

**Village of Suffern  
Village Board Meeting Minutes  
February 5, 2018 – 7:00 P.M.**

A Regular Board Meeting was held Monday, February 5, 2018.

**Present:**       **Edward Markunas, Mayor**  
                  **Frank Hagen, Trustee**  
                  **Moira Hertzman, Trustee**  
                  **Dan Kraushaar, Village Attorney**  
                  **Virginia Menschner, Village Clerk**  
                  **Amy Paffenroth, Deputy Village Clerk**  
                  **Trustee Joseph Russo**

**CALL TO ORDER:**

Mayor Markunas called the meeting to order at 7:00 p.m., leading the Pledge of Allegiance and a Moment of Silence in honor of our service men and women and in special recognition Suffern Police Officer Simurra currently serving active duty.

**UPCOMING MEETINGS:**

A Village Board Workshop will be held Tuesday, February 27, 2018 at 7:00 p.m. The next Village Board Meeting will be held Monday, March 5, 2018 at 7:00 p.m.

**PUBLIC HEARING** – The Public Hearing to amend the Village Code Chapter 266 – Zoning, Article VII Off Street Parking and Loading, Section 36.1 Commercial Vehicles in Residential Districts, clarifying the existing law which permits one commercial vehicle to be parked on a residential lot was continued at 7:05 p.m. A motion to open the public hearing was made by Frank Hagen, seconded by Moira Hertzman. A motion to close the public hear at 7:06 p.m. was made by Moira Hertzman, seconded by Frank Hagen and passed unanimously by the Board.

**LOCAL LAW NO. 1 of 2018 - LOCAL LAW AMENDING CHAPTER 266, ARTICLE VII OF THE CODE OF THE VILLAGE OF SUFFERN REGARDING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS**

The Board of Trustees of the Village of Suffern enacted Local Law 1 of 2018, as follows:

Section 1. Chapter 266, Article VII, §266-36.1 of the Code of the Village of Suffern, entitled Zoning, Off-Street Parking and Loading, Commercial Vehicles in Residential Districts, is hereby amended to clarify where and under what circumstances a commercial vehicle may be parked in residential districts: 266-36.1 Commercial Vehicles in residential districts. A. Only one commercial vehicle not exceeding 22 feet in length, or eight feet in height or seven feet, in width, including all accessories and equipment, may be parked on an occupied lot in any residential district. Said vehicle may only be parked beyond the front line of the house on a permitted driveway or parking area constructed and installed in compliance with applicable laws, or within a private garage. B. For purposes of this section “commercial vehicle” shall mean any motor vehicle used for commercial purposes, including but not limited to a vehicle used for the transportation of goods,

wares and merchandise, or passengers for hire, or used for repair, service, installation, inspection, landscaping or snow plowing purposes. Section 2. Severability Clause. The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts. Section 3. Effective Date. This Local Law shall become effective immediately upon being filed with the Secretary of State. A motion to adopt Local Law 1 of 2018 was made by Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

**RESOLUTION NO. 21 OF 2018 - RESOLUTION ADOPTING LOCAL LAW 1 OF 2018 AMENDING THE CODE OF THE VILLAGE OF SUFFERN CHAPTER 266 – ZONING, ARTICLE VII OF THE CODE OF THE VILLAGE OF SUFFERN, REGARDING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS**

The Village Board adopted Local Law 1 of 2018, amending the Code of the Village of Suffern, Chapter 266 – Zoning, Article VII of the Code of the Village of Suffern, regarding Commercial Vehicles in Residential Districts. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

**PUBLIC HEARING** – Continuation of the Public Hearing to amend the Village Code, Chapter 250 Tree Advisory Board, Section 250-3, Membership and Compensation, specifically defining membership was continued at 7:10 p.m. A motion to open the public hearing was made by Frank Hagen, seconded by Moira Hertzman. A motion to close the public hear at 7:12 p.m. was made by Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

**LOCAL LAW NO. 2 OF 2018 - LOCAL LAW AMENDING THE VILLAGE OF SUFFERN CODE CHAPTER 250 TREE ADVISORY BOARD, SECTION 250-3 MEMBERSHIP AND COMPENSATION, SPECIFICALLY DEFINING MEMBERSHIP**

The Board of Trustees of the Village of Suffern amended the Code of the Village of Suffern, Chapter 250 Tree Advisory Board, Section 250-3 – Membership and Compensation, specifically defining membership as follows: § 250-3 Membership and compensation. The Suffern Tree Advisory Board shall consist of a minimum of five members, but no more than eight members, who live or work in the Suffern area and whom the Mayor shall appoint, subject to confirmation by the Board of Trustees. The members shall serve without compensation for services performed. One member of the Tree Advisory Board shall be the Superintendent of the Department of Public Works. Effective Date. This Local Law shall become effective immediately upon being filed with the Secretary of State. A motion to adopt Local Law 1 of 2018 was made by Frank Hagen, seconded by Moira Hertzman, and passed unanimously by the Board.

