

**Village of Suffern
Village Board Meeting Minutes
Monday, October 1, 2018 - 7:00 p.m.**

A Regular Meeting of the Village Board of Trustees was held on Monday, October 1, 2018.

Present: **Edward Markunas, Mayor**
 Gina Bertolino, Trustee
 Frank Hagen, Trustee
 Moira Hertzman, Trustee
 Dan Kraushaar, Village Attorney
 Amy Paffenroth, Deputy Village Clerk
 Joseph Russo, Trustee

CALL TO ORDER:

Mayor Markunas called the meeting to order at 7:03 p.m., leading the Pledge of Allegiance and a moment of silence in honor of our service men and women and for Virginia Menschner who has been recovering from an extended illness.

UPCOMING MEETINGS:

A Village Board Workshop Meeting will be held Tuesday, October 30, 2018. The next Village Board Meeting is scheduled for Wednesday, November 7, 2018 (Note Change of Date).

PUBLIC HEARING:

A Public Hearing which was held at 7:08 p.m. to consider a local law to define permitted uses of PODS and/or dumpsters. A motion to open the public hearing was made by Trustee Frank Hagen, seconded by Joseph Russo, and passed unanimously by the Board. The purpose of the public hearing was to address concern residents have raised about the length of time dumpsters have remained on residential properties that have not been permitted for construction. Residents expressed concern that considerations should be made for residents who are using PODS for temporary storage in emergency situations or when making improvements to their property. The Board determined that it needed additional time to evaluate the comments that were made and requested the public hearing be continued. A motion to continue the public hearing on November 7, 2018 at 7:05 p.m. was made at 7:38 p.m. by Trustee Frank Hagen, seconded by Trustee Joseph Russo and passed unanimously by the Board.

PUBLIC HEARING:

A Public Hearing which was held at 7:40 p.m. to propose a local law to establishing school zone signage on Suffern Place at Iqra Darul Ehsan. A motion to open the public hearing was made by Trustee Joseph Russo, seconded by Frank Hagen, and passed unanimously by the Board. Based upon additional document that have been requested on this matter that have not yet been received from the Board of Education, it was determined that the public hearing will be continued. A motion to continue the public hearing on November 7, 2018 at 7:10 p.m. was made

at 7:50 p.m. by Trustee Gina Bertolino, seconded by Trustee Frank Hagen and passed unanimously by the Board.

ATTORNEY:

Referendum of the Amendment of the Service Award Program for Active Volunteer Firefighter

Members of the Suffern Fire Department:

Attorney Daniel Kraushaar updated the referendum to establish a Service Award Program for active volunteer firefighter members of the Suffern Fire Department, effective January 1, 1998, in accordance with Article 11-A of the New York State General Municipal Law. The Village Board is the Program Sponsor and Program Administrator of the Suffern Fire Department Service Award Program. Under the current Program provisions, participants can earn up to 25 years of Service Credit for a maximum Accrued Monthly Service Award of \$500. Several Program participants have reached the 25-year maximum as of December 31, 2017 and are, thereby, ineligible to earn service credit in the 2018 plan year as a result of this provision. New York State Law authorizes a Program sponsor to allow up to a maximum of 40 years of service credit to be earned under the Program. New York State Law further authorizes the Board to seek voter approval at a mandatory referendum of amendments to the Program and these amendments are intended to enable the Village to improve the Service Award Program benefits for active volunteer firefighter members of the Suffern Fire Department. Such improvement in Service Award Program benefits is consistent with the intent of the Program to help the Suffern Fire Department recruit and retain active volunteer firefighters. The Village Board, as authorized by Article 11-A of the New York State General Municipal Law, directed that there shall be a public referendum of eligible voters of the Village of Suffern at the General Election to be held on November 6, 2018 to determine whether the Suffern Fire Department Service Award Program shall be amended effective January 1, 2019 to increase the maximum years of Service Credit from 25 to 30 years and the maximum Accrued Monthly Service Award from \$500 to \$600, and this amendment shall include those participants who earned 50 points and would have otherwise been denied credit under the existing 25-year Service Credit maximum.

RESOLUTION NO. 217 OF 2018 - A RESOLUTION TO EXTEND COVERAGE UNDER THE NYS VOLUNTEER FIREFIGHTERS BENEFIT LAW TO AUTHORIZED VILLAGE FIREFIGHTERS WHO PARTICIPATE IN COUNTY SPECIAL TEAMS

Members of the Suffern Fire Department serve as members of the Rockland County Special Teams (Hazardous Material Team and/or Technical Rescue Team). The Village of Suffern desires to extend Volunteer Firefighter Benefits to active duty Volunteer Firefighters while participating in a specialized team. The Village Board extended coverage under the NYS Volunteer Firefighters Benefit Law to authorized active volunteer Village firefighters when such firefighters participate in Rockland County Special Teams (Hazardous Material Team and/or Technical Rescue Team) activities. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and approved unanimously by the Board.

