



**VILLAGE OF SUFFERN
BOARD OF TRUSTEES
MEETING MINUTES
MONDAY, SEPTEMBER 13, 2021
7:00 P.M.**

A Meeting of the Village Board of Trustees was held Monday, September 13, 2021. In addition to items discussed, the Village Board of Trustees adopted 19 resolutions as noted below.

Present: Edward Markunas, Mayor
Steven Alpert, Trustee
Charles Barone, Trustee
Jo Meegan-Corrigan, Trustee
Fred Sauberman, Trustee
Robert Magrino, Attorney
Lisa-Ann DiMarsico-Smith, Village Clerk

CALL TO ORDER:

Mayor Markunas called the meeting to order and led everyone in the Pledge of Allegiance and requested a moment of silence for the 13 victims that lost their lives in Afghanistan and those who were affected by the 9-11 terror attacks that took place 20 years ago.

UPCOMING MEETINGS:

A Regular Meeting of the Village Board of Trustees will be held Monday, October 4, 2021 at 7:00 p.m. Next Workshop Meeting is scheduled for Monday, September 27, 2021 at 7:00 p.m.

ACTION ITEMS:

**RESOLUTION NO. 176 OF 2021
AMENDING SUFFERN FIRE DEPARTMENT BUDGET TO INCLUDE ADDITIONAL
\$10,000 FOR FIRE DEPARTMENT TRAINING**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Charles Barone and passed unanimously by the Board.

**RESOLUTION NO. 177 OF 2021
AUTHORIZING VILLAGE OF SUFFERN FIRE DEPARTMENT PERMISSION TO
LIST VARIOUS UNUSED EQUIPMENT (SEE ATTACHED LIST) FOR SALE ON GOV
DEALS**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Charles Barone and passed unanimously by the Board.

RESOLUTION NO. 178 OF 2021**AUTHORIZING \$130,000 OF ARPA21 FUNDS FOR TWO FIRE CHIEF VEHICLES**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Fred Sauberman and passed unanimously by the Board.

RESOLUTION NO. 179 OF 2021**AUTHORIZING VILLAGE OF SUFFERN POLICE DEPARTMENT PERMISSION TO SURPLUS THREE (3) VEHICLES**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Charles Barone and passed unanimously by the Board.

RESOLUTION NO. 180 OF 2021**ACCEPTING THE RESIGNATION OF PARKING ENFORCEMENT OFFICER (PEO)**

A motion to approve the foregoing resolution was made by Trustee Fred Sauberman and seconded by Trustee Charles Barone and passed unanimously by the Board.

RESOLUTION NO. 181 OF 2021**AUTHORIZING LEGION FIREWORKS CO., INC. TO PURCHASE AND DISPLAY FIREWORKS FOR SUFFERN DAY TO BE HELD ON OCTOBER 2, 2021**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Fred Sauberman and passed unanimously by the Board.

RESOLUTION NO. 182 OF 2021**AUTHORIZING \$50,000 OF ARPA21 FUNDS FOR GARBAGE TRUCK WITH PLOW**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Fred Sauberman and passed unanimously by the Board.

RESOLUTION NO. 183 OF 2021**AUTHORIZATION FOR APPLICATION FOR PAYMENT NO. 3 FOR DEWBERRY ENGINEERS, 600 PARSIPPANY RD, PARSIPPANY, NJ 07054, FOR THE HARDENING OF WATER TREATMENT PLANT AND BACKUP POWER FOR CRITICAL FACILITIES PROJECTS IN THE AMOUNT OF \$11,704.10**

The foregoing resolution was made by Trustee Jo Meegan-Corrigan, seconded by Trustee Charles Barone, and passed unanimously by the Board.

RESOLUTION NO. 184 OF 2021**AUTHORIZING PAYMENT NO. 6 TO COVINO AND SONS' CONSTRUCTION COMPANY FOR THE WAYNE AVENUE SIDEWALK PROJECT**

The foregoing resolution was made by Trustee Fred Sauberman, seconded by Trustee Jo Meegan-Corrigan, and passed unanimously by the Board.

RESOLUTION NO. 185 OF 2021**AUTHORIZATION FOR APPLICATION FOR PAYMENT NO. 1 FOR MEHL ELECTRIC AND COMMUNICATION COMPANY FOR THE WWTP UPGRADE PROJECT – CONTRACT 1E IN THE AMOUNT OF \$7,125.00**

The foregoing resolution was made by Trustee Charles Barone, seconded by Trustee Fred Sauberman, and passed unanimously by the Board.