**RESOLUTION NO. 22 OF 2018 - RESOLUTION ADOPTING LOCAL LAW 2 OF 2018 CHAPTER 250 TREE ADVISORY BOARD, SECTION 250-3 MEMBERSHIP AND COMPENSATION, SPECIFICALLY DEFINING MEMBERSHIP**

The Village Board adopted Local Law 2 of 2018, amending the Code of the Village of Suffern, Chapter 250 Tree Advisory Board, Section 250-3 – Membership and Compensation, specifically defining membership. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**VILLAGE CLERK:**

**RESOLUTION NO. 23 OF 2018 - A RESOLUTION ESTABLISHING A PARKING PERMIT CATEGORY OF RESIDENT MONTHLY VEHICLE PARKING WITH OVERNIGHT PRIVILEGES**

Pursuant to Article V of § 254-29 of the Code of the Village of Suffern, parking permits are required to park in municipal parking areas. Pursuant to § 254-30 of the Code of the Village of Suffern, fees for parking permits shall be determined by the Village Board of Trustees. The Village fiscal year runs from June 1 through May 31 and to establish a consistent schedule for payments to be received in the Village office, the Board of Trustees determined it would be prudent to establish parking permits fees consistent with that same schedule. The Village Board of Trustees established the Parking Permit Category of Resident Monthly Parking with Overnight Privileges with an associated permit fee in the amount of \$68.12 per month effective February 5, 2018 through May 31, 2018, with applicable restrictions as defined on the parking permit application. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 24 OF 2018 - A RESOLUTION ESTABLISHING A PARKING PERMIT CATEGORY OF RESIDENT MONTHLY COMMERCIAL VEHICLE PARKING WITH OVERNIGHT PRIVILEGES IN PARKING LOT D**

Pursuant to Article V of § 254-29 of the Code of the Village of Suffern, parking permits are required to park in municipal parking areas. Pursuant to § 254-30 of the Code of the Village of Suffern, fees for parking permits shall be determined by the Village Board of Trustees. The Village fiscal year runs from June 1 through May 31, and to establish a consistent schedule for payments to be received in the Village office, the Board of Trustees determined it would be prudent to establish parking permits fees consistent with that same schedule. The Village Board of Trustees established the Parking Permit Category of Resident/Merchant Commercial Vehicle Monthly Parking with Overnight Privileges in Parking Lot D with an associated permit fee in the amount of \$100.00 per month effective February 5, 2018 through May 31, 2018, with applicable restrictions as defined on the parking permit application. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 25 OF 2018 - A RESOLUTION APPOINTING THERESA SHEDLER RECEPTIONIST IN THE SUFFERN PARKING DEPARTMENT/VILLAGE CLERK'S OFFICE**

The Village of Suffern has a competitive class position of Receptionist. The Commissioner of Rockland County Personnel approved the position of Receptionist for the Village of Suffern

effective November 28, 2017. The Rockland County Department of Personnel provided the Village of Suffern a list of eligible candidates, No. 17058 (OC), dated December 21, 2017. The Mayor appointed Ms. Theresa Shedler to the position of Receptionist in the Suffern Parking Department/Village Clerk's Office, Position Control No. 340332, at a pay rate of \$17.00 per hour, effective February 5, 2018. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**FIRE DEPARTMENT:**

Fire Chief John Salmon had no new business to present. He reported that there were forty-one runs or fire calls in the month of January. The Mayor informed the Board that there were discussions amongst the Village treasurer, Fire Chiefs and himself regarding possible capital projects.

