

**Village of Suffern  
Village Board Meeting Minutes  
Monday, January 7, 2019 - 7:00 p.m.**

A Regular Meeting of the Village Board of Trustees was held on Monday, January 7, 2019.

**Present:**       **Edward Markunas, Mayor**  
                  **Steve Alpert, Trustee**  
                  **Paul Girard, Trustee**  
                  **Frank Hagen, Trustee**  
                  **Moira Hertzman, Trustee**  
                  **Robert Magrino, Acting Village Attorney**  
                  **Amy Paffenroth, Village Clerk**

**CALL TO ORDER:**

Mayor Markunas called the meeting to order at 7:03 p.m., leading the Pledge of Allegiance and a moment of silence in honor of our service men and women.

**UPCOMING MEETINGS:**

A Special Meeting of the Village Board will be held January 17, 2019 at 7:00 p.m. to be held at the Suffern Hose Company No. 1 for a discussion with Line Officers. A Village Board Workshop will be held on January 28, 2019. The Regular Meeting of the Village Board meeting will be held Monday, February 4, 2019.

**LIFESAVING AWARD CEREMONY:**

Police Officers Ortiz and Adams were awarded the Rockland County PBA Lifesaving Award. Mayor Markunas recognized Officers Adams and Ortiz with a plaque in honor of their service to the community.

**POLICE DEPARTMENT:**

**RESOLUTION NO. 01 OF 2019 - A RESOLUTION APPROVING THE PBA MEMORANDUM OF AGREEMENT DATED JUNE 4, 2019 AND THE TERMS AND CONDITIONS OF EMPLOYMENT LETTERS TO THE CHIEF OF POLICE AND TWO LIEUTENANTS**

Negotiations have been ongoing between the Bargaining Team for the Village of Suffern (the "Village") and the Bargaining Team for the Suffern Policemen's Benevolent Association, Inc. (the "PBA") for a successor to the June 1, 2012 – May 31, 2016 Collective Bargaining Agreement between the parties. Those negotiations have resulted in a tentative agreement contained in a Memorandum of Agreement dated January 4, 2019, which has been ratified by the membership of the PBA. The Village Board of Trustees of the Village of Suffern ("Village Board") has reviewed the terms of the Memorandum of Agreement and finds that a settlement consistent with the terms contained therein is in the best interest of the Village. The Village has issued Terms and Conditions of Employment letters to the Chief of Police and two (2) Lieutenants, dated January 7, 2019. The Terms and Conditions of Employment letters of the Chief of Police and two (2) Lieutenants of the Village Police Department are associated with the Collective Bargaining Agreement between the Village and the PBA. The Village Board has reviewed the Terms and

Conditions of Employment letters issued to the Chief of Police and two (2) Lieutenants, dated January 7, 2019 and finds that the terms contained therein are in the best interest of the Village. The Village Board of Trustees of the Village of Suffern approved the terms of the Memorandum of Agreement and authorized the Mayor to execute a Collective Bargaining Agreement consistent with the terms thereof. The Village Board of Trustees of the Village of Suffern approved the Terms and Conditions of Employment letter for Chief of Police Clarke Osborn, as set forth in a letter directed to him dated January 7, 2019. The Village Board of Trustees of the Village of Suffern approved the Terms and Conditions of Employment letter for Lieutenant Andrew Loughlin, as set forth in a letter directed to him dated January 7, 2019. The Village Board of Trustees of the Village of Suffern approved the Terms and Conditions of Employment letter for Lieutenant John Mallon, as set forth in a letter directed to him dated January 7, 2019. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, with the following roll call vote.

NAME	YES	NO
Mayor Markunas	X	
Trustee Alpert		X
Trustee Girard		X
Trustee Hagen	X	
Trustee Hertzman	X	

Mayor Markunas declared the resolution passed.

