

**Village of Suffern
Village Board Meeting
Monday August 7, 2017 - 7:00 p.m.**

A Regular Village Board Meeting was held on Monday, August 7, 2017.

Present: **Edward Markunas, Mayor**
 Frank Hagen, Trustee
 Dan Kraushaar, Village Attorney
 Virginia Menschner, Village Clerk
 Amy Paffenroth, Deputy Village Clerk
 Joseph Russo, Trustee
 Henry Sussman, Trustee

Absent: **Moira Hertzman, Trustee**

CALL TO ORDER:

Mayor Markunas called the meeting to order at 7:00 p.m., leading the Pledge of Allegiance and a Moment of Silence in honor of our service men and women.

UPCOMING MEETINGS:

The dates were set for the upcoming meetings as follows: The Village Board Workshop Meeting will be held Tuesday, August 29, 2017 at 7:00 p.m. The next Village Board Meeting will be held Wednesday, September 6, 2017.

PUBLIC HEARING CONTINUATION - At 7:05 p.m., the public hearing held July 10, 2017, was continued. The Public Hearing was held to amend Chapter 266.62.1, Site Plan Expiration, of the Code of the Village of Suffern, with regard to expiration for site plan approval. Attorney Daniel Kraushaar explained the proposed amendments to Chapter 266.62.1 were to clarify once a site plan is approved by the Planning Board, how much time an applicant has to get a site plan signed and apply for a building permit. Attorney Robert Magrino reviewed the amendments and recommended. A motion was made at the Board Meeting held on July 10, 2017 by Frank Hagen and seconded by Henry Sussman to declare a Type Two Action not requiring any further review under SEQRA. The motion was passed unanimously by the Board.

LOCAL LAW NO. 5 OF 2017 - LOCAL LAW AMENDING CHAPTER 266.62.1 OF THE CODE OF THE VILLAGE OF SUFFERN WITH REGARD TO EXPIRATION FOR SITE PLAN APPROVAL

The Board of Trustees of the Village of Suffern as enacted Local Law No. 5 of 2017 as follows:

SECTION 1. Chapter 266.62.1, Site Plan Expiration, of the Code of the Village of Suffern, is hereby amended by replacing Chapter 266.62.1 with the following: **(1)** A Site Plan approval shall be deemed to authorize only the particular use specified in the approval resolution of the Planning Board. **(2)** A Planning Board resolution which grants final site plan approval shall expire 180 days after the date of Planning Board resolution of approval, unless the site plan map has been signed by the Planning Board Chairperson. Said time period may be extended for two periods of not more than 90 days each upon application to the Planning Board for such extension(s). **(3)** The tenure of maps with final approval is limited to a period of three years from the date of filing, within which time building permits shall be obtained in accordance with

Zoning Ordinance provisions in effect at the time of application of building permit. **(4) Reinstatement of a revoked or lapsed site plan.** If a preliminary or final approval has lapsed, it may be reinstated, in the Board's sole discretion, after payment of a new fee appropriate in amount to the additional review required. A new public hearing may be required. **SECTION 2.** This Local Law shall become effective immediately upon filing with the Secretary of State. A motion to pass the foregoing Local Law was moved by Trustee Frank Hagen, seconded by Trustee Henry Sussman and passed unanimously by the Board.

RESOLUTION NO. 123 OF 2017 - RESOLUTION ADOPTING LOCAL LAW 5 OF 2017 AMENDING CHAPTER 266.62.1 OF THE CODE OF THE VILLAGE OF SUFFERN WITH REGARD TO EXPIRATION FOR SITE PLAN APPROVAL

The Village Board adopted Local Law 5 of 2017, amended the Code of the Village of Suffern, Chapter 266.62.1, Site Plan Expiration, with regard to expiration for site plan approval. The foregoing Resolution was moved by Trustee Henry Sussman, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

CULTURE AND RECREATION:

Cathy Mills provided the following summary of Culture and Recreation activities: Clifford Theater rehearsals began July 10; Walk with the Mayor – July 12 – Walking Loop; Concert in the Park – July 13 – Reflections, The Big Band; Family Day at the Pool – July 16; Kids Pool Party – July 18 – Magician Silly Willy; Broadway Trip – Clifford Theater – July 23 – Charlie and the Chocolate Factory; Concert in the Park – July 26 – Magic Touch – A Capella; Concert in the Park – July 31 – Kurt Gallagher – Kids Concert; FAME – The Musical – August 4 & 5; Salvation Army Youth Concert –Thursday, August 10 – Gazebo – 7:00 p.m.; Crotty Foundation Softball Tournament – Thursday, August 10 to Sunday, Aug. 13 - Ballfields; Pool Starts closing at 7 p.m. – Saturday, August 19; Senior Event at Palisades Mall – Monday, August 21 – 10-12; Yoga In The Park – Monday, August 21 – (that day there will be a Solar Eclipse!) 6:00 p.m.; Senior Picnic – Thurs, Aug. 24 – Mahwah Elks – 11:30 – 2:30; Suffern Day – Saturday, September 16; Day Time Activities – 11-3; Evening Activities (Music and Fireworks) begin at 6:30 p.m.; Midget Mounties Bonfire – Friday, September 22 – time TBD; Street Fair – September 17.