**AUDIENCE PARTICIPATION:**

Barry Dain, 41 Terrace Avenue, President of Suffern Little League stated Suffern's Little League Board voted unanimously to offer a donation of material and labor to improve and renovate Vilardi Field as discussed in a proposal previously submitted to the Mayor. In the past 40 years, Suffern Little League has donated in excess of 2 million dollars to the improvement, renovation and upgrades to Suffern's fields. The Suffern Little League Board respectfully requests that the Village accepts a donation of labor and material to renovate Vilardi field. The Mayor stated that there were discrepancies in the proposal as to what actually was going to be done to Vilardi field and that there were some discussions on this however, there was no follow up. The Suffern Little League Board would like to install a special product called Duraturf, similar to the sod that was installed at Cucolo Field a few years back. Village Attorney, Daniel Kraushaar, expressed an interest in being a part of these discussions. Both Barry Dain and Daniel Kraushaar welcomed the idea of a meeting to further discuss these issues. Barry Dain will reach out to the Mayor via email to set up a future meeting.

Jason Lennett, 303 Parkside Drive, Vice President of Suffern Little League expressed his support of Barry Dain and the Suffern Little League's donation of material and labor to renovate and improve Vilardi Field. Due to safety concerns, Vilardi Field is in need of renovation and he supports the renovation project.

Jim Farmer, 4 Sunset Drive, Member of Board of Director - Suffern Little League, reiterated the sentiment of Mr. Dain and Mr. Lennett and the need to renovate Vilardi Field. As a former Safety Officer of Suffern Little League, Suffern Little League wants to avoid the risk of injuries that could occur on Suffern's Fields. The Village Board's consideration in this matter is greatly appreciated as well as their time and support. Suffern Little League understands the many challenges that the Village Board face but stressed that Suffern Little League has been a strong program for many years and if we want to continue with that tradition, we need to improve the opportunities that we offer our children. And in order to keep up with the strong competition in the area, Suffern must continually improve the Suffern Little League program.

Russel Kempf, 10 Chadick Place, Former Member of Board of Directors and Safety Officer- Suffern Little League stated it would be very important to the community if the Village Board allows Suffern Little League to donate labor and materials to improve Vilardi Field. Villages that have little leagues built and supported by their communities are better places to live. Not only would the Village greatly benefit from this project but the renovation project would save the Village money.

Trustee Moria Hertzman asked Mr. Dain about the scope and length of the project. Mr. Dain responded that the project should take approximately 5 days to complete and will be completed by an individual that specializes in sod and clay replacement work. Mr. Dain is hoping to complete the renovation project before the start of the season and is to include a sprinkler system installed by a separate contractor. Mayor Markunas indicated that he will continue to work with Mr. Dain on the project scope and schedule.

Joseph Hunt, CSEA Acting President stated his support for the Vilardi Field renovation project but has some concerns with drainage issues specifically the aging collapsing storm drain pipes located beneath Vilardi Field. If the field is disturbed by bringing heavy equipment onto the field he is worried that the storm drains could be further damaged. He shared that the Village DPW assisted the contractor with the renovation of Cucolo Field by helping with the removal of the sod and clay. The clay was stored on Village property to be used for future repairs for other fields that still have clay. The Mayor recommended that Mr. Hunt and Village DPW staff be included in future meetings to assist with planning of the renovations. Mr. Hunt expressed his concern regarding plowing issues in the D Lot with vehicles parked overnight. As acting Union CSEA President, he questioned why the job for receptionist in the Parking Department was not posted as required. Mayor Markunas explained that the County authorized and approved the hiring without posting due since there was no one who met the minimum qualifications nor had applied to take the required test.

Jonathan Turco, 579 Lenape Court. Mr. Turco agrees that rebuilding Suffern's infrastructure is positive as Suffern is trying to entice new younger families into this community. As a contractor himself, he feels that the D Lot Commercial parking should have provisions stating that contractors can only park their vehicles in the lot not work out of their vehicles in the lot. Mayor Markunas said that these rules should be stated in the permit application.

#### **POLICE DEPARTMENT:**

Chief Clarke Osborn was not present but the Mayor would like to read a letter that he received from Vincent Ryan.