**RESOLUTION NO. 02 OF 2019 - A RESOLUTION ACCEPTING THE RESIGNATION OF THOMAS CONKLIN, AS PARKING ENFORCEMENT AIDE, EFFECTIVE JANUARY 15, 2019**

The Board of Trustees of the Village of Suffern accepted the resignation of Thomas Conklin, as Parking Enforcement Aide, effective January 15, 2019. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**RESOLUTION NO. 03 OF 2019 - A RESOLUTION APPOINTING THOMAS CONKLIN AS DISPATCHER PART TIME EFFECTIVE JANUARY 15, 2019**

The Village of Suffern Board of Trustees appointed Thomas Conklin as a Dispatcher Part Time, effective January 15, 2019, at a pay rate of \$20.60 per hour. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**RESOLUTION NO. 04 OF 2019 - A RESOLUTION APPOINTING ROBERT CONDON PARKING ENFORCEMENT AIDE PART TIME**

The Village of Suffern has a non-competitive class position of Parking Enforcement Aide Part Time and an opening exists due to the resignation of Thomas Conklin effective January 15, 2019. Robert Condon is appointed to the vacant position of Parking Enforcement Aide Part-Time, at a pay rate of \$12.50 per hour, effective January 8, 2018. Thomas Conklin will provide training to Robert Condon January 8 through January 11, 2019. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and approved unanimously by the Board

**RESOLUTION NO. 05 OF 2019 - A RESOLUTION AUTHORIZING POLICE OFFICERS DAVID FIGUEROA AND WILLIAM OSBORN TO ATTEND DARE OFFICER TRAINING IN MONTOUR FALLS, NEW YORK, JANUARY 14-25**

The Village Board of Trustees adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences with prior approval by the Board. The Village Board of Trustees authorized Authorizing Police Officers David Figueroa and William Osborn to attend DARE Officer training in Montour Falls, NY from January 14 -25 at a cost of \$1,100.00 per officer. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**RESOLUTION NO. 06 OF 2019 - AUTHORIZING THE STIPULATION OF SETTLEMENT WITH THE PBA DATED JANUARY 7, 2019**

On or about October 21, 2016, the Suffern Policemen's Benevolent Association, Inc. ("PBA") filed an improper Practice Charge ("IP Charge") with the New York State Public Employment Relations Board ("PERB") Charge No. U-35326, alleging violations of the Taylor Law. On or about September 29, 2016 the PBA filed a grievance alleging that the Village violated Article III, paragraph 3 of the CBA (the "Grievance") concerning violations of military leave for police officer William Simurra ("PO Simurra"). The Village Board consulted with its counsel and has determined that settlement of the IPC and Grievance are in the interest of the Village of Suffern rather than to incur the cost and expense of litigation. The Village Board of Trustees of the Village of Suffern authorized, approved and ratified the Stipulation of Settlement with the PBA dated January 7, 2019, and authorized the Village Mayor to execute all documents pertaining to same and to take all actions consistent with the terms thereof. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**PUBLIC HEARING:**

A Public Hearing scheduled for 7:05 p.m. was held at 7:48 p.m. to consider a local law to define permitted uses of PODS and/or dumpsters. A motion to open the public hearing was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and approved unanimously by the Board. The purpose of the public hearing was to address concerns residents raised about the length of time dumpsters have remained on residential properties that have not been permitted for construction. At 7:50 p.m., with no comment being offered, a motion to close the public hearing was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**LOCAL LAW NO. 1 OF 2019 - A LOCAL LAW AMENDING CHAPTER 266 OF THE ZONING CODE OF THE VILLAGE OF SUFFERN REGARDING THE DEFINITION AND REGULATION OF TEMPORARY STORAGE CONTAINERS AND DUMPSTERS IN THE VILLAGE**

As amended, the said section of the Code is amended as follows:

**Section 1.** Article II Terminology - § 266-5 Definitions

As used in this chapter the following terms shall have the meanings indicated:

**DUMPSTER**

Any portable container, receptacle or device of a type commonly used for the depositing of refuse, garbage, junk, trash or other materials intended for disposal and designed to be brought

and taken away by truck or as a trailer, or a bin that a garbage truck lifts, empties into its hopper, and lowers, on the spot.

### **TEMPORARY STORAGE CONTAINER**

Any portable container, receptacle, or device of a type commonly used for the temporary storage of personal property and other matter. The term shall include, but not be limited to, portable on-demand storage units (PODS).