RESOLUTION NO. 218 OF 2018 - A RESOLUTION SEEKING A PROPOSAL FROM BECKMAN APPRAISERS TO APPRAISE THE TOWN OF RAMAPO QUARRY SITE LOCATED WITHIN THE VILLAGE OF SUFFERN

The Town of Ramapo is the owner of property within the Village of Suffern commonly known as the "Quarry Site"; and the Town of Ramapo is on record as desiring to sell off property owned by it in an effort to reduce its budget shortfalls. the "Quarry Site" is one of the sites that the Town of Ramapo has not only indicated a desire to sell, but has upon information and belief, received a number of purchases offers. The subject property is one of the most integral parcels of property in the Village from a drainage and environmental standpoint. The Village Board approved a proposal from Beckman Appraisers as to the cost of appraising the "Quarry Site" owned by the Town of Ramapo, also known as, Section 55.21, Block 1, and Lot 1; Section 855.21, Block 1, Lot 1.1; and Section 855.21, Lot 1, Block 1.2 on the Town of Ramapo tax map. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

FIRE DEPARTMENT:

MOTION TO ACCEPT NEW MEMBERS:

A motion to accept new member Matt Dileo as an over 18 member of the Suffern Hook and Ladder Company was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and passed unanimously by the Board.

HUDSON LINK PRESENTATION:

Andrea Caccuro of Hudson Link presented information regarding the transition in bus service from the Tappan Zee Express to Hudson Link that will become effective October 29, 2018. Hudson Link will provide new connections between Rockland and Westchester Counties. It will loosely take over the Tappan Zee Express service (green and white buses). The new buses are equipped with real-time information, WIFI and USB ports at every seat. Single fares are \$2.75 and available for purchase via cash/coins in exact change; the Hudson Link Go Mobile app or Hudson Link ticket vending machine. All buses are ADA accessible.

GRANT WRITER:

Mr. Rella advised the Board that the Village was notified this month that will receive the grant to repave municipal Parking Lot B. It is a \$175,000 project with HUD awarding Rockland County 40% of the funds, or \$70,250. The HUD grant amount is based on total population of those municipalities in Rockland County. The grant money which was received from HUD was reduced this year because the Town of Ramapo and the Town of Orangeburg did not participate which reduced the total Rockland County population of those participating and, therefore, the amount of the grant. The remaining balance of the project will be submitted to the DOT. The Village should hear back from the DOT in approximately one month. If the Village does not receive this award from DOT, then the Village will be able to reapply for the remainder next year through CDBG.

POLICE DEPARTMENT:

Chief Clarke Osborn provided an update to the Board. There were 539 police blotters and calls. Vehicle summons are up 14% as compared to this time last year. Commercial Vehicle enforcement activities will take place in the upcoming month. October 20th will be the First Responders Day which will include many activities for residents to participate in. Volunteer Coaches will assist residents on the proper installation of Child Car Seats. The Police Department Drone has been approved by the Federal Aviation Administration and is now being used for investigation work. The upcoming DARE Dance will be held on October 5th from 7:00 p.m. to 9:00 p.m.

AUDIENCE PARTICIPATION:

Paul Girard, 2 Cross Street, applauded the Village for organizing a successful street fair and to Michael Curley for providing outstanding entertainment during and after the fair. Mr. Girard comment on the proposed resolutions providing hikers that frequent the Suffern Bear Trail Head to purchase discounted parking permits as well as the proposed resolution to offer free parking to Village of Seniors over the age of 65. He stated that Trustee Bertolino he believes received criticism for offering the benefit to Village Senior Residents. Trustee Bertolino indicated Mr. Girard was incorrect and that she had not received criticism only positive feedback. Mayor Markunas commented that hikers interested in the Suffern Bear Mountain Trail Head and Senior Parking are issues that have been raised by residents. The Village of Suffern is promoting hikers to visit Suffern and hike the Bear Mountain Suffern Trail by offering hikers a discounted annual permit for those who visit this trail regularly. Having an annual permit encouraging hikers to return to the Village instead of purchasing individual permits each time will eliminate the possibility of hikers receiving parking violations. Mr. Girard asked why have hikers park in Lot D since the Village is trying to promote hikers to visit Suffern businesses before they get in their vehicle to go home. Trustee Bertolino the D Lot is next to the Trail Head and indicated the Village is developing signage that would be strategically placed in the D Lot listing Suffern businesses and what the Village has to offer in efforts to draw people downtown. Mayor Markunas said the Village is exploring all parking options for hikers since so many hikers interested in the Suffern Bear Mountain Trail Head have reached out to the Village. Mr. Girard stated the Village Trustees should bring more pressing issues, such a contract disputes and village taxes, not parking issues to Village board meetings for discussion. However, Mayor Markunas indicated the other issues Mr. Girard referred to as pressing issues were listed separately as items on the agenda and were discussed throughout the meeting.