#### **Letter from the Family of Vincent Ryan**

Mayor Markunas read the following letter from the family of Terrance Ryan: *"On behalf of the very grateful seven children of Terrence Ryan, and his legion of grandchildren and extended family, I would like to publicly thank the Suffern Police Department and specifically Officers Ryan Ortiz and Abigail Adams for rescuing our father from almost certain death in the early morning hours of January 7, 2018. It seems that our father, suffering from mild dementia and for an*

*unknown reason, felt he needed to walk to town. The record will show that the outside temperature was hovering at 0 degrees with a wind chill of -10. At or about 5 a.m., clad only in a light t-shirt and without shoes, he grabbed his walker, descended the 5 back steps of his house at 103 Washington Avenue and walked a block north to Oliver Street, where he apparently fell (assisted this would have taken him approximately 20 minutes). It was by great fortune that Officers Ortiz and Adams were on patrol that morning and very alertly spotted our dad, quickly assessed the situation, bundled him into the patrol car and delivered him to the miracle workers at Good Samaritan Hospital where he was admitted in very critical condition. The emergency staff, through the day, was able to restore his core temperature, heart rate, and breathing to normal rates. He did suffer from severe frostbite and has been undergoing daily treatment to limit damages. In the ensuing days, the offers visited the hospital to check on dad's condition. Truly services beyond the call of duty. I know that you are proud to call them among Suffern's finest and we would strongly urge that they be recognized as such at an appropriate Village meeting. Sincerely, the family of Vincent Ryan."*

Mayor Markunas and the Board congratulated Chief Osborne, Officer Ortiz, and Officer Adams for saving Mr. Ryan's life. Mr. Markunas stated how important it is to have a police department like we have in the Village of Suffern. The rapid response time of our officers saves lives.

**RESOLUTION NO. 26 OF 2018 - A RESOLUTION APPOINTING THOMAS CONKLIN PARKING ENFORCEMENT AIDE PART TIME FOR THE SUFFERN PARKING DEPARTMENT**

The Village of Suffern has a non-competitive class position of Parking Enforcement Aide Part Time. The Mayor appointed Mr. Thomas Conklin to the vacant position of Parking Enforcement Aide Part-Time, Position Control # 340318, at a pay rate of \$12.50 per hour, effective February 5, 2018. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**CULTURE AND RECREATION:**

Cathy Mills highlighted the following Culture and Recreation activities: Young Life – Dodgeball - Tues. January 30; Girl Scouts – International Dinner – Thurs. Feb. 1; AARP Services on Tuesdays, starting on Feb. 6 will be free to the public; DARE Dance – Friday, Feb. 9 – 7-9 p.m.; 2018 Health Wellness Program is off to good start along with the Village of Suffern Newsletter.

**RESOLUTION NO. 27 OF 2018 - AUTHORIZING THE LICENSING AGREEMENT WITH TAMS-WITMARK MUSIC LIBRARY FOR PERFORMANCE ROYALTY AND ORCHESTRAL RIGHTS FOR THE CLIFFORD THEATER SUMMER PRODUCTION**

The Village of Suffern Board of Trustees authorized the Mayor to sign the License Agreement with Tams-Witmark Music Library in the amount of \$535.00 to provide Performance Royalty and Orchestral Rights for the 2018 Clifford Theater Summer Production. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 28 OF 2018 - AUTHORIZING ANTHONY KOLLAR TO SERVE AS THE CLIFFORD THEATER 2018 SUMMER PROGRAM DIRECTOR**

The Village of Suffern Board of Trustees authorized the Mayor to sign the agreement with Anthony Kollar, Independent Contractor, to serve as the Clifford Theater Program Director between April 11, 2018 and August 5, 2018 with a total salary for this summer position in the amount of \$2,200.00. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 29 OF 2018 - AUTHORIZING MARY GUCCIONE TO SERVE AS THE CLIFFORD THEATER 2018 SUMMER PROGRAM ASSISTANT TO THE DIRECTOR**

The Village of Suffern Board of Trustees authorized the Mayor to sign the agreement with Mary Guccione, Independent Contractor, to serve as the Clifford Theater Program Assistant to the Director between April 11, 2018 and August 5, 2018 with a total salary for this summer position in the amount of \$1,100.00. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 30 OF 2018 - AUTHORIZING THE RECREATION DEPARTMENT TO PURCHASE TICKETS AND BUS TRANSPORTATION FOR RESIDENTS TO PARTICIPATE IN THE HELLO DOLLY BROADWAY SHOW TRIP ON APRIL 14, 2018**

The Village of Suffern Board of Trustees authorized the Recreation Department to purchase tickets in the \$4,998.50 and bus transportation in the amount of \$950.00 for residents to participate in a Hello Dolly Broadway Show Trip to NYC on Saturday, April 14, 2018, with a ticket price in the amount of \$105 per person to cover the cost to the Village associated with this trip. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**DEPARTMENT OF PUBLIC WORKS:**