### **Section 2.** Article IV General Regulations - § 266-15 Miscellaneous Regulations

#### **P. Temporary Storage Containers**

- (1) Temporary storage containers shall be permitted under the provisions of this section. Not more than one container shall be allowed per residential lot. Containers shall not exceed 128 square feet and eight feet in height. The temporary storage container must be a minimum of 5 feet from any side or rear yard property line; in no instance shall the container be placed in a required front yard, unless in a permitted driveway, nor shall it be placed in a public right-of-way or easement.
- (2) A permit is required from the Building Inspector for the placement of a temporary storage container after being in place for a total of more than 14 days in any 180-day period. The permit shall authorize such container to remain for a period not to exceed 30 days thereafter.
- (3) Upon application made within 5 days of the expiration of the permit specified in subdivision 2, the Building Inspector may grant a permit to extend the initial 30-day period for an additional 180 days, provided the applicant has a valid and existing building permit for construction activities at the property, or applies for such a building permit simultaneously with the application for an extension.
- (4) No permit shall be issued for another temporary storage container for the same residential lot until two years from the issuance of a previously issued permit, except if the ownership of the lot changes.
- (5) The permit must be displayed in a conspicuous place on the temporary portable storage container.
- (6) Any person who shall violate the provisions of this section by failing to obtain a permit and/or by placing or permitting any container to be situated on a residential lot in violation of this section, including providers of such containers, or in violation of an issued permit shall be considered to be in violation of the zoning code, subject to penalty as per §266-15 of the zoning code, in addition to revocation of the permit, if applicable. The fee for the permit for the temporary storage container shall be established as per Village Board resolution.

#### **Q. Dumpsters**

- (1) Dumpsters shall be permitted under the provisions of this section. Not more than one dumpster shall be allowed per one or two-family residential lot. Dumpsters shall not have capacity greater than 30 yards. The dumpster must be a minimum of 5 feet from any side or rear yard property line; in no instance shall the dumpster be placed in a required front yard, unless in a permitted driveway, nor shall it be placed in a public right-of-way or easement. Dumpsters must be properly maintained and emptied or replaced when capacity has been reached. Dumpsters may only be used for disposal purposes, and not for storage of materials or property.
- (2) A permit is required from the Building Inspector for the placement of any dumpster whose capacity is two yards or greater, after being in place for more than 14 days in any 180-day period. The permit shall authorize such dumpster to remain for a period not to exceed 90 days thereafter.

- (3) No permit as set forth in this section shall be required for placement of a dumpster on a one or two-family residential lot provided the dumpster is placed and used in accordance with a properly issued and active building permit that has been issued by the building inspector for construction or demolition activities at the property at which the dumpster is located, and in accordance with the requirements of subdivision (1) hereof. The building inspector may order removal of a dumpster as provided for in this section if the work permitted to be conducted pursuant to the building permit is not ongoing or otherwise in violation of the building permit.
- (4) No permit shall be issued for another dumpster for the same residential lot until two years from the issuance of a previously issued permit, except if the ownership of the lot changes.
- (5) The permit must be displayed in a conspicuous place on the dumpster.
- (6) Any person who shall violate the provisions of this section by failing to obtain a permit and/or placing or permitting any dumpster to be situated on a residential lot in violation of this section, including providers of such dumpsters, or in violation of an issued permit, shall be considered to be in violation of the zoning code and subject to penalty as per §266-15 of the zoning code, in addition to revocation of the permit, if applicable. The fee for the permit for the dumpster shall be established as per Village Board resolution.

**Section 3. Severability Clause**

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts.

**Section 4. Effective Date.**

This Local Law shall become effective immediately upon being filed with the Secretary of State.