As a Village resident, Mr. Girard feels that Trustees should be expected to make worthy contributions as Village Board members. Mr. Girard listed board meetings that Trustee Russo was not in attendance and believes that Trustees should make more of an effort to attend all meetings. Mayor Markunas stated that each Trustee serves a purpose on the Board and for the Village beyond attending meetings and every Trustee's heart is in doing things that are in the best interest of the Village of Suffern.

Jim Giannettino, 2 Memorial Drive, asked if Lance Klein, Village labor lawyer, has meet with the PBA and CSEA. Mayor Markunas reported that recently the PBA lawyer was changed and that

the Village is in the midst of labor negotiations. The CSEA has not yet reached out to the Village to schedule further contract negotiation discussions. Mr. Giannettino does not have an issue with the new discounted hikers parking but feels it would be more advantageous if hikers parked closer to the heart of the Village. He thinks signage might not be as effective and hikers should be in close proximity to our Village's many attractive restaurants and shops. Mr. Giannettino noted the light on the flag pole on Village Hall property has been out for months. Out of respect to our Village Veterans, he requested that the Village call the flag pole company to inform them that the light needs repair.

Tim McInerny, 8 Pavilion Drive, thanked Mayor Markunas, the Village Board and the DPW for all of their assistance and support with the many Veteran projects on Memorial Drive and at the Village monument. Mr. McInerny was extremely appreciative and thankful for all the help he received from the Village. The Mayor thanked Mr. McInerny for all of his efforts and that it was a pleasure working with him.

Michael Curley, 84 Orange Avenue, suggested that the Village look at all schools within the Village to confirm they have all the necessary permits to operate as a school. In his opinion, illegal schools would be detrimental to the Village of Suffern. Mr. Curley wanted to make sure the public is aware that the Town of Ramapo owns the quarry and is actively seeking buyers. Mr. Curley is not opposed to the Village buying the quarry and subdividing the property but only with limited uses that the Village feels would be beneficial for Suffern.

VILLAGE CLERK:

Approval of Minutes:

A motion to approve the Minutes from the September 4, 2018, Village Board Meeting was made by Trustee Bertolino, seconded by Trustee Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 219 OF 2018 - A RESOLUTION AUTHORIZING LAURA FLAHERTY AND AMY PAFFENROTH TO ATTEND THE NYS ARCHIVES WORKSHOP FOR LOCAL GOVERNMENT RECORDS MANAGEMENT OCTOBER 16, 2018 IN GARNERVILLE NEW YORK

The Village Board adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015 with prior approval by the Village Board. Laura Flaherty and Amy Paffenroth are authorized to attend the NYS Archives Workshop for Local Government Records Management, October 16, 2018, from 10:00 a.m. to 1:00 p.m., in Garnerville, New York, at no cost to the Village. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Gina Bertolino and approved unanimously by the Board.

OFFICE OF THE TREASURER:

RESOLUTION NO. 220 OF 2018 - RESOLUTION AUTHORIZING INCREASE TO CAPITAL PROJECT 2018-001 2018B SEWER SYSTEM IMPROVEMENTS

On September 5, 2017, the Village Board established Project 2018-001 2018B Sewer System Improvements (the "Project") in the amount of \$640,000 to be funded by debt. On January 10, 2018, the Village Board amended the Project total estimated cost by \$255,000 from \$640,000 to \$895,000. Debt to finance the construction of various sewer system improvements was authorized April 11, 2016 and amended as part of Resolution 48 of 2016 on June 6, 2016 in the

amount of \$1,100,000 (the "2016 Authorization"). On October 25, 2017, the Village issued \$419,395 of the 2016 Authorization through the EFC Series 2017C bonds, leaving \$680,605 of authorized but unissued debt. On September 5, 2017, the Village Board adopted Resolution 153 of 2017 authorizing an additional \$640,000 of debt for the construction of improvements to the sanitary sewer system (the "2017 Authorization"), which remains authorized but unissued. The Superintendent of Public Works has advised that the total estimated project cost has increased \$248,780 from \$895,000 to \$1,143,780. The Village Treasurer has recommended that the sources of funding for the Project consist of \$503,780 of the \$680,605 authorized but unissued debt available from the 2016 Authorization, together with the \$640,000 of the authorized but unissued debt available from the 2017 Authorization. Capital project number 2018-001 entitled 2018B Sewer System Improvements will be increased in the amount of \$248,780 and that the entire Project amount of \$1,143,780 be funded by debt. The Village Treasurer authorized to make application on behalf of the Village for short- and long-term financing of the Project with the EFC, Nunc Pro Tunc. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Joseph Russo and approved unanimously by the Board.