Charles Sawicki, Director of the Department of Public Works was absent from the meeting so Mayor Markunas provided a brief update on the Digester Boiler Replacement Project/Rental of Temporary Boiler, Arold Construction work on the evaluation of the WWTP drain pipe, the Plug Flow Modification Project, and the Environmental Clearance for Wayne Avenue NYSDOT resurfacing project

**RESOLUTION NO. 31 OF 2018 - RESOLUTION AUTHORIZING THE REQUEST OF SUPERIOR WASTE AND CARTING, INC. TO ASSIGN DONATO MARANGI, INC. TO THE VILLAGE OF SUFFERN REFUSE AND RECYCLING COLLECTION CONTAINER SERVICE CONTRACT**

Attorney Daniel Kraushaar stated the Mr. Sawicki was in contact with the owners of Marangi Carting to receive certificate of insurances, vehicle operator driver's licenses, vehicle registrations and insurance. This contract can be cancelled under the same terms and conditions of the original contract with Superior Carting as well as a bank check in the form of security in the amount of \$62,000.00 for the faithful performance of the contract. Mr. Sawicki by way of letter

has determined the Marangi Carting is a responsible bidder. However, it was noted to the Board that in the past when Marangi Carting was previously serving the Village as the refuse and recycling collection container services contractor, there were complaints from the residents about the quality of their service. Following this statement the following resolution was presented to the Board: The Village of Suffern, consistent with competitive bidding requirements contained in the General Municipal Law (GML) of the State of New York, awarded a bid for refuses and recycling collection services to and for "Container Service District" to Superior Waste and Carting, Inc. for the sum of \$13.75 per month per residential unit for a duration of two years commencing June 1, 2016 and expiring on May 31, 2018, reserving the Village the right to renew the contract for an additional period of years not to exceed the initial term of the contract (on the same terms and conditions). By letter dated January 5, 2018 to Charles Sawicki, Director of Public Works, Superior Waste and Carting, Inc. sought consent of the Village of Suffern to assign the Refuse and Recycling contract pursuant to Paragraph 1-Section XXVII of said Contract to Donato Marangi, Inc. Section 109 of the GML prohibits the assignment of a contract which was granted or awarded by bid without first obtaining the consent of the Village. Charles Sawicki by E-mail dated January 30, 2018, deemed Donato Marangi Inc. to be a "responsible bidder", with the caveat that when Marangi Carting previously had the contract the accountability of the recyclables was in question. On February 1, 2018, Superior Waste and Carting submitted on behalf of Donato Marangi Inc., a list of vehicles and registrations, driver's licenses, certificates of insurance naming the Village as additional insured, and a letter to be sent to all Boards/management companies to advise them of the change in carters (which states that the pick-up dates will not change). Donato Marangi Inc. submitted a Bank Check in the amount of sixty-two thousand dollars (\$62,000.00) as security for the faithful performance of the contract. The Board of Trustees of the Village of Suffern consented to the assignment of the "Refuse and Recycling Collection Container Service Contract" within the Village of Suffern, from Superior Waste and Carting, Inc. to Donato Marangi Inc., consistent with Paragraph 1- Section XXVII, of said Contract, and consistent with GML Section 109 on the same terms and conditions provided in said Contract, subject to the letters being sent to all affected Boards and property management companies, and the clearance of the Bank Check submitted by Donato Marangi Inc. upon the conditions set forth above being complied with, that the security submitted to the Village by Superior Waste and Carting for the performance of the contract, be returned to them. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 32 OF 2018 - A RESOLUTION AUTHORIZING PAYMENT NO. 1 AND PAYMENT NO. 2 TO HAUSER BROTHERS, INC. FOR THE WWTP DIGESTER BOILER PROJECT**

The Village Board of Trustees authorized Payment No. 1 in the amount of \$66,837.25 and Payment No. 2 in the amount of \$71,957.75 to Hauser Brothers, Inc., Orangeburg, New York for the Waste Water Treatment Digester Boiler Project. This project is being paid for on a reimbursement basis by Grant funding in the amount of \$250,000 that the Village has obtained. The AIA Document G702-1992 (Application and Certification for Payments) and the certified



payrolls have been reviewed by Charles Sawicki and have been deemed acceptable for payment. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**RESOLUTION NO. 33 OF 2018 - A RESOLUTION AUTHORIZING PAYMENTS NO. 2 TO TILCON NEW YORK – PHASE 8 ROADWAY IMPROVEMENT PROJECT**