GRANT WRITER:

RESOLUTION NO. 124 OF 2017 - RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL TO ENGAGE THE SERVICES OF A LICENSED SIGN AND AWNING MANUFACTURER AND INSTALLER

The Village of Suffern seeks to engage the services of a licensed sign and awning manufacturer and installer for various properties located with the Suffern Business District; and this project is part of the Village of Suffern's Signs and Awning Façade Program which helps improve the aesthetic and economic viability of the Village's main commercial areas; and this program is funded by a Community Development Block Grant (CDBG) as well as a 10 percent owner contribution for participating in the program. The Village Board authorized a Request for Proposals (RFP) to engage the services of a licensed sign and awning manufacturer and installer for the Village of Suffern's Signs and Awning Façade Program, Nunc Pro Tunc. The foregoing Resolution was moved by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and passed unanimously by the Board.

POLICE DEPARTMENT:**RESOLUTION NO. 125 OF 2017 - RESOLUTION AUTHORIZING THE MAYOR AND BOARD OF TRUSTEES TO ACCEPT THE RESIGNATION OF DOUGLAS DIBLASI AS DISPATCHER PART TIME**

The Mayor and Board of Trustees accepted the resignation of Douglas DiBlasi as Dispatcher Part Time effective July 17, 2017, Nunc Pro Tunc. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Henry Sussman and passed unanimously by the Board.

RESOLUTION NO. 126 OF 2017 - RESOLUTION AUTHORIZING THE MAYOR TO APPOINT MR. EDGARDO ALVAREZ AS DISPATCHER PART TIME UPON APPROVAL OF ROCKLAND COUNTY PERSONNEL

The Board of Trustees of the Village of Suffern authorized Mayor Markunas to appoint Mr. Edgardo Alvarez, as a Dispatcher Part Time, effective August 7, 2010, at a pay rate of \$20.60 per hour, upon approval of Rockland County Personnel. A motion to approve the foregoing resolution was made by Trustee Joseph Russo and seconded by Trustee Frank Hagen and approved unanimously by the Board.

Police Department Update:

Chief Clarke Osborn provided the Board with the monthly police statistics. He advised the Board the Suffern Police Department will be hosting Canine Training including general canine police training and explosion detection. The T-Shirt program Chief Osborn has been extremely successful with the funds to be used for assistance to families of fallen police officers. The funeral for retired Rockland Sheriff James Kralik's was held in the Village of Suffern with friends and former colleagues that lined the streets to salute him one last time. Around 10:15 a.m., the hearse holding Kralik's casket made its way up Washington Avenue to Sacred Heart Church. The procession was led by the Rockland County Police Emerald Society, followed by mounted and motorcycle police brigades and a caravan of squad cars from various Rockland police departments. Cardinal Timothy Dolan, head of the New York Archdiocese, was in attendance and offered to officiate the funeral Mass alongside Fr. Matthew Furey. Sheriff Kralik was involved with many of the county's most grisly crimes during his tenure at the Sheriff's office, including the 1981 Brinks robbery-murders in which two Nyack police officers and an armored car security guard were killed. Sheriff Kralik helped modernize law enforcement in Rockland, especially after the Brinks case. The funeral was attended by thousands of people wishing to pay their respect. Mayor Markunas thanked Chief Clarke Osborn for flawlessly organizing the event including the execution of traffic and police logistics to support the undertaking. Mayor Markunas commented that under the direction of Chief Osborn, the Village of Suffern is equipped to handle major events and serves as the location of choice for events of this size in Rockland County. The DARE Hockey Program will be celebrating its 20th Anniversary on September 9.

AUDIENCE PARTICIPATION :

Camille Burgess, 10-12 Boulevard, spoke to the Board and Attorney about concerns regarding what she believed to be weeds on her neighbor's property at 14 Boulevard. Attorney Kraushaar advised Ms. Burgess that he spoke with her neighbor, Mr. Mahecha. However, this

issue is related primarily to a private property dispute that the Village does not normally get involved in. However, there is an easement on this property that Code Enforcement addressed and it is the Village's understanding that the Mr. Mahecha has addressed this matter.