DEPARTMENT OF PUBLIC WORKS:

RESOLUTION NO. 221 OF 2018 - A RESOLUTION EXTENDING THOMAS MARTIN AS A SEASONAL LABORER 30 DAYS THROUGH NOVEMBER 11, 2018

Mayor Markunas extended Thomas Martin, position control number 3495Z2, as a Seasonal Laborer for an additional 30 days through November 11, 2018. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and approved unanimously by the Board.

RESOLUTION NO. 222 OF 2018 - A RESOLUTION AUTHORIZING CHARLES SAWICKI TO ATTEND THE SOUTHEAST NEW YORK STORMWATER CONFERENCE OCTOBER 18, 2018 IN BEACON, NEW YORK

The Village Board adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015 with prior approval by the Board of Trustees. Charles Sawicki is authorized to attend the Southeast New York Stormwater Conference and Trade Show on October 18, 2018, in Beacon, New York at a cost of \$150.00. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

RESOLUTION NO. 223 OF 2018 - A RESOLUTION AUTHORIZING DEREK DEZAGO AND ARAMIS MORRIS TO ATTEND THE WASTE WATER OPERATIONS GRADE 3 SUPERVISION AND TECHNICAL OPERATIONS MODULE OCTOBER 25, 2018, AT SUNY ULSTER IN STONE RIDGE, NEW YORK

The Village Board adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015 with prior approval by the Board of Trustees. Derek DeZago and Aramis Morris are authorized to attend the Waste Water Operations Grade 3 Supervision and Technical Operations Module on October 25, 2018, at SUNY Ulster, in Stone Ridge, New York at a cost of \$199.00 per participant. A motion to approve the

foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Joseph Russo and passed unanimously by the Board.

RESOLUTION NO. 224 OF 2018 - RESOLUTION AUTHORIZING ACCEPTANCE OF THE LOW BID FOR THE SOUTH STREET EMERGENCY GENERATOR REPLACEMENT PROJECT

The Village Board consulted with the Director of Public Works with respect to the awarding of the low bid for the South Street Emergency Generator Replacement Project and the low bid is from Valentine Electric, Inc. in the amount of \$317,230.00 for the Base Bid option that includes the installation of stairs. The Village Board accepted the low bid for the South Street Emergency Generator Replacement Project in the amount of \$317,230.00 from Valentine Electric, Inc., Blauvelt, New York, subject to the procurement and receipt of bonding money and all required documents and review of same by Village Attorney. Mayor Markunas authorized to sign the contract on behalf of the Village of Suffern. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

TRUSTEES:

RESOLUTION NO. 225 OF 2018 - APPROVING THE SUFFERN CHAMBER OF COMMERCE EVENT PERMIT APPLICATION TO HOLD THE 2ND ANNUAL CRAWLOWEEN BAR CRAWL FRIDAY, OCTOBER 26, 2018

The Mayor and Village Board approved the Event Permit Application for Suffern Chamber of Commerce to hold the 2nd Annual Crawlween Bar Crawl on Friday, October 26, 2018, at 8:30 pending the receipt of a certificate of insurance naming the Village of Suffern as additional insured and review of all documents by the Village Attorney. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen and passed unanimously by the Board.

RESOLUTION NO. 226 OF 2018 - A RESOLUTION ESTABLISHING DAILY PERMIT PARKING CATEGORY FOR VILLAGE OF SUFFERN SENIORS OVER AGE 65

Pursuant to Article V of § 254-29 of the Code of the Village of Suffern, parking permits are required to park in municipal parking areas. The Board desires to recognize Village of Suffern Seniors for their contributions and for all they accomplish for the Village of Suffern by establishing a Daily Parking Permit Category, Village of Suffern Seniors over Age 65. There will be no cost to park in Suffern Municipal Parking Lots for Village of Suffern Seniors over age 65 and will be issued at the Suffern Parking Department Office. The Village Board established the Parking Permit Category of Village of Suffern Seniors Over Age 65 Daily Parking, which will be issued by the Suffern Parking Department Office, at no cost to eligible residents. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Gina Bertolino and passed unanimously by the Board.

