

**Village of Suffern  
Village Board Meeting Minutes  
Monday, June 4, 2018 - 7:00 p.m.**

A Regular Village Board Meeting was held on June 4, 2018.

**Present:**       **Edward Markunas, Mayor**  
                  **Gina Bertolino, Trustee**  
                  **Frank Hagen, Trustee**  
                  **Moira Hertzman, Trustee**  
                  **Dan Kraushaar, Village Attorney**  
                  **Virginia Menschner, Village Clerk**  
                  **Amy Paffenroth, Deputy Village Clerk**  
                  **Joseph Russo, Trustee**

**NOTE:** Trustee Gina Bertolino was sworn in at this evening's meeting. However, Trustee Bertolino abstained from voting throughout this meeting.

**CALL TO ORDER:**

Mayor Markunas called the meeting to order at 7:00 p.m., leading the Pledge of Allegiance and a moment of silence in honor of our service men and women.

**UPCOMING MEETINGS:**

A Village Board Workshop Meeting will be held Tuesday, June 26, 2018 at 7:00 p.m. The next Village Board Meeting will be held Monday, July 2, 2018 at 7:00 p.m.

**APPOINTMENT OF VILLAGE OF SUFFERN TRUSTEE:**

Mayor Markunas made the following statement: *"Today is a special day in the Village of Suffern. Gina Bertolino has lived in the Greater Suffern community since her youth. She moved with her parents from New York City to Sloatsburg. Gina is a graduate from Suffern Middle School and Suffern High School. Gina went to Rockland County's Capri Cosmetology Learning Center to attain her accreditation as a NYS Licensed Cosmetologist. In 1991, Gina established Mystic Images Salon in the heart of downtown Suffern where she has served our community for 27 years. Gina and her husband, Joe, have two sons that are graduates of the Suffern Central School District. Even in the most active years of motherhood, combined with being a business owner, Gina found time to give back to Suffern in abundance. Gina and her staff at Mystic Images Salon have been ardent participants and promoters of the long-standing Suffern Street Fairs. In 2009, as co-producer, Gina established the annual Mystic Makeover Fashion Show for Breast Cancer Awareness as a way for Suffern to give back to breast cancer survivors and their families. Gina is a former member of Suffern Rotary. Within the Rotary, she served Meals-on-Wheels and as Social Media Chair. Gina is a current and long-standing member of the Suffern Chamber of Commerce and is now serving on the Board of Directors. Gina will be an amazing addition to the Board of Trustees and is uniquely qualified to add the perspective of a Suffern business owner. Gina will move our Village forward by continuing the active role she's played in revitalizing our downtown, making Suffern the premier destination place to live, work, and play."*

**RESOLUTION NO. 135 OF 2018 - RESOLUTION APPOINTING GINA BERTOLINO TO VILLAGE OF SUFFERN TRUSTEE**

Mayor hereby appointed Ms. Gina Bertolino of 17 Hillcrest Road, Suffern, New York, as Trustee for the Village of Suffern for the balance of the remaining term of the vacant trustee position until the Reorganization Meeting to be held December, 2018.

**POLICE DEPARTMENT:****FORMAL SWEARING IN CEREMONY - ANDREW LOUGHLIN AS POLICE LIEUTENANT:**

The formal swearing in ceremony for Police Lieutenant Andrew Loughlin will be rescheduled to another meeting.

**APPOINTMENT AND FORMAL SWEARING IN CEREMONY - NICHOLAS CARESWELL AS POLICE OFFICER FULL-TIME:****RESOLUTION NO. 136 OF 2018 - RESOLUTION AUTHORIZING THE APPOINTMENT OF NICHOLAS CARESWELL AS POLICE OFFICER FULL-TIME**

The Board of Trustees of the Village of Suffern appointed Nicholas Careswell, from list number 16097 (OC), dated May 4, 2018, to the position of Police Officer. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board. Following the passing of Resolution No. 136 of 2018, Nick Careswell was formally sworn in as Village of Suffern Police Officer Full-Time surrounded by his family. The Mayor and the Board of Trustees offered their congratulations to Officer Careswell.

