

**Village of Suffern
Special Meeting of the Village Board of Trustees Minutes
Tuesday, June 26, 2018 - 7:00 p.m.**

A Workshop Meeting was held on June 26, 2018. During that meeting eight resolutions were presented to the Board for approval.

Present: **Edward Markunas, Mayor**
 Gina Bertolino, Trustee
 Frank Hagen, Trustee
 Dan Kraushaar, Village Attorney
 Virginia Menschner, Village Clerk
 Amy Paffenroth, Deputy Village Clerk

Absent: **Moira Hertzman, Trustee**
 Joseph Russo, Trustee

CALL TO ORDER:

Mayor Markunas called the meeting to order at 7:00 p.m., leading the Pledge of Allegiance and a moment of silence in honor of our service men and women.

DEPARTMENT OF PUBLIC WORKS:

RESOLUTION 167 OF 2018 - RESOLUTION TO DECLARE THE VILLAGE OF SUFFERN AS LEAD AGENCY UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) FOR THE WASTEWATER TREATMENT PLANT UPGRADE AND PLUG FLOW MODIFICATIONS PROJECT

The Village of Suffern proposed to undertake the following action on the Wastewater Treatment Plant Upgrade and Plug Flow Modifications Project, located in the Village of Suffern: Structural rehabilitation of existing secondary clarifiers; Replacement of existing clarifier equipment and installation of a new recycle sludge pumping system; Structural renovation of existing aeration basins to convert the treatment process to a plug-flow system; Installation of new process aeration blowers, air piping, and diffusers in the renovated aeration basins; Yard piping modifications to reconfigure process flow through the facility; Decommissioning existing trickling filters and associated pumping station. Expansion and modification of the existing electrical distribution system to support the new equipment. Installation and programming of a new PLC-based control panel; (hereinafter referred to as "said Action"). The said Action requires review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617, and is defined as an Unlisted Action under 6NYCRR Part 617 because the action is not listed under 6NYCRR Part 617.4 or 617.5. The involved agencies include the New York State Department of Environmental Conservation (hereafter "NYSDEC"), and the Village of Suffern, New York. 6NYCRR Part 617.6(b)(3) calls for a coordinated review of an Unlisted Action. 6NYCRR Part 617.6(b)(2)(i) requires that a Lead Agency for a coordinated review of an Unlisted Action be established prior to a determination of significance. 6NYCRR Part 617.2(u) defines "Lead Agency" as, "an involved agency principally responsible for undertaking funding or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required" The Village of Suffern intends to act as Lead Agency in the coordinated review of said Action as

an Unlisted Action under SEQRA and further intends to implement and complete all responsibilities as lead agency. The Village of Suffern declared itself Lead Agency, as defined in 6NYCRR Part 617.2(u), for the coordinated review of said Action as an Unlisted Action under SEQRA. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION 168 OF 2018 - RESOLUTION TO ISSUE A NEGATIVE DECLARATION UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) FOR THE WASTEWATER TREATMENT PLANT UPGRADE AND PLUG FLOW MODIFICATIONS PROJECT

The Village of Suffern proposed to undertake the following action on the Wastewater Treatment Plant Upgrade and Plug Flow Modifications Project, located in the Village of Suffern:

Structural rehabilitation of existing secondary clarifiers; Replacement of existing clarifier equipment and installation of a new recycle sludge pumping system; Structural renovation of existing aeration basins to convert the treatment process to a plug-flow system; Installation of new process aeration blowers, air piping, and diffusers in the renovated aeration basins; Yard piping modifications to reconfigure process flow through the facility; Decommissioning existing trickling filters and associated pumping station; Expansion and modification of the existing electrical distribution system to support the new equipment;

Installation and programming of a new PLC-based control panel. (hereinafter referred to as “said Action”). Said Action requires review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617, the said proposed Action is an Unlisted Action under 6NYCRR Part 617 because the action is not listed under 6NYCRR Part 617.4 or 617.5. The Village of Suffern having approval authority over the proposed Action, duly declared itself lead agency on June 26, 2018, for a coordinated review among multiple authorizing agencies per 6NYCRR Part 617.6(b)(2)(i) and has received no objection to this declaration from other agencies within 30 days. The Village of Suffern, as lead agency, must make a determination of significance of the proposed Action per 6NYCRR Part 617.7. The Village of Suffern considered the proposed Action as defined in 6NYCRR Part 617.2(b) and 617.3(g), and the Village of Suffern reviewed a Full Environmental Assessment Form prepared for the proposed action under criteria outlined in 6NYCRR Part 617.7(c). The Village of Suffern found that the proposed work will not result in significant adverse environmental impacts to:

Land	Water
Air	Plants and Animals
Agricultural Resources	Aesthetic Resource
Cultural or Archeological Resources	Open Space
Critical Environmental Areas	Transportation
Energy	Noise or Odor
Public Health	Community Character

