

**VILLAGE BOARD MEETING
MONDAY DECEMBER 4, 2017 - 8:00 P.M.**

A Regular Village Board Meeting was held on Monday, December 4, 2017.

Present: **Edward Markunas, Mayor**
 Frank Hagen, Trustee
 Moira Hertzman, Trustee
 Dan Kraushaar, Village Attorney
 Virginia Menschner, Village Clerk
 Amy Paffenroth, Deputy Village Clerk
 Joseph Russo, Trustee
 Henry Sussman, Trustee

CALL TO ORDER:

Mayor Markunas called the meeting to order at 8:05 p.m., leading the Pledge of Allegiance and a Moment of Silence in honor of our service men and women.

UPCOMING MEETINGS:

The dates were set for the upcoming meetings: The Village Board Workshop Meeting will be held Wednesday, January 3, 2018 at 7:00 p.m. The Village Board Meeting will be held January 8, 2018 at 7:00 p.m.

PUBLIC HEARING - A motion to open the Public Hearing at 8:07 p.m. was made by Trustee Frank Hagen and seconded by Moira Hertzman to discuss the amending Village Code Chapter 266 - Zoning, Article VII Off Street Parking and Loading, Section 36.1 Commercial Vehicles in Residential Districts, clarifying the existing law which permits one commercial vehicle to be parked on a residential. At the request of the Assistant Attorney, a motion to continue the Public Hearing on January 8, 2017 at 7:05 p.m. was made by Trustee Frank Hagen and seconded by Moira Hertzman.

PUBLIC HEARING – A motion to open the Public Hearing at 8:13 p.m. was made by Trustee Joseph and seconded by Henry Sussman to discuss the amending Village Code Chapter 1 – General Provisions, Article 1-12 Penalties for Offenses Against Code Provisions, by raising the fines for such offenses. A motion to close the Public Hearing at 8:15 p.m. was made by Trustee Henry Sussman and seconded by Trustee Frank Hagen.

LOCAL LAW NO. 8 OF 2017 - A LOCAL LAW AMENDING CHAPTER 1 OF THE CODE OF THE VILLAGE OF SUFFERN, GENERAL PROVISIONS, SECTION 1-12 PENALTIES FOR OFFENSES AGAINST CODE PROVISIONS

The Board of Trustees of the Village of Suffern amended Chapter 1 of the Code of the Village of Suffern, General Provisions, specifically Section 1-12, regarding Penalties for Offenses Against Code Provisions as follows:

§ 1-12 Penalties for Offenses Against Code Provisions

Except where specifically provided elsewhere, any person found guilty of a violation of any provision of the Code of the Village of Suffern shall upon conviction or a plea of guilt be punished by a fine up to \$2,500. Any person found guilty of a second offense of the Code of the Village of Suffern within 18 months of the date of the first conviction or plea of guilt shall be punished by a fine of not less than \$2,500 and not more than \$5,000. Any person found guilty or pleading guilty to a third offense of any provision of the Code of the Village of Suffern within 18 months of the date of the second conviction or plea of guilt shall be punished by a fine of not less than \$10,000 and not more than \$15,000. Each week's continued violation shall constitute a separate additional violation hereunder. In the Judge's discretion such violation shall be subject to imprisonment for a term not exceeding (15) fifteen days, or by both such fines above described and imprisonment.

RESOLUTION NO. 254 of 2017 RESOLUTION ADOPTING LOCAL LAW 8 OF 2017 AMENDING THE CODE OF THE VILLAGE OF SUFFERN CHAPTER 1 – GENERAL PROVISIONS ARTICLE 1-12 PENALTIES FOR OFFENSES AGAINST CODE PROVISIONS

The Village Board adopted Local Law 8 of 2017, amending the Code of the Village of Suffern, Chapter 1 – General Provisions, Article 1-12 Penalties for Offenses Against Code Provisions. This is a Type 2 action under State Environmental Quality Review Act (SEQRA) requiring not further action by the Board. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman and seconded by Trustee Henry Sussman and passed unanimously by the Board.