**RESOLUTION NO. 137 OF 2018 - RESOLUTION AUTHORIZING THE NOMINATING CERTIFICATION OF TARA CABLE AS POLICE OFFICER PART-TIME**

The Board of Trustees of the Village of Suffern certifies the nomination of Tara Cable, from list number 16097 (OC), dated April 19, 2018, to the position of Police Officer Part-Time, pending approval of Rockland County Personnel. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 138 OF 2018 - RESOLUTION AUTHORIZING THE NOMINATING CERTIFICATION OF LAURA GANNON AS POLICE OFFICER PART-TIME**

The Board of Trustees of the Village of Suffern certifies the nomination of Laura Gannon, from list number 16097 (OC), dated April 19, 2018, to the position of Police Officer Part -Time, pending approval of Rockland County Personnel. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 139 OF 2018 - RESOLUTION AUTHORIZING THE NOMINATING CERTIFICATION OF MICHAEL CORLETTA AS POLICE OFFICER PART-TIME**

The Board of Trustees of the Village of Suffern certifies the nomination of Michael Corletta, from list number 16097 (OC), dated April 19, 2018, to the position of Police Officer Part -Time, pending approval of Rockland County Personnel. Michael Corletta is a veteran and a former Village of Suffern Parking Enforcement Aide. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**Police Department Update:**

In May, there were 620 police department calls and blotters, 34 arrests, and since January 1<sup>st</sup> Vehicle and Traffic summons have increased by 30%. The Police Department hosted the Barbeque following the Memorial Day Parade which was a great success, the Police Department provided 30 free bike helmets during the Bike Rodeo to children in need at Connor Elementary School. DARE is hosting a barbeque for 900 students and guests at Connor Elementary School. A commercial vehicle check took place during which many unsafe vehicles were removed from the road. Several individuals were also arrested as a result. Mayor Markunas thanked the Chief Osborne for all of these initiatives.

**OFFICE OF THE TREASURER:**

**PUBLIC HEARING:** – A public hear was held at 7:27 p.m. to discuss amending the Code of the Village of Suffern, Section 244-1 – Imposition of Utility Tax increasing the gross income of a utility company for a 12-month period ending May 31, 2018 to \$5,000. A motion to open the public hearing was made by Frank Hagen, seconded by Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board. Michael Genito stated that this local law is presented for amendment to provide for checks in a minimum amount of \$12.50 per quarter to be processed by the Office of the Treasurer since it is not cost effective for the Village to process a check in an amount less than \$12.50. A motion to close the public hearing was made at 7:31 p.m. by Frank Hagen, seconded by Maura Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**LOCAL LAW NO. 8 OF 2018 - LOCAL LAW AMENDING CHAPTER 244, ARTICLE I, UTILITIES TAX OF THE CODE OF THE VILLAGE OF SUFFERN**

The Board of Trustees of the Village of Suffern enacted Local Law 8 of 2018, as follows: Section 1. Chapter 244, Article I, of the Code of the Village of Suffern, entitled Utilities Tax, is hereby amended as follows: § 244-1. Imposition of tax. Pursuant to the authority granted by § 131 of the Village Law of the State of New York, a tax equal to 1% of its gross income from and after the first day of June 1970 is hereby imposed upon every utility doing business in the Village of Suffern which is subject to the supervision of the State Department of Public Service and which has a gross income for the 12 months ending May 31, 2018, in excess of \$5,000, except motor carriers or brokers subject to such supervision under Article 3-B of the Public Service Law, and a tax equal to 1% of its gross operating income from and after the first day of June 2018, is hereby imposed upon every other utility doing business in the Village of Suffern which has a gross operating income for the 12 months ending May 31, 2018, in excess of \$5,000, which taxes shall have application only within the territorial limits of the Village of Suffern and shall be in addition to any and all other taxes and fees imposed by any other provision of law. Section 2. Severability Clause The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts. Section 3. Effective Date. This Local Law shall become effective immediately upon being filed with the Secretary of State.