**RESOLUTION NO. 7 OF 2019 - ADOPTING LOCAL LAW 1 OF 2019 AMENDING CHAPTER 266 OF THE ZONING CODE OF THE VILLAGE OF SUFFERN DEFINING AND REGULATING TEMPORARY STORAGE CONTAINERS AND DUMPSTERS IN THE VILLAGE**

Monday, October 1, 2018, at 7:05 p.m. the Village Board of Trustees expressed its intention to conduct a Public Hearing to consider an amendment to the Village Code Chapter 266 Zoning, regarding the definition and regulation of Temporary Storage Containers and Dumpsters in the Village. On that date the Village Board declared its intention to serve as Lead Agency for purposes of SEQRA and with no other entity expressing a desire to serve as Lead Agency. The Village Board directed referral of the proposed amendment to the Code pursuant to General Municipal Law §239-l and m. The Public Hearing in consideration of the said amendment was continued at the regular meetings of the Village Board of Trustees held November 7, 2018 and December 3, 2018. The Rockland County Department of Planning offered no comments with respect thereto. The Village Board declared itself to be Lead Agency for environmental review under SEQRA and determined that the matter is a Type II action thus requiring no further environmental review. Based on all the information before the Board and the findings hereinafter made, the Village of Suffern Board of Trustees hereby adopts Local Law No. 1 of 2019. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Paul Girard, and approved unanimously by the Board.

**PUBLIC HEARING:**

A Public Hearing scheduled for 7:10 p.m. was held at 7:52 p.m. to propose a local law to establish school zone signage on Suffern Place at Iqra Darul Ehsan. A motion to open the public hearing was made by Trustee Moira Hertzman, seconded by Trustee Steve Alpert, and approved

unanimously by the Board. Based upon additional documents that have been requested on this matter from the Board of Education that have not yet been received, it was determined that the public hearing will not be continued. Upon receipt of the requested material by the Village of Suffern, a public hearing to hear additional comments will be noticed by the Village Clerk. At 7:53 p.m. a motion to close the public hearing was made by Trustee Paul Girard, seconded by Steve Alpert, and approved unanimously by the Board.

**PUBLIC HEARING:**

A Public Hearing scheduled for 7:15 p.m. was held at 7:53 p.m. to consider the Park Avenue Sidewalks CDBG Project and Application. A motion to open the public hearing was made by Trustee Frank Hagen, seconded by Trustee Paul Girard, and approved unanimously by the Board. At 7:54 p.m., with no comment being offered a motion to close the public hearing was made by Trustee Paul Girard, seconded by Steve Alpert, and approved unanimously by the Board.

**RESOLUTION NO. 08 OF 2019 - A RESOLUTION ACCEPTING THE VILLAGE OF SUFFERN CITIZEN ADVISORY COMMITTEE RECOMMENDATION FOR THE 2019 PARK AVENUE SIDEWALK PROJECT**

The Village Board of Trustees accepted the recommendation of the Village of Suffern Citizen Advisory Committee to seek Community Development Block Grant (CDBG) funding for the Park Avenue Sidewalk Project and authorizes the submission of the 2019 CDBG application for the said project. The CDBG application will state that the 2019 Park Avenue Sidewalk Project cost will be \$110,000. Of this total, \$100,000 will be contributed from the Community Development Block Grant and 10% or \$10,000 will be contributed from the Village of Suffern (If a lesser amount of CDBG funds are awarded to the Village of Suffern, the village contribution shall remain constant at no more than 10% of any such CDBG award, i.e. a \$50,000 award will equate to a \$5,000 Village of Suffern contribution). Additionally, the 10% Village of Suffern contribution can be the cost of a "project coordinator" for the development, implementation and oversight of the Park Avenue Sidewalk Project. A motion to approve the foregoing resolution was made by Trustee Steve Alpert, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**BUILDING DEPARTMENT:**

Steve Conlee, Suffern Building Inspector, presented an overview of the Suffern Code Initiative for the new members of the Village Board.

**FIRE DEPARTMENT:**

**RESOLUTION NO. 09 OF 2019 - RESOLUTION AUTHORIZING HOSE COMPANY NO. 1 TO HOLD THE ANNUAL FOOTBALL FUNDRAISER ON JANUARY 20, 2019**

The Village Board of Trustees authorized Suffern Hose Company No. 1 to hold their annual Football Fundraiser on January 20, 2019. A motion to approve the foregoing resolution was made by Trustee Paul Girard, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**Special Meeting of the Village Board:**

A Special Meeting of the Village Board will be held at Hose Company Number 1 on January 17, 2019, to provide the opportunity for the Line Officers to meet with the Village Board.