RESOLUTION NO. 227 OF 2018 - A RESOLUTION ESTABLISHING A PARKING PERMIT CATEGORY ANNUAL SUFFERN HIKER TRAIL HEAD PARKING

Pursuant to Article V of § 254-29 of the Code of the Village of Suffern, parking permits are required to park in municipal parking areas. The Village of Suffern desires to encourage hikers to

regularly hike the Suffern-Bear Mountain Trail by providing an annual parking permit and encouraging activities such as hiking the Suffern-Bear Mountain Trails inspires visitors to Harriman and Bear Mountain State Parks to support the businesses in the Village of Suffern. The Village fiscal year runs from June 1 through May 31 and to establish a consistent schedule for payments to be received in the Village office, the Board of Trustees determined it would be prudent to establish parking permits fees consistent with that same schedule. The cost for an Annual Suffern Hiker Trail Head Parking Permit will be \$48.00 and will be issued only upon completion of a Suffern Hiker Trail Head Parking Permit Application outlining the provisions of the permit. The Village Board established the Parking Permit Category Annual Suffern Hiker Trail Head Parking – Parking Lot D, to be effective June 1 through May 31, consistent with the Village of Suffern fiscal year. Annual Suffern Hiker Trail Head Parking Permits will be available November 1, 2018, with the cost of the annual permit to be prorated in 2018 to reflect the November 1, 2018 implementation date. A motion to approve the foregoing resolution was made by Trustee Joseph Russo, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

RESOLUTION NO. 228 OF 2018 - A RESOLUTION ESTABLISHING SUFFERN PARKING DEPARTMENT HOURS AS 7:00 A.M. TO 4:00 P.M.

Current office hours for the Suffern Parking Department are 6:30 a.m. to 4:00 p.m. A study that was conducted between July 2, 2018 and September 28, 2018 determined only four customers arrived at the parking department to purchase permits before 7:00 a.m. and opening the office at 7:00 a.m. would enable staff to provide additional assistance during peak the office hours of 7:00 a.m. and 4:00 p.m. The Village Board established the Suffern Parking Department hours as 7:00 a.m. to 4:00 p.m., effective October 8, 2018. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Joseph Russo and passed unanimously by the Board.

OFFICE OF THE MAYOR:

RESOLUTION NO. 229 OF 2018 - AMERICAN NEEDS FATIMA ROSARY RALLY TO BE HELD OCTOBER 13, 2018 AT THE VIRGINIA MENSCHNER GAZEBO

Mayor Markunas and Village Board authorized the America Needs Fatima Rosary Rally to be held October 13, 2018 at the Virginia Menschner Gazebo from Noon until 3:00 p.m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

Culture and Recreation Update:

In Cathy Mills absence, Mayor Markunas provided an update of Culture and Recreation Activities. Yoga for Beginners - Oct. 1, 15, Nov. 5, 19 at 6:30 p.m.; Nutrition Workshop – Oct. 2 at 10:30 a.m.; Clifford Theater Auditions for Fall Show - Oct. 2 at 5:30 p.m.; Fall Walking Club on Wednesdays starting at Village Hall - Oct. 3, 10, 17, 24 at 10:00 a.m.; Arty Time – Oct. 4, 18 at 12:00 p.m.; DARE Dance – Friday, Oct. 5 – 7:00 p.m. to 9:00 p.m.; Suffern FD Car Show – Oct. 7 at 10:30 Washington Avenue; Village Hall Closed Monday, Oct. 8 for Columbus Day; LEAD (Life Exists Against Drugs) Oct. 12 at 6:30 p.m.; Halloween Window Painting Oct. 13 at 10:00 a.m.; Dodgeball Young Life Tuesday, Oct. 16 at 7:00 p.m.; HV Humane Society Fundraiser –Oct. 19 at 7:00 p.m.; Y's Beginnings Craft Fair – Oct. 21; Suffern HS Cheer Tricky Tray- Oct. 25 at 7:00 p.m.; Zumba &

Smoothies – Oct. at 10:00 am; Halloween Parade – Sunday, October 28 – 2:00 p.m. on Lafayette Ave.; Broadway Show Pretty Woman, November 3; Clifford Theater Performance of Broadway Jukebox Friday, Nov. 16 at 7:00 p.m. Village Auditorium.

ADJOURNMENT:

A motion to close the meeting was made by Trustee Joseph Russo, seconded by Trustee Frank Hagen, and approved unanimously by the Board. The meeting was adjourned at 8:57 p.m.