Nicholas Fabbriatore, 141 Fairway Avenue, Belleville, NJ, CSEA Local President, asked the Board about the status of the additional budgeted position of Laborer. The Mayor advised Mr. Fabbriatore that an appointment would be made to fill the vacant position of Laborer at this meeting. However, further discussion will be taking place the upcoming week at length to discuss the next steps in filling the additional budgeted position.

VILLAGE CLERK :

A request for a September 3, 2017 Block Party Approval for Kim Hamilton, Lexington Avenue. 12 p.m. to 10 p.m., was approved unanimously by the Board.

APPROVAL OF VILLAGE BOARD MEETING MINUTES

The following Board Meeting Minutes were approved unanimously by the Village Board of Trustees: Special Board Meeting - March 3, 2017; Special Board Meeting – March 23, 2017; Village Board Meeting – April 3, 2017; Special Board Meeting – April 5, 2017; Special Board Meeting – April 14, 2017; Public Hearing – April 26, 2017; Village Board Meeting - May 1, 2017; Special Board Meeting – May 10, 2017; Special Board Meeting – June 15, 2017; Special Board Meeting – June 19, 2017; Special Board Meeting – June 29, 2017.

DEPARTMENT OF PUBLIC WORKS:

RESOLUTION NO. 127 OF 2017 - RESOLUTION AUTHORIZING CHARLES SAWICKI TO SOLICIT A PROFESSIONAL SERVICE REQUEST FOR PROPOSAL (RFP) FOR CAPACITY ASSURANCE PLAN PHASE 2 SANITARY SEWER INVESTIGATION

The Board of Trustees hereby authorized Charles Sawicki to solicit a Professional Service Request for Proposal (RFP) for the Capacity Assurance Plan Phase 2 Sanitary Sewer Investigation. This investigation is part of a NYSDEC Consent Order Project and will include Nighttime Flow Monitoring, CCTV Sewer Inspection and required NYSDEC Inspection Report. The award of this bid will be subject to the Village of Suffern obtaining financing for the project. Bids will be due September 6, 2017 at 3:00 p.m. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 128 OF 2017 - RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F550 DUMP BODY TRUCK

The Board of Trustees hereby authorized Charles Sawicki to issue a purchase order for a Ford F550 Dump Truck which will be ordered through the NYS Mini Bid Purchasing Procedure, Contractor Response No. T17060012. The cost of the truck is \$41,626.01 which will be funded through Capital Project No. 2016.004. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 129 OF 2017 - RESOLUTION AUTHORIZING ACCEPTANCE OF THE LOW BID FOR THE WWTP DIGESTER BOILER REPLACEMENT PROJECT

The Board of Trustees consulted with the Director of Public Works with respect to the awarding of the low bid for the Waste Water Treatment Plant Digester Boiler Replacement Project; and the low bid is in the amount of \$340,723 from Hauser Brothers, Inc., Orangeburg, New York. The Board of Trustees accepted the low bid for the WWTP Digester Boiler Replacement Project in the amount of \$340,723 from Hauser Brothers, Inc. subject to the procurement and receipt of bonding money and all required documents and review of same by Village Attorney. The Mayor was authorized to sign the contract on behalf of the Village of Suffern should the Village of Suffern obtain financing for the project. The foregoing Resolution was moved by Trustee Henry Sussman, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 130 OF 2017 - RESOLUTION AUTHORIZING THE MAYOR TO APPOINT DANIEL DELLATTE TO THE VACANT LABORER POSITION IN THE REFUSE DEPARTMENT

The Mayor and Board of Trustees appointed Mr. Daniel Dellatte to the vacant laborer position within the Refuse Department at a pay rate of \$17.30 per hour starting August 21, 2017. Mr. Dellatte is approved by the Rockland County Department of Personnel and is a member of the Suffern Fire Department. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 131 OF 2017 - RESOLUTION AUTHORIZING STANLEY DOBRINSKI, STEVE COTTIERS, AND ERIC ANDRESEN TO ATTEND THE HUDSON VALLEY WATER WORKS CONFERENCE AUGUST 9, 2017

The Village Board adopted Resolution No. 27, 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015 with prior approval by the Board of Trustees. Stanley Dobrinski, Steve Cottiers, and Eric Andresen request authorization to attend the Hudson Valley Water Works Conference in Walden, New York, on August 9, 2017 at a cost of \$30.00 per person. Five (5) Continuing Education Units will be issued upon completion of the Conference toward licensing renewal. The Board of Trustees of the Village of Suffern authorized Stanley Dobrinski, Steve Cottiers, and Eric Andresen to attend the Hudson Valley Water Works Conference in Walden, New York on August 9, 2017. Reimbursement for tolls and gas will be provided to the attendees upon submission to the Village Clerk of a voucher with supporting documentation. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 132 OF 2017 - RESOLUTION AUTHORIZING PAYMENTS NO. 3 TO GEMROSE UTILITIES, LLC FOR THE SANITARY SEWER ABATEMENT PROJECT PHASE 1