**CULTURE AND RECREATION:**

**MOTION TO APPROVE A BROADWAY TRIP TO BE COORDINATED BY THE RECREATION DEPARTMENT:**

A motion to authorize the Suffern Recreation Department to coordinate an upcoming trip to see the Broadway Play Kinky Boots, with priority for the purchase of tickets going to Suffern residents, was made by Trustee Moira Hertzman, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**AUDIENCE PARTICIPATION:**

Joe Maraglino, of 65 Wayne Avenue, expressed his concern over an ongoing issue with the storm drain located at 50 Wayne Avenue that frequently backups resulting in significant ponding of water that is extremely dangerous for the vehicles driving in that area. Mr. Maraglino would like to see this problem addressed and corrected. The Mayor commented that this issue had been addressed before and asked Charles Sawicki, Director of Public Works, to comment on this issue. Mr. Sawicki reported that unfortunately the referenced storm drain is not connected to anything; therefore, the water does not flow anywhere. He stated the Village is awaiting approval for the Wayne Avenue grant and as part of that project the Village would like to construct a dry well to accommodate the large volume of water that collects in that location. However, he reiterated that it is not possible to tie this catch basin into anything close. Both the Mayor and Mr. Sawicki agreed that once the sidewalk project on Wayne Avenue commences in the spring, one option they will look at is to create an adequate dry well or catch basin to be able to accommodate the large volumes of water that accumulates in that area which will ultimately help alleviate ponding of water on the streets and sidewalks.

Mr. Maraglino also commented on the current timing of the traffic light at Lafayette and Washington Avenues and stated he believes a timer or delayed green is not currently operational on that traffic light as the Village requested years ago. A timer or delayed green would help to alleviate some of the traffic congestion at that intersection, stated Mr. Maraglino. The Mayor believes that at one time, the green signal was lengthened. However, it does not seem to be operating, and the light is back to its normal frequency. The Mayor requested Charles Sawicki reach out to the Department of Transportation to see what measures can be taken to help remedy these traffic issues.

**DEPARTMENT OF PUBLIC WORKS:**

**RESOLUTION NO. 10 OF 2019 - A RESOLUTION AUTHORIZING PAYMENT NO. 2 TO TILCON, NEW YORK FOR THE ROADWAY IMPROVEMENT PHASE 9 PROJECT**

The Village Board of Trustees authorized Payment No. 2 in the amount of \$4,745.25 to Tilcon, New York for the Roadway Improvement Phase 9 Project. The AIA Document G702-1992 (Application and Certification for Payments) and the certified payrolls have been reviewed by Charles Sawicki and have been deemed acceptable for payment. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Hagen, and approved unanimously by the Board.

**RESOLUTION NO. 11 OF 2019 - A RESOLUTION AUTHORIZING STANLEY DOBRINSKI TO ATTEND THE HUDSON VALLEY WATER WORKS GRADE A COMPLIANT LAB COURSE FEBRUARY 26, 2019 IN MIDDLETOWN, NEW YORK**

The Village Board of Trustees adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences with prior approval by the Board. The Village Board of Trustees authorized Stan Dobrinski to attend the Hudson Valley Water Works Grade A Compliant Lab Course on February 26, 2019 in Middletown, New York, at a cost of \$75.00. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**RESOLUTION NO. 12 OF 2019 - RESOLUTION AUTHORIZING CHARLES SAWICKI TO PUBLICLY ADVERTISE FOR BID SOLICITATIONS FOR THE PHASE 2 SANITARY SEWER ABATEMENT PROJECT**