**RESOLUTION NO. 140 of 2018 - RESOLUTION ADOPTING LOCAL LAW 8 OF 2018 AMENDING, SECTION 244-1 - IMPOSITION OF UTILITY TAX**

The Board of Trustees adopts Local Law 7 of 2018 amending Section 244-1 – Imposition of Utility Tax increasing the gross income of a utility company for a 12-month period ending May 31, 2018

to \$5,000. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**PUBLIC HEARING:** – A public hearing was scheduled for 7:15 p.m. to consider amending the Code of the Village of Suffern, Article IV, adding Subsection “F” to Section 266-67 currently entitled Formal Application, to add “Waiver of Requirement for Live Entertainment”. A motion to open the public hearing at 7:32 p.m. was made by Joseph Russo, seconded by Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board. Businesses in the Village have expressed interest with want to apply for permits for Live Entertainment. It appeared the process was difficult and required streamlining. Under the amendments to the local law, the building department would review the permit application and forward it to the Village Board for approval if it met the criteria for approval. The Village Board would then vote on the approval of the permit or, if it elected to do so, send the permit to the Planning Board for review. The primary difference would be that the Board would review the permit sooner. However, if the Board elected to do so, it could still forward the permit to the Planning Board before the approval of the permit if additional conditions required additional review. This is a Type 2 action under SEQRA requiring no further action. The motion to close the public hearing at 7:40 p.m. was made by Frank Hagen, seconded by Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**LOCAL LAW NO. 9 OF 2018 - LOCAL LAW AMENDING CHAPTER 266 OF THE CODE OF THE VILLAGE OF SUFFERN REGARDING SPECIAL PERMITS FOR LIVE ENTERTAINMENT**

The Board of Trustees of the Village of Suffern enacted Local Law 9 of 2018, as follows: Section 1. Section 266, Article VI entitled Special Permit Uses Generally of the Code of the Village of Suffern is hereby amended to add an additional subsection “H” to Section 266-27 entitled Formal Application. As amended the said section of the Code shall read as follows: Section 2. Section 266-27(H) Waiver of Requirements for Live Entertainment. Notwithstanding anything contained herein to the contrary, when an application is made for a Special Permit for Live Entertainment, the Village Board may waive the requirement for review by the Planning Board and the provisions of §266-27(A)(1)(c), (f), (A) (2), B, C and §266-31. Upon receipt of an application for a Special Permit for Live Entertainment, the Village Clerk shall deliver a copy of same to the Building Inspector for review. The matter shall then be referred to the Village Board for review and consideration in accordance with the provisions of §266-33(k). It shall be the responsibility of the applicant to provide sufficient information in order for the Village Board to make its determination in accordance with that section. The Village Board may waive the requirements of Planning Board review and approval as set forth herein and otherwise in this Article if it determines that the provisions of §266-33(k) have been adequately addressed and that issuance of a Special Permit is appropriate. Section 3. This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION 141 OF 2018 - ADOPTING LOCAL LAW 9 OF 2018 AMENDING THE CODE OF THE VILLAGE OF SUFFERN, ARTICLE IV, SECTION 266, ARTICLE VI – ADDING AN ADDITIONAL SUBSECTION “H” “WAIVER OF REQUIREMENTS FOR LIVE ENTERTAINMENT”**

