



## Village of Suffern

### RESOLUTION NO. 77 OF 2021

#### ADOPTING THE RECORD OF ACTIVITIES FOR ELECTED AND APPOINTED OFFICIALS

**WHEREAS**, the Office of the New York State Comptroller requires that the governing body establish the Standard Work Day for reporting days worked to the New York State and Local Employee's Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this body; and

**WHEREAS**, the New York State and Local Employee's Retirement System Regulation for Reporting Time for Elected or Appointed Officials, Section 315.4, Record of Activities, (b)(5) Completion of the Standard Work Day and Reporting Resolutions, prescribes as a standard work day for elected or appointed official equal to no fewer than six hours nor more than eight hours for each such elected or appointed office or position for the purposes of calculating days worked for those who are enrolled in the New York State and Local Employee's Retirement System; and

**WHEREAS**, officials who begin a new or subsequent term of office are required to complete a three-month record of activities (ROA) within 150 days of the start of the term and submit it to the secretary or clerk of the governing board within 30 days of completion; and

**WHEREAS**, a summary of the three-month record of activities submitted by Village of Suffern officials has been summarized on New York State and Local Retirement System (NYSLRS) Standard Work Day and Report Resolution Form RS 2417-A/B.

**THEREFORE, BE IT RESOLVED**, the Village of Suffern Board of Trustees adopts the record of activities as presented on Form RS 2417-A/B and authorizes the Village Clerk to post form RS 2417-A/B for at least 30 days on the Village of Suffern Website, the Bulletin Board at the entrance of the Village Hall at 61, Washington Avenue, Suffern, NY, and at the entrance of the Office of the Village Clerk in accordance with the requirements of public notice established by the New York State and Local Retirement System.

A motion to approve the foregoing resolution was made by Trustee Charles Barone and seconded by Trustee Jo Meegan-Corrigan.

**AYES:** Mayor Edward Markunas  
Trustee Steven Alpert, Trustee Charles Barone, Trustee Jo Meegan-Corrigan,  
Trustee Fred Sauberman

**NOES:** None

Adopted May 3, 2021

Please type or print clearly  
 in blue or black ink

Employer Location Code

4 0 0 6 4

Received Date

**Standard Work Day and  
 Reporting Resolution for  
 Elected and Appointed Officials**

**RS 2417-A**

(Rev.11/19)

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

BE IT RESOLVED, that the Village of Suffern / 40064 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer) / (Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Steven Alpert	XXXX	XXXX	Trustee	12/07/2020 - 12/05/2022	6.00	3.00	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Charles Barone	XXXX	XXXX	Trustee	12/02/2019 - 12/06/2021	6.00	2.06	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Ernest Buonocore	XXXX	XXXX	Justice	12/03/2018 - 12/05/2022	6.00	3.17	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
Stephanie Furgang Adwar	XXXX	XXXX	Associate Justice	12/07/2020 - 12/06/2021	6.00	0.28	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Robert Magrino	XXXX	XXXX	Village Attorney	12/07/2020 - 12/06/2021	6.00	3.14	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Amy Paffenroth	XXXX	XXXX	Village Clerk	12/02/2019 - 12/06/2021	7.00	29.43	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>

I, Amy Paffenroth

(Name of Secretary or Clerk)

secretary/clerk of the governing board of the Village of Suffern

(Name of Employer)

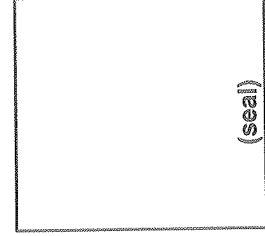
of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 3rd day of May, 2021

on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the Village of Suffern on this 4th day of May, 2021.

(Name of Employer)



**Affidavit of Posting:** I, Amy Paffenroth being duly sworn, deposes and says that the posting of the Resolution began on May 4, 2021 and continued for at least 30 days. That the Resolution was available to the public on the: May 4, 2021

(Name of Secretary or Clerk)

(Date)

Employer's website at: www.suffernny.gov

Official sign board at: 61 Washington Avenue, Suffern, NY 10901

Main entrance Secretary or Clerk's office at: 61 Washington Avenue, Suffern, NY 10901

(seal)

Received Date

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form**

Please type or print clearly in blue or black ink

**RS 2417-B**

(Rev.04/20)

Employer Location Code

4 0 0 6 4

Name	Social Security Number	NYS SLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Jo Meegan-Corrigan	XXXX	XXXX	Trustee	12/02/2019 - 12/06/2021	6.00	2.17	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Fred Sauberman	XXXX	XXXX	Trustee	12/07/2020 - 12/05/2022	6.00		<input checked="" type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
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<b>Appointed Officials:</b>									
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