Resolution 194 of 2018 authorized Charles Sawicki to solicit a Professional Service Request for Proposal (RFP) for the Phase II Sewer Abatement Design Professional Services. This project is part of a NYSDEC Consent Order Project, capital project number 2019-001 entitled 2019 Phase II Sewer Abatement. Village Superintendent of Public Works was directed to ensure that the plans, specifications, documents and procedures for the Project, where applicable, were developed and followed in accordance with EFC financing eligibility requirements. The low bid for the WWTP Phase 2 Sanitary Sewer Abatement Design Request for Proposal was accepted in the amount of \$47,900 from Pitingaro & Doetsch Consulting Engineers in Resolution 214 of 2018. Pitingaro & Doetsch Consulting Engineers have provided plans, specifications and documents for the project. The Village Board of Trustees authorized the Village Superintendent of Public Works to publicly advertise for bid solicitations for the Phase 2 Sanitary Sewer Abatement Project subject to submitting the project documents prepared by Pitingaro & Doetsch Consulting Engineers as well as all bid documents to the Acting Village Attorney and Capital Project Committee for review. Subject to confirmation by the Acting Village Attorney and the Capital Project Committee that all project and bid documents are in proper legal form and were developed and followed in accordance with EFC financing eligibility requirements, the bid may be advertised without further action of the Village Board. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and approved unanimously by the Board.

**RESOLUTION NO. 13 OF 2019 - RESOLUTION TO DECLARE THE VILLAGE OF SUFFERN AS LEAD AGENCY UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) FOR THE WASTEWATER TREATMENT PLANT UPGRADE AND PLUG FLOW MODIFICATIONS PROJECT**

The Village of Suffern proposed to undertake the following action on the Wastewater Treatment Plant Upgrade and Plug Flow Modifications Project, located in the Village of Suffern (hereinafter referred to as "said Action"):

- Structural rehabilitation of existing secondary clarifiers,
- Replacement of existing clarifier equipment and installation of a new recycle sludge pumping system,
- Structural renovation of existing aeration basins to convert the treatment process to a plug-flow system,
- Installation of new process aeration blowers, air piping, and diffusers in the renovated aeration basins,
- Yard piping modifications to reconfigure process flow through the facility,
- Decommissioning existing trickling filters and associated pumping station,



- Expansion and modification of the existing electrical distribution system to support the new equipment,
- Installation and programming of a new PLC-based control panel; and,

The Village of Suffern will make application for a grant and market rate financing through the New York State Environmental Facilities Corporation (hereafter EFC) in order to assist in the payment of the project. The Village has determined that said Action require review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617, and the said Action is defined as an Unlisted Action under 6NYCRR Part 617 because the action is not listed under 6NYCRR Part 617.4 or 617.5. The Village has determined involved and interested agencies include the New York State Department of Environmental Conservation (hereafter "NYSDEC"), the New York State EFC, the New York State Historic Preservation Office (hereafter SHPO); Rockland County Department of Planning, and the Village of Suffern, New York. 6NYCRR Part 617.6(b)(3) calls for a coordinated review of an Unlisted Action, and 6NYCRR Part 617.6(b)(2)(i) requires that a Lead Agency for a coordinated review of an Unlisted Action be established prior to a determination of significance. 6NYCRR Part 617.2(u) defines "Lead Agency" as, "an involved agency principally responsible for undertaking funding or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required". The Village of Suffern intends to act as Lead Agency in the coordinated review of said Action as an Unlisted Action under SEQRA and further intends to implement and complete all responsibilities as lead agency. The Village Board declared its intention to serve as Lead Agency for a coordinated environmental review under SEQRA and directs that a Lead Agency Coordination Letter with relevant documents be circulated to and among the various above referenced agencies and that any previous action taken regarding SEQRA in this regard is hereby superseded by this action. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Steve Alpert, and approved unanimously by the Board.

**RESOLUTION NO. 14 OF 2019 - A RESOLUTION AUTHORIZING A SOLE-SOURCE PURCHASE ORDER TO IRONBROOK UV, FOR THE RESTORATION AND REPAIR OF ULTRAVIOLET DISINFECTION UNIT NO. 2 IN THE WASTEWATER TREATMENT DEPARTMENT**

The Ultraviolet Disinfection Unit No. 2 used for the germicidal disinfection of wastewater requires restoration and repair. Ironbrook UV, 1055 CR 6 North Tiny, Ontario L9M 0R4, is the sole-source manufacturer of Ultraviolet Disinfection Unit No. 2 equipment. The Superintendent of Public Works is authorized to issue a sole-source purchase order for the restoration and repair of Ultraviolet Disinfection Unit No. 2 to Ironbrook UV in the amount of \$46,310.00. A motion to approve the foregoing resolution was made by Trustee Paul Girard, seconded by Trustee Moira Hertzman, and approved unanimously by the Board.

