



Village of Suffern
Village Board Meeting Minutes
Monday, October 7, 2019 - 7:00 p.m.

A Regular Meeting of the Village Board of Trustees was held Monday, October 7, 2019.

Present: **Edward Markunas, Mayor**
 Steven Alpert, Trustee
 Frank Hagen, Trustee
 Moira Hertzman, Trustee
 Ralph DeMarco Village Attorney
 Amy Paffenroth, Village Clerk

Absent: **Paul Girard**

CALL TO ORDER:

Mayor Markunas called the meeting to order at 7:03 p.m.

UPCOMING MEETINGS:

A Workshop Meeting of the Board of Trustees will be held Tuesday, October 29, 2019 at 7:00 p.m. The next Regular Meeting of the Board of Trustees will be Wednesday, November 6, 2019 at 7:00 p.m.

POLICE DEPARTMENT PRESENTATION AND UPDATE:

The Village of Suffern Police Department DARE Program raised \$11,223.25 from September 11th T-Shirt Fund Raising Drive. Chief Clarke Osborn presented a check to the Village of Suffern in the amount raised. Following the presentation, Chief Osborn provided an update of the previous month's statistics and activities and offered the following resolutions:

RESOLUTION NO. 193 OF 2019 - ACCEPTING A DONATION FROM THE SUFFERN POLICE DEPARTMENT AND THE DARE PROGRAM PRESENTED TO THE VILLAGE OF SUFFERN FOR THE MAINTENANCE AND REPAIR OF THE SEPTEMBER 11TH MEMORIAL

The Village of Suffern Police Department DARE Program raised \$11,223.25 from September 11th T-Shirt Fund Raising Drive. The Chief of Police recommended that funds be dedicated for the use of maintenance and repairs of the September 11th Memorial. The Board of Trustees committed the funds for the purpose of maintaining and repairing the September 11th Memorial. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 194 OF 2019 - AUTHORIZING THE NOMINATING CERTIFICATION OF VIC WOLF AS DISPATCHER PART TIME

The Board of Trustees certified the nomination of Vic Wolf to the position of Dispatcher Part-Time. The nomination of Vic Wolf is pending final certification of qualifications by Rockland County Personnel as well as confirmation by the Treasurer that funds for this position are available in the 2019-2020 adopted budget. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

FIRE DEPARTMENT:

A motion to accept Brian Dorsey as an over age 18 member of the Hose Company was made by Frank Hagen, seconded by Steven Alpert, and passed unanimously by the Board.

CULTURE AND RECREATION:

Cathy Mills provided an overview of the previous month's recreation activities as well as upcoming activities: Firefighters Parade – September 7; September 11th Ceremony; Dog Day with the Lions Club - September 14; Midget Mountie Bonfire – September 14; Street Fair – September 15, Suffern Day – September 21; Connor School Bike Rodeo; Yoga for Beginners in the Community Center Monday evenings – Oct. 7, 21, 28 and November 4; Nutrition Workshop – October 1; Walking Wednesdays self-guided tours – October 2, 9, 16, 23; Halloween Window Painting – October 11 and the Halloween Parade – October 27

RESOLUTION NO. 195 OF 2019 - A RESOLUTION AUTHORIZING LEGION FIREWORKS CO., INC TO DISPLAY FIREWORKS FOR SUFFERN DAY HELD SEPTEMBER 21, 2019

Legion Fireworks Co., Inc., 10 Legion Lane, Wappingers Falls, New York submitted a Contract and Agreement to provide a firework display services in the amount of \$6,500.00 on Suffern Day, September 21, 2019. On September 20, 2019, the Recreation Coordinator presented the Legion Fireworks Co., Inc. Contract and Agreement to the Mayor for signature. The Village Attorney made modifications to the Legion Fireworks Co., Inc. Contract and Agreement on September 20, 2019 to provide a fireworks display at Suffern Day held September 21, 2019, and required Legion Fireworks Co., Inc. to provide a certificate of insurance for additional liability coverage. The Board of Trustees authorized Mayor Markunas to sign the Contract and Agreement with Legion Fireworks Co., Inc., as modified by the Village Attorney, to provide a firework display on Suffern Day, September 21, 2019, Nunc Pro Tunc. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

GRANT WRITER:

Fred Rella provided the Board with an update regarding the status of Grant applications.

