Inc. and is based on item unit costs of estimated quantities. The Village Board of the Village of Suffern accepted the low bid for the Roadway Improvements – Phase 8 Project in the amount of \$388,845 from Tilcon, New York, Inc. subject to the procurement and receipt of bonding money and all required documents and review of same by Village Attorney. The foregoing resolution was moved by Trustee Hagen, seconded by Trustee Sussman, and approved unanimously by the Board.

**VILLAGE ATTORNEY:****RESOLUTION AUTHORIZING GREEDY HIPPO, LLC TO FILM AT 10 CYPRESS ROAD JULY 25, 2017 THROUGH AUGUST 4, 2017**

The Filming Company, Greedy Hippo, LLC, of 405 East 13<sup>th</sup> Street, New York, New York, producing the film “The Coolest Girl in the World” submitted an application to film in the Village of Suffern at 10 Cypress Road Monday, July 25, 2017 through Friday, August 4, 2017. The Board of Trustees approved the permit of Greedy Hippo, LLC, and authorized the Mayor and Village Clerk to sign the Permit Application authorizing Greedy Hippo, LLC, to film at 10 Cypress Road from July 25, 2017 through August 4, 2017, (the Board specifically grants an extension to the limitation of filming days in §76.4 - Rules and Regulations; Appeals; Waiver of Regulations of Local Law 4 of 2017) pursuant to the Local Law, Filming in the Village of Suffern, and subject to the submission of all required documentation, approval of neighbors, and payment of fees. This project will result in the Village of Suffern receiving no less than \$5,500 in permit related fees. The foregoing resolution was moved by Trustee Hertzman, seconded by Trustee Hagen, and approved unanimously by the Board.

**OFFICE OF THE MAYOR:****RESOLUTION REAPPOINTING ROBERT YODOWITZ AS VILLAGE PROSECUTOR FOR THE VILLAGE OF SUFFERN ON A CONTRACT BASIS EFFECTIVE AUGUST 1, 2017 THROUGH JULY 31, 2018**

Robert Yodowitz has been a practicing attorney in New York State for over twenty-five years, is a trial attorney specializing in the defense of various civil litigation matters and has served the Village of Suffern as its prosecutor for Vehicle and Traffic and Zoning violations with distinction. The Board of Trustees desires to continue its contract with him for said services which is set to expire July 31, 2017. The Board reappointed Robert Yodowitz to the position of Village prosecutor for the period August 1, 2017 through July 31, 2018 on a flat fee basis of \$1500 per month, subject to the execution of a formal contract for said services. The Mayor was authorized to sign said contract on behalf of the Village of Suffern. The foregoing resolution was moved by Trustee Sussman, seconded by Trustee Hagen, and approved unanimously by the Board.

**RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH KATHY VAN SICKLE JULY 17, 2017 THROUGH AUGUST 18, 2017**

The Board approved the hiring of Kathy Van Sickle as a Consultant in the Village Clerk's Office at its April 14, 2017, Special Board Meeting to be effective April 17, 2017 for a period of one-month, renewable monthly upon approval of the Board of Trustees. On June 15, 2017, the Board authorized the continuation of said Agreement through July 14, 2017. The Board authorized the Mayor to sign the Consulting Agreement with Kathy Van Sickle for an additional one-month period. The foregoing resolution was moved by Trustee Sussman, seconded by Trustee Hagen, and passed unanimously by the Board.

**RESOLUTION AUTHORIZING THE RENEWAL OF THE CONSULTING AGREEMENT WITH BARBARA COTTIERS JULY 17, 2017 THROUGH AUGUST 18, 2017**

The Board approved the hiring of Barbara Cottiers as a Consultant in the Treasurer's Office at its April 14, 2017, Special Board Meeting to be effective April 17, 2017 for a period of one-month, renewable monthly upon approval of the Board of Trustees. On June 15, 2017, the Board authorized the continuation of said Agreement through July 14, 2017. The Board authorized the Mayor to sign the Consulting Agreement with Barbara Cottiers for an additional one-month period. The foregoing resolution was moved by Trustee Sussman, seconded by Trustee Hagen, and passed unanimously by the Board.

**ADJOURNMENT:**

A motion to close the meeting was made by Trustee Russo, seconded by Trustee Hagen, and approved unanimously by the Board. The meeting adjourned at 8:35 p.m.