**RESOLUTION NO. 14A OF 2019 - A RESOLUTION ACCEPTING THE RESIGNATION OF THOMAS MARTIN AS LABORER, EFFECTIVE DECEMBER 28, 2018**

The Board of Trustees of the Village of Suffern accepted the resignation of Thomas Martin, as Laborer, effective December 28, 2018. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Moira Hertzman, and approved unanimously by the Board.

**TREASURER:**

**RESOLUTION NO. 15 OF 2019 - RESOLUTION AUTHORIZING MICHAEL GENITO AND AMY PAFFENROTH AS THE AUTHORIZED SIGNERS OF THE KEYBANK NJT PARK AND RIDE CONTINGENCY ACCOUNT**

The Village of Suffern Board of Trustees authorized Michael Genito and Amy Paffenroth as to serve as the authorized signers of the Key Bank NJT Park and Ride Contingency Savings Account, Account No. 97459518. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**RESOLUTION NO. 16 OF 2019 - AMENDING 2018-2019 GENERAL FUND BUDGET FOR CLIFFORD THEATER REVENUES AND EXPENDITURES**

The 2018-2019 General Fund adopted budget included estimated revenues of \$7,500 from Clifford Theater Donations; estimated revenues of zero from Clifford Theater State Aid and appropriations of \$9,000 for Clifford Theater expenditures. As of January 3, 2019, the Village has received revenues of \$9,841 from Clifford Theater Donations and revenues of \$2,000 from Clifford Theater State Aid and has incurred \$9,737 of Clifford Theater expenditures. The Village Board of the Village of Suffern amends the 2018-2019 General Fund budget as follows:

Increase Estimated Revenues Clifford Theater Donations	\$2,341
Increase Estimated Revenues State Aid Clifford Theater	\$2,000
Increase Appropriations Clifford Theater	\$4,341

A motion to approve the foregoing resolution was made by Trustee Paul Girard, seconded by Trustee Frank Hagen, and approved unanimously by the Board.

**RESOLUTION NO. 17 OF 2019 - A RESOLUTION AUTHORIZING THE PURCHASE OF PASSENGER VEHICLES**

The Village needs replacement passenger vehicles for the Parking Department, the Building Department, the Fire Inspector and the Fire Department. New York State Mini-Bid 18110126 Award 22898 Contract PC67967 offers a low bid of \$65,976.84 for three 2019 Ford Escapes, suitable for the vehicles needed for the Parking Department, the Building Department and the Fire Inspector. New York State Mini-Bid 18110013 Award 22898 Contract PC66681 offers a low bid of \$35,767.17 for one 2019 Chevrolet Tahoe SSV, suitable for the vehicle needed for the Fire Department. The purchase of these vehicles will be financed by installment purchase contracts. The Board of Trustees established capital project number 2019-004 entitled 2019 Passenger Vehicles in the amount of \$101,745 to be funded by installment purchase contracts; and that the Superintendent of Public Works is authorized to purchase the aforesaid vehicles. A motion to approve the foregoing resolution was made by Trustee Paul Girard, seconded by Trustee Frank Hagen and passed unanimously by the Board.

**RESOLUTION NO. 18 OF 2019 - A RESOLUTION AUTHORIZING THE VILLAGE TREASURER TO SIGN INSTALLMENT PURCHASE CONTRACTS FOR THE FINANCING OF 2019 PASSENGER VEHICLES**

Project 2019-004 2019 Passenger Vehicles provides for the installment purchase contract financing of replacement passenger vehicles for the Parking Department, the Building Department, the Fire Inspector and the Fire Department. The Village Treasurer received installment purchase contract proposals from three firms qualified to offer such financing and Municipal Leasing Consultants of Grand Isle, Vermont offered a low bid rate of 3.665% on a tax-

exempt, three-year installment purchase contract with annual arrears payments. The Board of Trustees authorized the Village Treasurer to sign the aforesaid installment purchase contract(s) with Municipal Leasing Consultants, subject to review and approval of the Village Attorney. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen and passed unanimously by the Board.