On April 16, 2018 the Village Board expressed its intention to conduct a Public Hearing to consider an amendment to the Village Code amending Article IV, Section 266 Article VI entitled Special Permit Uses Generally of the Code of the Village of Suffern to add an additional subsection “H”

to Section 266-27 currently entitled Formal Application to add “Waiver of Requirements for Live Entertainment. On that date the Village Board declared its intention to serve as Lead Agency for purposes of SEQRA and no other entity expressing a desire to serve as Lead Agency. The Village Board directed referral of the proposed amendment to the Code pursuant to General Municipal Law §239-l and m. The Rockland County Department of Planning offered the following comments with respect thereto; (1) While Section 266-33(k)(1) and (2) establish parameters for the Building Inspector and Village Board to consider including wholly enclosed structures, type of live entertainment, effect on adjacent residential uses, proximity of residential districts, audibility, sound resistant building features and adequate on-site parking, we recommend that a maximum decibel level be part of the individual standards. The New York State Department of Transportation, the New York State Thruway Authority, and the Palisades Interstate Park Commission are interested or involved agencies. The Village of Suffern provided a memo to the Village Board dated April 16, 2018, wherein it suggested the proposed amendment to the code provide for more structured criteria when determining the circumstances under which the Village Board may waive the requirements for Planning Board review of applications for Live Entertainment permits. The Village Board hereby declares itself to be Lead Agency for the purpose of environmental review under SEQRA and determined that the proposed amendment to the Code will not have a significant adverse environmental impact and directs the issuance of a Negative Declaration. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

#### **CULTURE AND RECREATION:**

Yoga in the Park will be held Mondays in June at 6:30 p.m.; Fire Department Jeep Show – June 2 in the Ballfield Parking Lot; Nutrition Workshop –June 5 -10:30 a.m.; Clifford Theater 1<sup>st</sup> Cast Meeting – June 6 – 7 p.m.; Nutrition Workshop –June 7 –7:30 p.m.; Pool Registration – Begins June 11 with all Pool Registration taking place in Community Room; Fishing Derby & BBQ– June 16 Registration begins at 9:30 a.m., Fishing at 10 a.m., BBQ to follow at Elks; Pool Opens Saturday, June 23 with the Pool Hours as Mon-Fri from 12-8, & Sat, Sun, Holidays from 11-8.

#### **VILLAGE ATTORNEY:**

**PUBLIC HEARING:** - A public hearing was scheduled 7:20 p.m. to consider the renewal of the franchise of Cablevision of Rockland/Ramapo, LLC in the Village of Suffern. A motion to open the public hearing at 7:45 p.m. was made by Frank Hagen, seconded by Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board. John Delahan of Cablevision/Altice presented executed agreements to the Village Attorney and addressed the Board regarding the provisions of the Agreement. As part of this agreement, Cablevision will provide a grant in the amount of \$21,000 to upgrade audio technology in the Village Hall and will provide the Village with a payment in the amount of \$40,000 representing back revenue. Cablevision will be working within a five-year plan to provide fiber optic cable to the homes in the Village of Suffern. Cablevision will be working with the Village to make sure that installation of the fiber optic cable will be coordinated with the Village to insure recently paved roads are not disturbed.

James Giannettino of 2 Memorial Drive asked how long it would take to install fiber optic cable and if it would be an underground project. John Delahan replied it is over a five-year period and will be under ground. Mr. Giannettino asked about the delay in removing cable equipment from poles when utilities pole is moved by Orange and Rockland. John Delahan said that this is called

double wood. When this occurs Orange and Rockland is supposed to notify Cablevision and Verizon of the movement of the pole. Once Cablevision is notified, then they are responsible to address the matter. However, he stated that the notification is often slow in coming due to the large number of poles that Orange and Rockland have been currently moving. The DPW was asked to evaluate the cable hanging from the pole on Pavilion Road to determine which utility is responsible. A motion to close the public hearing was made by Joseph Russo, seconded by Moira Hertzman, and passed unanimously by the Board.

