



**Workshop Meeting of Village Board of Trustee - Minutes
Tuesday, June 25, 2019 - 7:00 p.m.**

A Workshop Meeting of the Board of Trustees was held on Tuesday, June 25, 2019. In addition to discussing workshop agenda items, the following actions were taken by the Board as presented below:

Present: **Edward Markunas, Mayor**
 Steve Alpert, Trustee
 Frank Hagen, Trustee
 Moira Hertzman, Trustee
 Paul Girard, Trustee
 Ralph DeMarco, Village Attorney
 Amy Paffenroth, Village Clerk

CALL TO ORDER:

Mayor Markunas called the meeting to order at 7:00 p.m., leading the Pledge of Allegiance and a moment of silence in honor of our service men and women.

MOTION TO APPOINT TWO EMPLOYEES AS SEASONAL LABORERS AT THE SUFFERN MEMORIAL POOL

A motion to appoint to two employees to work as seasonal laborers – maintenance at the Suffern Memorial Pool during the summer season. The motion was made by Trustee Hertzman, seconded by Trustee Hagen, and passed unanimously by the Board.

MOTION TO DEDICATE THE LITTLE LEAGUE CONCESSION STAND IN HONOR OF PARTRICK (TOPPER) CROTTY

A motion to dedicate the concession stand used by the Suffern Little League located in the Suffern Ball Fields in honor of Patrick (Topper) Crotty, was made by Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board. The Board indicated that the sign naming the concession stand in honor of Topper Crotty, will be installed by the Suffern Department of Public Works.

RESOLUTION NO. 123 OF 2019 - AMENDING THE 2019-2020 GENERAL FUND BUDGET TO FUND MEMORIAL POOL CONCESSION STAND OPERATIONS

A request for sealed proposals for the Operation of the Concession Stand at the Suffern Memorial Pool (“Concession Stand”) were due to the Village Clerk on the June 24, 2019. There were no proposals received in response to the request for sealed proposals. The Village Board desires to have the Concession Stand operational during the 2019 summer season using Village employees and by purchasing supplies. The adopted 2019-2020 General Fund budget did not provide

funding for the additional staffing and supplies. The adopted 2019-2020 General Fund Contingent Account has sufficient funding to fund the additional staffing and supplies. It is anticipated that within the 2019 summer season the actual Concession Stand revenues will be equal to or greater than the actual concession expenditures. The Village Board of the Village of Suffern amends the 2019-2020 General Fund budget as follows:

Increase Appropriations Recreation Concession Expenditures	\$10,000
Decrease Contingent Account	\$10,000

If and when the actual Concession Stand revenues equal \$10,000, the Village Treasurer is authorized to amend the 2019-2020 General Fund budget as follows:

Increase Estimated Revenues – Recreation Concession	\$10,000
Increase Contingent Account	\$10,000

A motion to approve the foregoing Resolution was made by Trustee Steven Alpert, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 124 OF 2019 - AUTHORIZING RECREATION COORDINATOR TO PARTICIPATE IN GOVERNMENT AUCTION AND AMENDING 2019-2020 GENERAL FUND BUDGET

The Town of Clarkstown plans to hold an Internet-based auction of a surplus 1995 Wenger Encore Showmobile (“Showmobile”). The Village’s Public Works Supervisor and the Village’s Recreation Coordinator have physically inspected the Showmobile and found it to be in satisfactory working condition. The Village’s Public Works Supervisor has researched the sale prices of similar used showmobiles and has determined that a fair price for the Showmobile should not exceed \$7,500. The Village’s Recreation Coordinator recommends that the Village obtain the Showmobile at a cost not to exceed \$7,500. The 2019-2020 General Fund Budget did not provide for the purchase of the Showmobile. There are sufficient funds in the 2019-2020 Contingent Account. The Village’s Public Works Supervisor estimates that, in addition, at least \$7,500 of revenue not included in the 2019-2020 General Fund Budget should be realized from the sale of surplus vehicles and equipment. The Village Board of the Village of Suffern authorized the Recreation Coordinator to participate in the auction for the aforesaid Showmobile on behalf of the Village and submit a bid price not to exceed \$7,500 for the purchase of the Showmobile. Should the Village be successful in acquiring the Showmobile for an auction bid price not to exceed \$7,500, the Village Treasurer is authorized to amend the 2019-2020 General Fund budget by increasing Appropriations A7140.2 - Recreation Equipment in the amount of such successful auction bid price. Should the Village realize proceeds from the sale of surplus vehicles or equipment, the Village Treasurer is authorized to amend the 2019-2020 General Fund Budget by increasing Revenues A2665.1 - Sale of Surplus Equipment. Should the Village not realize proceeds from the sale of surplus vehicles or equipment enough to cover the cost of the successful auction bid price, the Village Treasurer is authorized to amend the 2019-2020 General Fund budget by decreasing A1990 - Contingent Account in the necessary amount to cover the remaining balance of the successful auction bid

price. A motion to approve the foregoing resolution was made by Trustee Moira Hertzman, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

RESOLUTION NO. 125 OF 2019 - RESOLUTION CREATING THE POSITIONS OF REFRESHMENT STAND ATTENDANT I AT THE SUFFERN MEMORIAL POOL

The Board of Trustees created three positions of Refreshment Stand Attendant I in the Village of Suffern. A motion to approve the foregoing Resolution was made by Trustee Frank Hagen, seconded by Trustee Steve Alpert, and passed unanimously by the Board.

ADJOURNMENT:

A motion to adjourn the meeting at 9:35 p.m. was made by Trustee Paul Girard, seconded by Trustee Steve Alpert, and passed unanimously by the Board.