DEPARTMENT OF PUBLIC WORKS:

Charles Sawicki provided an update of Department of Public Works activities.

TREASURER:

RESOLUTION NO. 196 OF 2019 - AMENDING 2019-2020 BUDGET FOR PER CAPITA STATE AID

The 2019-2020 Adopted General Fund included \$10,320 for per capita state aid revenue. The 2019-2020 New York State adopted budget did not include a provision for per capita state aid to villages. The Village Board of Trustees amended the 2019-2020 adopted General Fund budget by reducing Estimated Revenues – Per Capita State Aid and increasing Appropriated Fund Balance, each in the amount of \$10,320. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 197 OF 2019 - A RESOLUTION AMENDING CAPITAL PROJECT 2005-007

In fiscal year ended May 31, 2005, the Village Board of Trustees authorized capital project 2005-007 entitled Water Supply Improvements (the “Project”) in the amount of \$179,589. The total cost of the completed Project was \$181,865 offset by revenues of \$180,727. The Board amended capital project 2005-007 Water Supply Improvements and the 2019-2020 General Fund budget as follows:

Increase Project 2005-007 Appropriations	\$2,276
Increase Project 2005-007 Transfers in from General Fund	\$1,138

The Village Treasurer is directed to transfer \$1,138 from the General Fund to Project 2005-007. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 198 OF 2019 - A RESOLUTION AMENDING CAPITAL PROJECT 2015-002

In fiscal year ended May 31, 2015, the Village Board of Trustees authorized capital project 2015-002 entitled Water Well No. 3 Refurbish (the “Project”) in the amount of \$15,000. Bond anticipation notes (the “BANs”) that were issued for the Project in the original amount of \$15,000 have been paid and will be paid in full by the Water Fund on or before November 16, 2019. The resolutions authorizing the issuance of the BANs specifically identified the purpose as the refurbishment of Water Well No. 3. There have not been any expenditures related to the Project. The Board amended capital project 2015-002 Water Well No. 3 Refurbish and the 2019-2020 Water Fund budget as follows:

Increase Water Fund Transfers in from Project 2015-002	\$15,000
Decrease Project 2015-002 Appropriations – Capital Outlay	\$15,000
Increase Project 2015-002 Transfers to Water Fund	\$15,000

The Village Treasurer is directed to transfer \$15,000 from the Project 2015-002 to the Water Fund on or after the final payment of the BANs for Project 2015-002. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 199 OF 2019 - AUTHORIZING MARIA DUFFY AND LYNNE BRYANT TO ATTEND THE NYS AND LOCAL RETIREMENT SYSTEM SEMINAR OCTOBER 30, 2019

The Board of Trustees authorized Maria Duffy and Lynne Bryant to attend the NYS and Local Retirement System Seminar on October 30, 2019 in Pomona, New York at no cost to the Village for registration. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Frank Hagen, and passed unanimously by the Board.

ATTORNEY:

RESOLUTION 201 OF 2019 - AUTHORIZING A PUBLIC HEARING TO BE HELD NOVEMBER 6, 2019 TO PROPOSE AMENDING CHAPTER 254 VEHICLES AND TRAFFIC – TO ESTABLISH PASSENGER LOADING ZONES IN THE CENTRAL BUSINESS DISTRICT

The Board of Trustees authorized a public hearing to be held Wednesday, November 6, 2019 at 7:10 p.m. to propose amending Chapter 254 Vehicles and Traffic – Article III: Parking, Standing Stopping, to establish passenger loading zones in the Central Business District. The Board declared its intention to serve as Lead Agency for SEQRA purposes, and directed that circulation of the proposed local law be made in accordance with NYS GML 239-I and m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Steven Alpert, and passed unanimously by the Board.

RESOLUTION 202 OF 2019 - AUTHORIZING A PUBLIC HEARING TO BE HELD NOVEMBER 6, 2019 TO PROPOSE AMENDING CHAPTER 254 VEHICLES AND TRAFFIC – TO ESTABLISH RESTRICTIONS ON VEHICLES IDLING IN THE CENTRAL BUSINESS DISTRICT

The Board of Trustees authorized a public hearing to be held Wednesday, November 6, 2019 at 7:15 p.m. to propose amending Chapter 254 Vehicles and Traffic – to establish limits on vehicles idling in the Central Business District. The Board declared its intention to serve as Lead Agency for SEQRA purposes, and directs that circulation of the proposed local law be made in accordance with NYS GML 239-I and m. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Steven Alpert, and passed unanimously by the Board.