**RESOLUTION NO. 142 OF 2018 - A RESOLUTION AUTHORIZING THE APPROVAL OF A NEW FRANCHISE AGREEMENT WITH ALTICE/CABLEVISION FOR THE VILLAGE OF SUFFERN AND FOR THE MAYOR TO EXECUTE SAME ON BEHALF OF THE VILLAGE**

The Village Attorney negotiated a new franchise agreement with Altice/Cablevision on behalf of the Village. Pursuant to State Law the Village held a public hearing on same on April 16, 2018, which was continued at the Regular Meetings of the Village Board on May 7, 2018 and June 4, 2018. The Board of Trustees of the Village of Suffern authorized the approval of the new Franchise Agreement with Altice/Cablevision together with any letter exhibits. The Mayor is authorized to sign the above on behalf of the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**AUDIENCE PARTICIPATION:**

Robert Morris of 24 Terrace Avenue printed out flyers regarding the Ward System. He stated that the Village does not have a dire need to have the Ward System in Suffern. He believes; however, the benefits would be advantageous to the Village.

Joe McCulk of 10 Bridge Street stated that the fence along Oakdale Manor looks clean and much improved. He thanked the Village for taking the initiative to address this matter. He also thanked the Mayor for appointing Gina Bertolino. Gina help him through his battle with cancer and he wants everyone to know what a wonderful choice she was as Trustee. Mr. McCulk also thanked Chief Osborn for all of his hard work. Mayor Markunas thanked Virginia Menschner for her help in making sure the improvement to the fence on Oakdale Manor took place.

**GRANT WRITER:**

The Village received the grant disbursement agreement for the \$250,000 grant that will be used for the purchase of heavy duty truck through DASNY. Ellen Jaffe sent out a solicitation for the State Municipal Facility Program which is replacing the Member Item Program. The Village of Suffern has received the maximum award in the past of \$250,000 for the purchase of a heavy-duty truck and for the digester boiler project. This is a competitive program that the Village will need to identify a project item and submit an application to receive future funding. Tectonic has been selected to conduct the environmental review for the Wayne avenue sidewalk project. Completion of the environmental review will qualify the Village for \$282,000 in grant funds for the Wayne Avenue Sidewalk Project. Charles Sawicki will be coordinating with Tectonic for the completion of the review. The awards for CDBG Projects through the HUD program will be announced at the end of the month. The Village of Suffern has applied for a grant in the amount \$175,000 for repaving of Parking Lot B.

**VILLAGE CLERK:****RESOLUTION NO. 143 OF 2018 - RESOLUTION ACCEPTING THE BID FROM JEAN HENNELLY TO OPERATE THE MEMORIAL POOL CONCESSION STAND DURING THE 2018 SUMMER SEASON**

Sealed proposals for the Operation of the Concession Stand at the Suffern Memorial Pool were due to the Village Clerk on the May 14, 2018. A bid from Jean Hennelly in the amount of \$101.00 was the only bid received. The Board of the Village of Suffern accepted the bid from Jean Hennelly in the amount of \$101.00 to operate the Memorial Pool Concession Stand during the 2018 summer season. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 144 OF 2018 - RESOLUTION AUTHORIZING MITCHELL MOE TO HOLD A BLOCK PARTY, SUNDAY, JULY 1, 2018 ON WEST MALTBIE AVENUE**

The Village Board of Trustees authorized Mitchell Moe to hold a Block Party Sunday, July 1, 2018, on West Maltbie Avenue, between the hours of 11:00 a.m. and 11:00 p.m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**DEPARTMENT OF PUBLIC WORKS:****RESOLUTION NO. 145 OF 2018 - RESOLUTION AUTHORIZING THE MAYOR TO SIGN A ROAD RESTORATION AGREEMENT WITH ORANGE AND ROCKLAND**