GRANT WRITER:**RESOLUTION NO. 255 OF 2017 - RESOLUTION SETTING A PUBLIC HEARING TO BE HELD JANUARY 8, 2018 TO AMEND THE VILLAGE OF SUFFERN CODE CHAPTER 250 TREE ADVISORY BOARD, SECTION 250-3 MEMBERSHIP AND COMPENSATION, SPECIFICALLY DEFINING MEMBERSHIP**

The Village Board of Trustees adopted Local Law No. 8 of 2013 on July 8, 2013 establishing Chapter 250 Tree Advisory Board. The Board of Trustees has requested a Public Hearing to be held amending the Code of the Village of Suffern, Chapter 250 Tree Advisory Board, Section 250-3 – Membership and Compensation, specifically defining membership. The Board of Trustees authorized holding a Public Hearing on January 8, 2018 to be held at 7:10 p.m. to adopt a Local Law amending the Code of the Village of Suffern, Chapter 250 Tree Advisory Board, Section 250-3 – Membership and Compensation, specifically defining membership. A motion to approve the foregoing resolution was made by Trustee Frank Hagen and seconded by Trustee Moira Hertzman and was passed unanimously by the Board.

RESOLUTION NO. 256 OF 2017 - A RESOLUTION AUTHORIZING THE 2017 TREE USA APPLICATION FOR CERTIFICATION

The Mayor was authorized to sign the Tree City USA 2017 Application for Certification. A motion to approve the foregoing resolution was made by Trustee Joseph Russo and seconded by Trustee Moira Hertzman.

DEPARTMENT OF PUBLIC WORKS:**RESOLUTION NO. 257 OF 2017 - A RESOLUTION AUTHORIZING ACCEPTANCE OF THE LOW-COST PROPOSAL FOR WAYNE AVENUE (ROUTE 202) RIGHT OF WAY IMPROVEMENTS**

The Board of Trustees has consulted with the Director of Public Works, Charles Sawicki, with respect to the awarding the low cost Professional Service Proposal for Wayne Avenue (Route 202) Right of Way Improvements. The lowest cost proposal was in the amount of \$14,935.00 from Brooker Engineer, Suffern, New York. The Village Board accepted the low bid for Wayne Avenue (Route 202) Right of Way Improvements in the amount of \$14,935.00 from Brooker Engineer subject to the procurement and receipt of bonding money and all required documents and review of same by Village Attorney. Charles Sawicki was authorized to sign the contract on behalf of the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Frank Hagen and seconded by Trustee Moira Hertzman and passed unanimously by the Board.

RESOLUTION NO. 258 OF 2017 - RESOLUTION AUTHORIZING A REQUEST FOR PROPOSALS FOR BUSINESS DISTRICT TREE PRUNING

The Village Board authorized Charles Sawicki to send out a Request for Proposals (RFP) for Business District Tree Pruning with a proposal due date of December 20, 2017 at 3:00 pm. A motion to approve the foregoing resolution was made by Trustee Henry Sussman and seconded by Trustee Joseph Russo.

RESOLUTION NO. 259 OF 2017 - RESOLUTION AUTHORIZING A REQUEST FOR PROPOSALS FOR THE RELOCATION OF THE PARKING DEPARTMENT CAMERA SYSTEM TO THE VILLAGE HALL AND AN EVALUATION OF PARKING LOT CAMERA TECHNOLOGY

The Village Board authorized Charles Sawicki to send out a Request for Proposals (RFP) for the Relocation of the Parking Department Camera System to the Village Hall and Evaluation of Parking Lot Camera Technology with a proposal due date of February 7, 2018. A motion to approve the foregoing resolution was made by Trustee Henry Sussman and seconded by Trustee Joseph Russo.

RESOLUTION NO. 260 OF 2017 - A RESOLUTION AUTHORIZING CMS REALITY ADVISORS TO PROVIDE GUIDANCE AND ASSISTANCE WITH SUFFERN PARKING DEPARTMENT DAILY OPERATIONS AND YEAR-END CLOSING ACTIVITIES

The Mayor was authorized to sign the Agreement with Scott Shedler, Owner/Operator of CMS Reality Advisors, former Chairman of the Suffern Parking Authority, to provide guidance and assistance with Suffern Parking Department daily operations and year-end closing activities on an as needed basis. A motion to approve the foregoing resolution was made by Trustee Joseph Russo and seconded by Trustee Henry Sussman and passed unanimously by the Board.

ADJOURNMENT:

A motion to close the meeting was made by Trustee Russo, seconded by Trustee Hagen, and approved unanimously by the Board. The meeting adjourned at 9:00 p.m.