**VILLAGE CLERK:**

**RESOLUTION NO. 19 OF 2019 - AUTHORIZING THE STANDARD WORK DAY FOR EMPLOYEES AND ELECTED OR APPOINTED OFFICIALS FOR NEW YORK STATE RETIREMENT SYSTEM REPORTING REQUIREMENTS**

The Office of the New York State Comptroller requires that the governing body establish the Standard Work Day for reporting days worked to the New York State and Local Employee’s Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this body. The New York State and Local Employee’s Retirement System Regulation for Reporting Time for Elected or Appointed Officials, Section 315.4, Record of Activities, (b)(5) Completion of the Standard Work Day and Reporting Resolutions, prescribes as a standard work day for elected or appointed official equal to no fewer than six hours nor more than eight hours for each such elected or appointed office or position for the purposes of calculating days worked for those who are enrolled in the New York State and Local Employee’s Retirement System. A motion to approve the foregoing resolution was made by Trustee Steve Alpert, seconded by Trustee Frank Hagen and passed unanimously by the Board. The Village Board of the Village of Suffern establishes the standard work day for employees and elected or appointed officials as follows:

<b>JOB TITLE</b>	<b>STANDARD WORK DAY</b>
ASSISTANT COURT CLERK	7.00
ASSISTANT MAINTENANCE MECHANIC	8.00
ASSISTANT OPERATOR IIB-WATER TREATMENT	8.00
ASSISTANT VILLAGE ATTORNEY	6.00
ASSOCIATE VILLAGE JUSTICE	6.00
ASST BUILDING INSPECTOR PART TIME	3.80
ASST BUILDING INSPECTOR PART TIME	3.80
AUTO MECHANIC I	8.00
BUILDING INSPECTOR PART TIME	3.80
CHIEF OF POLICE	8.00
CHIEF OPERATOR IB - WATER TREATMENT	8.00
CLERK	7.00
CLERK PART TIME	3.40
CODE ENFORCEMENT OFFICER II PART TIME	3.80
COURT CLERK	7.00
CUSTODIAL WORKER	8.00
DATA ENTRY OPERATOR II	7.00
DEPUTY MAYOR	6.00
DEPUTY VILLAGE CLERK	7.00
DETECTIVE	8.00

FIRE SAFETY INSPECTOR PART TIME	3.80
JUSTICE	6.00
LABORER	8.00
LIEUTENANT	8.00
MACHINE EQUIPMENT OPERATOR II	8.00
MAINTENANCE HELPER	8.00
MAINTENANCE SUPERVISOR	8.00
MAYOR	6.00
OFFICE SERVICES AIDE	7.00
PARKING ENFORCEMENT AIDE	3.80
POLICE DISPATCHER	8.00
POLICE DISPATCHER PART TIME	3.80
POLICE OFFICER	8.00
POLICE OFFICER PART TIME	3.80
POLICE SERGEANT	8.00
RECEPTIONIST	7.00
RECEPTIONIST/TYPIST	7.00
RECORDS CLERK	8.00
RECREATION COORDINATOR	8.00
RECREATION FACILITY ATTENDANT	7.00
RECREATION INFORMATION CLERK	7.00
SENIOR ACCOUNT CLERK	7.00
SENIOR CLERK	6.00
SENIOR CLERK TYPIST	7.00
SENIOR DETECTIVE	8.00
SEWER AND WATER SYSTEM MECHANIC II	8.00
SUPERINTENDENT OF PUBLIC WORKS	8.00
TREASURER	7.00
TRUSTEE	6.00
VILLAGE CLERK/DEPUTY TREASURER	7.00

**ADJOURNMENT:**

A motion to close the meeting was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and approved unanimously by the Board. The meeting was adjourned at 8:48 p.m.