Orange and Rockland Utilities, Inc. (hereinafter O&R), with offices located at One Blue Hill Plaza, Pearl River, New York, is a public utility, which has and will continue to perform certain utility work and repairs on Village of Suffern streets. As part of its utility work on Village streets, O&R has and will continue to need to open such roadways, perform its work, and then restore the roadways to an acceptable condition for the Village. The Village Department of Public Works and Village Attorney's Office have come to a preliminary agreement whereby O&R will perform its work in closing any trenches and preparing the road way for further and final remediation and the Village will thereby complete the work of restoring the road way, as more fully set forth in the agreement. O&R has agreed to pay to the Village the sum of \$220,829.00 (Two Hundred Twenty Thousand Eight Hundred Twenty-Nine Dollars) for the Village to complete the restoration of the road ways as per the agreement and the Village Department of Public Works having determined said sum to be sufficient to cover the cost of the Village's work in restoring Village road ways to appropriate conditions. The Mayor or his designee is authorized to sign a road restoration agreement with O&R whereby the Village will undertake to complete restoration of certain Village streets that will be disturbed by O&R as part of its work in providing utility services to Village residents, and O&R will reimburse the Village the in the amount of \$220,829.00 representing the cost to the Village to perform and complete this work on Village streets. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 146 OF 2018 - RESOLUTION AUTHORIZING CHARLES SAWICKI TO PUBLICLY ADVERTISE FOR BID SOLICITATIONS FOR THE ROADWAY IMPROVEMENTS PROJECT – PHASE 9**

The Village Board authorized Mr. Charles Sawicki to publicly advertise for bid solicitations for the Roadway Improvements Project – Phase 9. The bids due previously on June 25, 2018 will be due on June 21, 2018 at 3:00 p.m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 147 OF 2018 - A RESOLUTION AUTHORIZING PAYMENT NO. 6 TO HAUSER BROTHERS, INC. FOR THE WWTP DIGESTER BOILER PROJECT**

The Village Board of Trustees authorized Payment No. 6 in the amount of \$17,100.00 to Hauser Brothers, Inc., Orangeburg, New York for the Waste Water Treatment Digester Boiler Project. The AIA Document G702-1992 (Application and Certification for Payments) and the certified payrolls have been reviewed by Charles Sawicki and have been deemed acceptable for payment. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 148 OF 2018 - A RESOLUTION ESTABLISHING THE POSITIONS OF LABORER SEASONAL**

The Board of Trustees established three positions of Laborer Seasonal effective June 4, 2018, pending approval by the Rockland County Department of Personnel. A motion to approve the foregoing resolution was made by Trustee Joe Russo, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**FINANCE DEPARTMENT:****RESOLUTION NO. 149 OF 2018 - A RESOLUTION AUTHORIZING THE APPROVAL OF WORKERS' COMPENSATION INSURANCE COVERAGE WITH PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION, INC. (PERMA) FOR THE VILLAGE OF SUFFERN FOR A TERM RUNNING FROM 06/01/2018 TO 06/01/2019**

The Village's Insurance Agent, Scirocco Group, has reviewed the Village's Workers' Compensation Insurance coverage for the period 06/01/2018 through 06/01/2019. It is the recommendation of the Village's Insurance Agent that the Village renew its Workers' Compensation Insurance coverage for the period 06/01/2018 through 06/01/2019 with Public Employer Risk Management Association, Inc. (PERMA). The Village will further realize an approximate 3.5% cost savings over the prior year's insurance coverage without the loss of any required terms. The Board of Trustees of the Village of Suffern agreed to renew its Workers' Compensation Insurance coverage for the period 06/01/2018 through 06/01/2019 with Public Employer Risk Management Association, Inc. (PERMA) at a total annual cost of \$546,085. The Board of Trustees of the Village of Suffern authorized the Mayor to execute any and all required documentation, approved as to form and content by the Village Attorney, to secure said insurance coverage on behalf of the Village of Suffern, Nunc Pro Tunc. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.



**RESOLUTION NO. 150 OF 2018 - A RESOLUTION AUTHORIZING THE APPROVAL OF INSURANCE COVERAGE WITH ALLIED WORLD ASSURANCE CO., INC. FOR THE VILLAGE OF SUFFERN FOR A TERM RUNNING FROM 06/12/2018 TO 06/12/2019**