RESOLUTION 203 OF 2019 - APPROVING AND RATIFYING THE MEMORANDUM OF AGREEMENT AND THE TERMS AND CONDITIONS OF THE COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 445

Negotiations have been ongoing between the Bargaining Team for the Village of Suffern (the “Village”) and the Bargaining Team for the International Brotherhood of Teamsters, Local 445, (“Local 445”) for a successor to the June 1, 2014 – May 31, 2018 Agreement between the parties.

Those negotiations resulted in a tentative agreement contained in a Memorandum of Agreement dated September 6, 2019 and September 26, 2019, which was ratified by the membership of the Local 445. The Board of Trustees reviewed the terms of the Memorandum of Agreement and found that a settlement consistent with the terms contained therein is in the best interest of the Village. The Board approved and ratified the terms of the Agreement and authorized the Mayor to execute a Collective Bargaining Agreement consistent with the terms thereof. A motion to approve the foregoing resolution was made by Trustee Steven Alpert, seconded by Trustee Moira Hertzman, and passed unanimously by the Board.

RESOLUTION NO. 204 OF 2019 - AMENDING THE 2019-2020 GENERAL FUND BUDGET TO TRANSFER FUNDS FROM OUTSIDE DATA PROCESSING AND BOOKS AND REFERENCES TO OVERTIME FOR VILLAGE CLERKS OFFICE

The Office of the Village Clerk reduced staff by 1.5 employees in 2019-2020. The Office also provides secretarial services to the Planning Board and Zoning Board during and outside regular business hours. Payments for taxes and fees must be accepted until the end of regular business hours. June begins tax collection and November begins water bill collection which results in additional phone inquiries, complaints, daily banking and reports, balancing of an additional cash receipt drawer, and preparing the data entry system for the processing of payments for the following business day. There has been a 22% increase in hospital required birth certificates and a 7% in vital records requests as compared to fiscal year 2018-2019. The Board of Trustees amended the 2019-2020 adopted General Fund budget as follows:

Decrease Appropriations – Outside Data Processing \$5,000

Decrease Appropriations – Books and References \$2,000

Increase Appropriations – Overtime \$7,000

A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Moira Hertzman and passed unanimously by the Board.

MAYOR:

RESOLUTION NO. 205 OF 2019 - AUTHORIZING STEINER STUDIOS TO FILM BLINDSPOT AT 25 OLD MILL ROAD ON ONE OR MORE DAYS BETWEEN OCTOBER 21 THROUGH NOVEMBER 5, 2019

The Board of Trustees authorized Steiner Studios, 25 Washington Avenue, Suite 5000, Brooklyn, New York, to conduct filming for “Blindspot” at the former Novartis Facility, located at 25 Old Mill Road, which shall occur on one or more days between the period of October 21 and November 5, 2019 with filming activities taking place between the hours of 6:00 a.m. to 10:00 p.m. The Village Clerk is authorized to sign the Permit Application authorizing Steiner Studios to conduct filming activities. The approval of this permit is subject to the submission of all required documentation as well as payment of fees all as provided for in Local Law 4 of 2017. A motion to approve the foregoing resolution was made by Trustee Frank Hagen, seconded by Trustee Steven Alpert, and passed unanimously by the Board.

EXECUTIVE SESSION:

A motion to enter in to Executive Session to receive legal advice from counsel subject to attorney/client privilege was made at 8:20 p.m. by Frank Hagen, seconded by Trustee Steven Alpert, and passed unanimously by the Board.

A motion to close the Executive Session at 9:05 p.m. was made by Moira Hertzman, seconded by Frank Hagen, and passed unanimously by the Board. No action was taken by the Board of Trustees during Executive Session.

A motion to reenter the Regular Meeting of the Board of Trustees at 9:09 p.m. was made by Steven Alpert, seconded by Moira Hertzman, and passed unanimously by the Board.

ADJOURNMENT:

A motion to adjourn the meeting at 9:10 p.m. was made by Frank Hagen, seconded by Steve Alpert, and passed unanimously by the Board.