The Village Board of Trustees authorized Payment No. 2 in the amount of \$30,051.46 to Tilcon New York, 162 Old Mill Road, West Nyack, New York to paid for through CHIPs funding. The AIA Document G702-1992 (Application and Certification for Payment) and the certified payroll have been reviewed by Charles Sawicki and have been deemed acceptable for payment. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**GRANT WRITER:**

**PUBLIC HEARING** – A public hearing was held at 8:15 p.m. for the Community Development Citizen Advisory Committee to seek Community Development Block Grant (CDBG) which is Federal HUD funding for the Municipal Lot B Repaving Project and authorize the submission of the 2018 CDBG application. A motion to open the public hearing was made by Frank Hagen, seconded by Moira Hertzman. Joseph Hunt, Supervisor of DPW, asked that this project address the drainage issues that currently exist. Mr. Fred Rella stated the project will include addressing some drainage, removing the existing asphalt, paving, and striping. There will be an actual Engineering estimate required. A motion to close the public hear at 8:20 p.m. was made by Moira Hertzman, seconded by Frank Hagen and passed unanimously by the Board.

**RESOLUTION NO. 34 OF 2018 - RESOLUTION ACCEPTING THE RECOMMENDATION OF THE DEVELOPMENT CITIZEN ADVISORY COMMITTEE TO SEEK CDBG FUNDING FOR THE MUNICIPAL LOT B REPAVING PROJECT**

The Village Board accepted the recommendation of the Community Development Citizen Advisory Committee to seek Community Development Block Grant (CDBG) funding for the Municipal Lot B Repaving Project and authorizes the submission of the 2018 CDBG application. The CDBG application will state that the 2018 the Municipal Lot B Repaving Project cost will be \$175,000. Of this total, \$157,500 will be contributed from the Community Development Block Grant and \$17,500 or 10% will be contributed from the Village of Suffern in a value equivalent to actual dollars or, for example, labor. If a lesser amount of CDBG funds are awarded to the Village of Suffern, the village contribution shall remain constant at no more than 10% of any such CDBG award; i.e. a \$150,000 award will equate to a \$15,000 Village of Suffern contribution. Additionally, the 10% Village of Suffern contribution can be the cost of a, “project coordinator” and/or village labor (soft) expenses for the development, implementation and oversight of the Municipal Lot B Repaving Project. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**Grant Funding Update**

The Justice Court was awarded \$7,725 for the upgrade for a Justice Court Magnetometer, filing cabinets, and computer equipment. The Fire Department has applied to receive \$122,400 in grant funding through FEMA to purchase 18 self-contained breathing apparatus. The DARE program will receive a grant in the amount of \$7000 for the DARE hockey rink resurfacing and hockey equipment. The police department was awarded \$13,000 in grant funding for police department computer equipment. A well water generator replacement grant in the amount of \$50,672 has been finalized and funds received by the Village. The Village received a grant in the amount of \$250,000 that will be used to pay for the Digester Boiler Project.

**VILLAGE ATTORNEY/ASSISTANT VILLAGE ATTORNEY:****RESOLUTION NO. 35 OF 2018 - A RESOLUTION ACCEPTING THE PROPOSAL FROM LANGE CONSULTING TO PROVIDE CONSULTING SERVICES FOR PLANNING BOARD ISSUES**

John Lange provided consulting services on issues related to planning to the Village of Suffern Planning Board and Zoning Board of Appeals and the Village has been satisfied with his services and which services are billed to and paid for by applicants seeking site plan, subdivision or other municipal approvals from the Village. John Lange provided a proposal to the Village wherein Lange Consulting will continue to provide consulting services on planning and related issues to the Village at the rate of \$150.00 per hour and on terms as more specifically set forth in a proposal from Lange Consulting dated December 13, 2017. The Village of Suffern accepted the proposal from Lange Consulting dated December 13, 2017 and authorized Lange Consulting to provide consulting services for planning issues to the Village land use boards at the rate of \$150.00 per hour, such services to be billed to and paid for by applicants to the land use boards of the Village or applicants to the Village Board, if appropriate, and such authorization to be for a period of six months from the date of this resolution, and subject to formal written agreement as approved by the Village Attorney's Office, Nunc Pro Tunc to January 1, 2018. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 36 OF 2018 - AUTHORIZING THE VILLAGE OF SUFFERN TO ACCEPT ORANGE AND ROCKLAND REPAIR REIMBURSEMENT**