The Village's Insurance Agent, the Scirocco Group, has reviewed the Village's various liability coverage for the period 06/12/2018 through 6/12/2019. It is the recommendation of the Village's Insurance Agent that the Village renew its various liability coverage for the period 06/12/2018 through 06/12/2019 with Allied World Assurance Company, Inc. The Village will further realize an approximate 4.1% cost savings over the prior year's insurance coverage without the loss of any required terms. The Board of Trustees of the Village of Suffern agreed to renew its various liability coverage for the period 06/12/2018 through 06/12/2019 (or until sooner terminated or replaced) with Allied World Assurance Company, Inc. at a total annual cost of \$174,052. The Board of Trustees of the Village of Suffern authorized the Mayor to execute any and all required documentation, approved as to form and content by the Village Attorney, to secure said insurance coverage on behalf of the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 151 OF 2018 - ADOPTION OF A COMPREHENSIVE FINANCIAL POLICY DOCUMENT**

Over time, the Village of Suffern has adopted an investment policy, a procurement policy and a capital asset policy. It is sound financial management to adopt financial policies related to budget preparation and adoption, debt management, expenditure/expenses management, Village credit cards issued to employees, operating position and revenue management. The Village Treasurer has compiled a set of the aforesaid financial policies into a single comprehensive financial policy document to facilitate the periodic review, amendment, distribution and implementation of such financial policies. The Village Board of the Village of Suffern adopted the Comprehensive Financial Policy Document and the financial policies presented therein. The Village Board will review and amend as desired or required the Comprehensive Financial Policy Document periodically and at least annually. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION 152 OF 2018 - RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE EQUITABLE SHARING AGREEMENT AND CERTIFICATION FORM FOR FISCAL YEAR ENDED MAY 31, 2018**

The U.S. Department of Justice and the U.S. Department of the Treasury have mandated requirements concerning the sharing of federal forfeiture proceeds. Those requirements include the submission of an Equitable Sharing Agreement and Certification Form executed by the Mayor. The Chief of Police has submitted to the Mayor and Board of Trustees copies of the Equitable Sharing Agreement and Certification Form for fiscal year ended May 31, 2018 completed by the Chief of Police and Village Treasurer. The Board of Trustees approved the Equitable Sharing Agreement and Certification Form for submission for the fiscal year ended May 31, 2018. The Mayor is authorized to execute the Equitable Sharing Agreement and Certification Form for the fiscal year ended May 31, 2018. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 153 OF 2018 - TRANSFERRING 2018-2019 FUNDS FROM GENERAL LIABILITY INSURANCE TO BOARD OF TRUSTEES CONTRACTUAL**

The Village Board of Trustees desires to engage the services of a communications consultant to develop and manage the release of official Village of Suffern public information in a consistent and timely manner across various media. The estimated cost of such services is \$2,000 per month and there are sufficient funds in the amount of \$24,000 available in the General Fund General Liability Insurance appropriation. The Village Board of the Village of Suffern amended the 2018-2019 adopted General Fund budget by transferring \$24,000 from account A.1910.4400.0122 General Liability Insurance to A.1010.4400.0008 Village Board Professional and Consulting Services. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 154 OF 2018 - A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE SETTLEMENT AGREEMENT WITH VERIZON CONCERNING GROSS RECEIPTS EARNED WITHIN THE VILLAGE OF SUFFERN**

The Board of Trustees of the Village of Suffern authorized the Mayor to sign the Settlement Agreement with Verizon in which Verizon will remit \$1,500 additional utility user's tax (UUT) to the Village of Suffern for all periods up to and including March 31, 2018, in full satisfaction of UUT including any associated penalties of interest. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**ASSISTANT ATTORNEY:****RESOLUTION 155 OF 2018 - AUTHORIZING A PUBLIC HEARING TO BE HELD AUGUST 6, 2018 TO PROPOSE AMENDING CHAPTER 254 VEHICLES AND TRAFFIC – ARTICLE III: PARKING, STANDING, STOPPING**