The Village of Suffern found, based on the criteria outlined in 6NYCRR Part 617.7(c), that the proposed Action will not have a significant adverse impact on the environment for the following reasons: The proposed action is not located within regulated resources (i.e. state or federally-regulated wetlands.); The proposed action is not located within a state-regulated viewshed; The proposed action will not impact local traffic or adversely affect public health or community character. The proposed action will not result in significant adverse environmental impacts. The

Village of Suffern adopted in its determination of significance under 6NYCRR Part 617.7, this *NEGATIVE DECLARATION*, indicating that information provided in the Full Environmental Assessment Form attached hereto has sufficiently demonstrated that the proposed action will not result in significant adverse environmental impacts, and that an Environmental Impact Statement need not be prepared. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION NO. 169 OF 2018 - RESOLUTION DECLARING THE SOUTH STREET EMERGENCY GENERATOR REPLACEMENT PROJECT, THE WWTP DIGESTER BOILER PROJECT, AND THE PHASE II SANITARY SEWER PROJECT AS TYPE II UNDER SEQR

The Village Board of the Village of Suffern declared the South Declaring South Generator Project, the WWTP Digester Boiler Project, and the Phase II Sanitary Sewer Project as Type II Under SEQR requiring no further action. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION NO. 170 OF 2018 - RESOLUTION ADOPTING THE PHASE II SANITARY SEWER PROJECT

The Village Board of the Village of Suffern adopted the Phase II Sanitary Sewer Project subject to financing and bonding. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION NO. 171 OF 2018 - RESOLUTION AUTHORIZING KC ENGINEERING TO PROCEED WITH ENGINEERING SERVICES FOR THE PREPARATION OF THE NYS ENVIRONMENTAL FACILITIES CORPORATION REQUIRED ENGINEERING REPORT

The Village Board authorized KC Engineering and Land Surveying, P.C., 2142 Route 302, Circleville, New York, to proceed with Engineering Services for the preparation of the NYS Environmental Facilities Corporation required Engineering Report for the Phase II Sewer Abatement Project in the amount of \$6,250.00. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION NO. 172 OF 2018 - A RESOLUTION ACCEPTING THE RESIGNATION OF ERIC LOPARCO, SEASONAL LABORER, EFFECTIVE JUNE 13, 2018

The Board of Trustees of the Village of Suffern accepted the resignation of Eric Loparco, Seasonal Laborer, effective June 13, 2018, Nunc Pro Tunc. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

OFFICE OF THE MAYOR:

RESOLUTION NO. 173 OF 2018 - A RESOLUTION AUTHORIZING THE ADOPTION OF THE MEMORANDUM OF AGREEMENT BETWEEN THE VILLAGE OF SUFFERN AND THE CSEA LOCAL 1000 RECOGNIZING THE POSITION OF SUFFERN JUSTICE COURT CLERK SHOULD NOT BE COVERED UNDER THE CBA

A Memorandum of Agreement between the Village of Suffern and the Civil Service Employees Association Local 1000 ("CSEA") recognized that the position of Justice Court Clerk is an exempt position and should not be covered under the Collective Bargaining Agreement (the "CBA"). The Memorandum of Agreement was executed on June 19, 2018 for the CSEA by Joseph Hunt, President. The Village of Suffern Board of Trustees authorized the adoption of the Memorandum of Agreement effective July 1, 2018 and authorized Mayor Edward Markunas to execute the same. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

RESOLUTION NO. 174 OF 2018 - A RESOLUTION APPOINTING CHRISTINE ANDERSEN TO THE EXEMPT POSITION OF JUSTICE COURT CLERK EFFECTIVE JULY 1, 2018

A Memorandum of Agreement between the Village of Suffern and the Civil Service Employees Association Local 1000 ("CSEA") recognized that the position of Justice Court Clerk is an exempt position and should not be covered under the Collective Bargaining Agreement (the "CBA"). The Memorandum of Agreement was executed on June 19, 2018 for the CSEA by Joseph Hunt, President. On June 26, 2018, the Village of Suffern Board of Trustees authorized the adoption of the Memorandum of Agreement effective July 1, 2018. Christine Andersen, Justice Court Clerk shall now be recognized as an exempt employee of the Village of Suffern, effective July 1, 2018. The Mayor and Village of Suffern Board of Trustees appointed Christine Andersen to the exempt position of Justice Court Clerk at an annual salary of \$83,500.00 effective July 1, 2018. Nothing herein shall affect the benefits Ms. Andersen has accrued under her prior title and service with the Village of Suffern as further outlined in the Terms and Conditions of Employment Memo to Mr. Andersen dated June 27, 2018. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

ADJOURNMENT:

A motion to close the meeting was made by Trustee Hagen, seconded by Gina Bertolino and approved unanimously by the Board. The meeting was adjourned at 8:26 p.m.