The Village made a claim for reimbursement for costs incurred for repairs to a residential potable service line and sidewalk in the vicinity of 44 Prairie Avenue, as against Orange and Rockland Utilities for damage caused by Orange and Rockland in an incident that occurred on August 12, 2017. The Village incurred costs for repairs to the service line and sidewalk in the amount of \$1,460.00 and provided proof of same to Orange and Rockland Utilities and have made claim therefore, and Orange and Rockland Utilities has agreed to pay reimburse same in full. The Village of Suffern accepted payment from Orange and Rockland Utilities in the amount of \$1,460.00 representing reimbursement of the full cost of repairs to the Village, and the Mayor, or his designee, is authorized to execute any and all documents necessary to accept said payment. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**Intermunicipal Agreement between the Village of Suffern and the Village of Airmont for Motor Vehicle Repairs performed by the Village of Suffern**

The Intermunicipal Agreement that the Village of Suffern entered into for the Village of Suffern to provide vehicle repairs to the Village of Airmont has expired. Airmont requested that Suffern provide repair and maintenance services including labor, parts and equipment to repair and service motor vehicles owned by Airmont on an as needed basis to Airmont. This agreement is authorized pursuant to Article 5-G of the NY General Municipal Law. Assistant Attorney Robert Magrino will contact the Village of Airmont to discuss the renewal of this agreement.

**RESOLUTION NO. 37 OF 2018 - AUTHORIZING THE NYS DOT SHARED SERVICES AGREEMENT**

The Village of Suffern Board of Trustees authorized the Mayor to sign the NYS DOT Shared Services Agreement to allow the State DOT to assist the Village of Suffern during and/or after a serious natural emergency such as flooding, blizzards, hurricanes. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 38 OF 2018 - AUTHORIZING JUDGE ERNEST BUONOCORE TO EXECUTE THE NCOURT CONTRACT**

The Village of Suffern Board of Trustees authorized the Village of Suffern Judge Ernest Buonocore to execute the contract with nCourt to provide the Suffern Justice Court with the ability to process electronic fine payments. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and approved unanimously by the Board.

**RESOLUTION NO. 39 OF 2018 - RESOLUTION SETTING A PUBLIC HEARING TO BE HELD MARCH 5, 2018 TO AMEND THE VILLAGE OF SUFFERN CODE CHAPTER 261-21 C – ADDITIONAL WATER RATE PROVISIONS TO AMEND THE SURCHARGE AMOUNT PAID BY CUSTOMERS WHO HAVE DECLINED TO PROVIDE ACCESS FOR THE INSTALLATION OF METER INTERFACE UNITS**

The Board of Trustees authorized holding a Public Hearing on March 5, 2018 to be held at 7:05 p.m. to adopt a Local Law amending the Village Code, Chapter 261-21 C, Additional Water Rate Provisions, to amend the surcharge amount paid by customers who have declined to provide access for the installation of meter interface units. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**RESOLUTION NO. 40 OF 2018 - RESOLUTION SETTING A PUBLIC HEARING TO BE HELD FEBRUARY 20, 2018 TO AMEND THE VILLAGE OF SUFFERN CODE CHAPTER 244 – TAXATION – TO AMEND ARTICLE VII, SECTION 244-44 VETERAN'S ALTERNATIVE EXEMPTION**

The Village Board of Trustees adopted Local Law No. 5 of 2007 on February 20, 2007 amending the Veterans Alternative Exemption. On January 22, 2018, the Town of Ramapo amended Local Law 4-1997 to increase the amount of the allowable Veteran Exemption. The Board of Trustees

authorized holding a Public Hearing on February 20, 2018 to be held at 6:05 p.m. to adopt a Local Law amending the Code of the Village of Suffern, Chapter 244 – Taxation – to amend Article VII, Section 244-44 Veteran’s Alternative Exemption consistent with the Town of Ramapo Local Law that serves as the assessing agency for the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 41 OF 2018 - RESOLUTION SETTING A PUBLIC HEARING TO BE HELD FEBRUARY 20, 2018 TO AMEND THE VILLAGE OF SUFFERN CODE CHAPTER 244 – TAXATION – ADDING A NEW ARTICLE, ARTICLE VIII, COLD WAR VETERANS TAX EXEMPTION AND A NEW SECTION, SECTION 244-45**