The Village Board of Trustees authorized Payment No. 3 in the amount of \$50,183.10 to Gemrose Utilities for the Sanitary Sewer Abatement Project-James Street Sanitary Replacement. The AIA Document G702-1992 (Application and Certification for Payment) and the certified payroll have been reviewed by Charles Sawicki and have been deemed acceptable for payment. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

FINANCE DEPARTMENT:**RESOLUTION NO. 133 OF 2017 - RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE EQUITABLE SHARING AGREEMENT AND CERTIFICATION FORMS FOR FISCAL YEARS ENDED MAY 31, 2016 AND 2017**

The U.S. Department of Justice and the U.S. Department of the Treasury have mandated requirements concerning the sharing of federal forfeiture proceeds. Those requirements include the submission of an Equitable Sharing Agreement and Certification Form executed by the Mayor. The Chief of Police submitted to the Mayor and Board of Trustees copies of the Equitable Sharing Agreement and Certification Forms for fiscal years ended May 31, 2016 and 2017 completed by the Chief of Police and Village Treasurer. The Board of Trustees approved the Equitable Sharing Agreement and Certification Forms for submission for the fiscal years ended May 31, 2016 and 2017. The Mayor was authorized to execute the Equitable Sharing Agreement and Certification Forms by electronic signature with a confirmation of receipt for the fiscal years ended May 31, 2016 and 2017. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Henry Sussman and approved unanimously by the Board.

RESOLUTION NO. 134 OF 2017 - RESOLUTION AUTHORIZING A REFUND FOR THE OVERPAYMENT OF SOLID WASTE FEES LAWRENCE AND RENEE VOGEL OF 38 OAKDALE MANOR

Lawrence J. Vogel Jr. and Renee Vogel have together owned the single-family home located at 38 Oakdale Manor, Suffern, New York, identified as Section/Block/Lot 55.45-1-25 ("Residence"). The Residence was incorrectly listed as a two-family home on the tax rolls for the current fiscal year ending May 31, 2018 and the prior fiscal year ended May 31, 2017. The annual Curbside Solid Waste fee per unit in fiscal year ended May 31, 2017 was \$460. The annual Curbside Solid Waste fee per unit in fiscal year ending May 31, 2018 is \$488. The Village incorrectly billed and received solid waste fees of \$920 and \$976, representing two units, rather than one unit, respectively, for fiscal years ending May 31, 2017 and 2018. The Village Treasurer was authorized to refund the overpayment of solid waste fees of \$948 to Lawrence J. Vogel Jr. and Renee Vogel, representing \$460 overpaid for fiscal year ended May 31, 2017 and \$488 overpaid for fiscal year ending May 31, 2018. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

RESOLUTION NO. 135 OF 2017 - RESOLUTION DECLARING AND DISPOSING SURPLUS EQUIPMENT

The Village Treasurer has identified the following equipment is no longer functional or cost-effective to maintain or repair:

Make	Type	Model	Serial Number
HP	Printer	8610	CN56EFX19P
HP	Fax	1040	CN72RACHCC
HP	Printer	2410	MY434J11F3
HP	Printer	8000	CN05K3K0NK
HP	Printer	CC 5580	MY956C21HZ
HP	Printer	Pro 8500	CN0915Q1WR
Dell	Printer	V 313	DPNOPZ97N

The Village Board declared the listed equipment as surplus equipment. The Treasurer is authorized to dispose of the listed equipment in a manner that is in the best interests of the Village. A motion to approve the foregoing resolution was made by Trustee Henry Sussman, seconded by Trustee Frank Hagen and approved unanimously by the Board.

OFFICE OF THE MAYOR:

RESOLUTION NO. 136 OF 2017 - RESOLUTION APPOINTING LAURA FLAHERTY AS SUB-REGISTRAR

The Mayor and Village Board appointed Laura Flaherty effective August 7, 2017 as Sub-Registrar with a term of office through the Reorganization Meeting in December, 2017. Ms. Flaherty will receive the annual salary of \$2000 pro-rated from August 7, 2017 through the date of the Reorganization Meeting. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

ADJOURNMENT:

A motion to close the meeting was made by Trustee Sussman, seconded by Trustee Hagen, and approved unanimously by the Board. The meeting adjourned at 8:13 p.m.