The Board of Trustees of the Village of Suffern authorized a public hearing to be held Monday, August 6, 2018 at 7:05 p.m. to propose amending Chapter 254 Vehicles and Traffic – Article III: Parking, Standing Stopping, to modify the location of loading zones, handicapped parking locations, and 15-minute parking locations in the Central Business District. The Board declared its intention to serve as Lead Agency for SEQRA purposes, and directs that circulation of the proposed local law be made in accordance with NYS GML 539-l and m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**OFFICE OF THE MAYOR:****RESOLUTION NO. 156 OF 2018 - A RESOLUTION AUTHORIZING THE 2018 SUMMER CONCERT SERIES BANDS**

Contracts were submitted to the Coordinator of Culture and Recreation by South Street Station Band, Country Fresh, Reflections, and Kurt Gallagher to provide musical performances as entertainment for the Suffern Summer Concert Series. The above referenced contract has been reviewed and approved by the Village Attorney. The Board of Trustees of the Village of Suffern authorized the following contracts:

<u>BAND</u>	<u>FEE</u>	<u>CONCERT DATE</u>
South Street Station Band	\$600.00	June 28, 2018
Country Fresh	\$650.00	July 13, 2018
Reflections	\$600.00	July 26, 2018
Kurt Gallagher	\$350.00	July 30, 2018

The Board of Trustees authorized the aforementioned bands to provide entertainment for the Summer Concert Series and the Mayor is authorized to sign the above contract on behalf of the Village. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 157 OF 2018 - A RESOLUTION AUTHORIZING FREDERICK J. RELLA TO PROVIDE GRANT APPLICATION SERVICES TO THE VILLAGE OF SUFFERN**

The Mayor is authorized to sign the Consulting Agreement with Frederick J. Rella (F.J. Rella & Co., LLC), Suffern, New York, to provide grant application services to the Village of Suffern from July 1, 2018 to June 30, 2019. The Village agreed to pay the consultant for professional services rendered in the sum of \$50,000, payable on an annualized basis as a monthly sum of \$4,166.66. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 158 OF 2018 - A RESOLUTION REAPPOINTING ROBERT YODOWITZ AS VILLAGE PROSECUTOR FOR THE VILLAGE OF SUFFERN ON A CONTRACT BASIS EFFECTIVE AUGUST 1, 2018 THROUGH JULY 31, 2019**

Robert Yodowitz has been a practicing attorney in New York State for over twenty-five years and is a trial attorney specializing in the defense of various civil litigation matters and has served the Village of Suffern as its prosecutor for Vehicle and Traffic and Zoning violations with distinction. The Board of Trustees desires to continue its contract with him for said services which is set to expire July 31, 2018. The Board of Trustees reappointed Robert Yodowitz to the position of Village prosecutor for the period August 1, 2018 through July 31, 2019 on a flat fee basis of \$1500 per month, subject to the execution of a formal contract for said services. The Mayor is authorized to sign said contract on behalf of the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 159 OF 2018 - A RESOLUTION AUTHORIZING TOMBRA MEDIA, INC. TO DEVELOP, IMPLEMENT, AND MAINTAIN A COMMUNICATIONS PROGRAM FOR THE VILLAGE OF SUFFERN**

The Mayor is authorized to sign the Consulting Agreement with Kevin Czerwinski, President of Tombra Media, Inc., Suffern, New York, to provide guidance related to the development, implementation and maintenance of a communication program for the Village of Suffern, on a month-to-month basis, for a period not to exceed six (6) months, effective June 2, 2018, at a rate of \$2000.00 per month. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**RESOLUTION NO. 160 OF 2018 - A RESOLUTION AUTHORIZING THE SUFFERN DOWNTOWN FLOWER POTS AND PLANTINGS BUDGET**

The Board of the Village of Suffern authorized the Suffern Downtown Flower Pots and Planting Budget in the amount not to exceed \$400.00. Sandy Stead will organize the planting of flowers in the Suffern downtown flower pots. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and with the exception of an abstention by Trustee Gina Bertolino, was passed unanimously by the Board.

**ADJOURNMENT:**

A motion to close the meeting was made by Trustee Russo, seconded by Trustee Hagen, and approved unanimously by the Board. The meeting was adjourned at 8:53 p.m.