The Village Board of Trustees adopted Local Law No. 5 of 2007 on February 20, 2007 amending the Veterans Alternative Exemption. On January 22, 2018, the Town of Ramapo amended Local Law 4-1997 to increase the amount of the allowable Veteran Exemption. The Board of Trustees authorized holding a Public Hearing on February 20, 2018 to be held at 6:10 p.m. to adopt a Local Law amending the Code of the Village of Suffern, Chapter 244 Taxation, by adding thereto a new Article, Article VIII, Cold War Veterans Tax Exemption, and a new Section, Section 244-45. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**TREASURER:**

Michael Genito, Village Treasurer, reported that the 2018-19 Budget Department requests have gone out. He has received some and is waiting for others to return. The May 31, 2017 audit field work has been completed and he will meet with auditors to this week to wrap up any open items left in the audit. The Village has been collaborating with West Point who is working on a telecommunications project pro bono for the Village, studying our telephone and signal wire systems. A meeting with team members from West Point will be held this week and is good timing since our telephone contract is coming due June 2018. Public works are finishing the submission of CHIP’s reimbursement requests that are due by February 7<sup>th</sup>. Deferred compensation RFP proposals have been returned and will start to assemble score sheets that will help to evaluate what program is best suited for Village employees. The Village has been working with Microsoft to ensure our Village emails go through a Microsoft secured server and so that we have the proper legal retention, recovery and discovery if needed.

**RESOLUTION NO. 42 OF 2018 - A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH SMARTWATT ENERGY INC. FOR THE PURCHASE AND INSTALLATION OF LED LIGHTS IN VILLAGE HALL**

Orange and Rockland Utilities (O&R) offers financial incentives to the Village of Suffern for the purchase and installation of energy efficient Light Emitting Diode (LED) lights from Smartwatt Energy Inc. through the Orange & Rockland Direct Install Business Program. Smartwatt Energy Inc submitted a proposal (Proposal) to the Village establishing the total cost to the Village of replacing various incandescent and fluorescent lights with LEDs in the Village Hall building

(Project) to be \$13,303, after applying an O&R incentive of \$16,239 and a lump sum payment discount against a total project cost of \$29,889. The Proposal estimates a monthly energy savings of \$1,354 and a ten-month payback period. The Village Treasurer determined that funds are currently available in the 2017-2018 General Fund budget utilities expenditure lines. The Board of Trustees of the Village of Suffern authorized the Mayor to execute the Agreement with Smartwatt Energy Inc., 30 Ramland Road, Suite 103, Orangeburg, New York 10962, to purchase and install Light Emitting Diode (LED) lights in the Village Hall building. The Village Treasurer is authorized to transfer funds between and among the various appropriations for utilities in the 2017-2018 General Fund budget to finance the Project. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**MAYOR:**

**RESOLUTION NO. 43 OF 2018 - A RESOLUTION ESTABLISHING THE POSITION OF COURT ATTENDANT PART TIME FOR THE SUFFERN JUSTICE COURT**

The Board of Trustees established the additional position of Court Attendant Part Time for the Suffern Justice Court. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 44 OF 2018 - A RESOLUTION ACCEPTING THE NYS UNIFIED COURT SYSTEM JUSTICE COURT ASSISTANCE PROGRAM (JCAP) GRANT**

The Village of Suffern Board of Trustees accepted the NYS Unified Court JCAP Grant in the Amount of \$7,129.99 to be used for computer hardware, records management software, security system equipment, and office equipment. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 45 OF 2018 - A RESOLUTION ACCEPTING THE DIVISION OF CRIMINAL JUSTICE SERVICES/DARE PROGRAM GRANT**

The Village of Suffern Board of Trustees accepted the Division of Criminal Justice Services DARE Program Grant in the amount of \$7,000 to be used for the purpose of resurfacing the DARE Hockey rink and to purchase hockey equipment. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

**RESOLUTION NO. 46 OF 2018 - APPROVING THE SUFFERN CHAMBER OF COMMERCE EVENT PERMIT APPLICATION TO HOLD THE FIRST LEPRECON BAR CRAWL, MARCH 10, 2018 AT 8:30 P.M.**

The Mayor and Village of Suffern Board of Trustees approved the Event Permit Application for Suffern Chamber of Commerce to hold the First LepreCon Bar Crawl on Saturday, March 10, 2018 at 8:30 p.m. pending the receipt of a certificate of insurance naming the Village of Suffern as additional insured and review of all documents by the Village Attorney. A motion to approve the

foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen and approved unanimously by the Board.

**ADJOURNMENT:**

A motion to close the meeting was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and approved unanimously by the Board. The meeting adjourned at 8:56 p.m.