**RESOLUTION NO. 186 OF 2021
AUTHORIZING AMENDMENT NO. 4 TO THE DELAWARE ENGINEERING
OWNER-ENGINEER AGREEMENT FOR CONSTRUCTION PHASE SERVICES FOR
THE WWTP UPGRADE CONTRACT NO. 2 IN THE AMOUNT OF \$185,000.00 (COPY
ATTACHED)**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Charles Barone and passed unanimously the Board.

**RESOLUTION NO. 187 OF 2021
AUTHORIZING MR. MICHAEL AGUSTIN TO ATTEND CLASSES FOR WATER
OPERATOR GRADE “D” CERTIFICATION TRAINING, OCTOBER 18-22, 2021 IN
CORTLAND, NY.**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Charles Barone and passed unanimously by the Board.

**RESOLUTION NO. 188 OF 2021
AWARD THREE-YEAR AGREEMENT TO JCO INC. ENVIRONMENTAL SERVICES
FOR OPERATIONAL SUPPORT TO THE WASTE WATER TREATMENT PLANT**

A motion to approve the foregoing resolution was made by Trustee Charles Barone and seconded by Trustee Jo Meegan-Corrigan and passed unanimously by the Board.

**RESOLUTION NO. 189 OF 2021
AUTHORIZING THE FILMING OF A SHORT FILM BY KDB PRODUCTIONS, LLC**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Charles Barone and passed unanimously by the Board.

**RESOLUTION NO. 190 OF 2021
SOCIAL MEDIA POLICY**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Charles Barone. After discussion the Board was polled and ruled in favor 3-2. The motion was declared passed.

AYES: Trustee Alpert, Barone, Meegan-Corrigan

NOES: Trustee Sauberman – Concerned with Duplication

Mayor Markunas – No Current Policy in place and cannot create policy via resolution

**RESOLUTION NO. 191 OF 2021
APPROVAL OF MINUTES -BOARD OF TRUSTEES SPECIAL MEETING OF
AUGUST 9, 2021**

A motion to approve the foregoing resolution was made by Trustee Charles Barone and seconded by Trustee Alpert and passed unanimously by the Board.

**RESOLUTION NO. 192 OF 2021
APPROVAL OF MINUTES - BOARD OF TRUSTEES MEETING OF AUGUST 9, 2021**

A motion to approve the foregoing resolution was made by Trustee Sauberman and seconded by Trustee Jo Meegan-Corrigan and passed unanimously by the Board.

**RESOLUTION NO. 193 OF 2021
AUTHORIZING AMERICAN NEEDS FATIMA ROSARY RALLY TO BE HELD
OCTOBER 16, 2021 AT AVON PARK**

A motion to approve the foregoing resolution was made by Trustee Jo Meegan-Corrigan and seconded by Trustee Charles Barone. All were in favor and the motion passed unanimously by the Board.

**RESOLUTION NO. 194 OF 2021
APPROVING THE SUFFERN CHAMBER OF COMMERCE EVENT PERMIT
APPLICATION TO HOLD THE ANNUAL CRAWLOWEEN BAR CRAWL FRIDAY,
OCTOBER 29, 2021**

A motion to approve the foregoing resolution was made by Trustee Steven Alpert and seconded by Trustee Jo Meegan-Corrigan and passed unanimously by the Board.

PRESENTATIONS & AWARDS:

AWARDS

The **Andrew C. Haggerty Award** was presented to Catie Vernola

The **Rockland County Municipal Planning Federation** recognized two Suffern Planning Board Members for completing their annual recertification requirements – Daniel and Timothy McInerney

PRESENTATION

Suffern Logistics – Provided an overview of the recently purchased property previously know as Novartis. Tree Top Companies a developer purchased the property on July 17, 2021 thru a private bankruptcy sale. The proposed site will be developed for a large distribution center. A concept plan is tentatively scheduled to be presented to the Planning Board on September 22, 2021. A formal application will be presented sometime this year. Project will take approximately 12 – 18 months. Current rendering of proposed site does not require any variances, nor will it affect any residential roadway. This project will create construction jobs as well as full time jobs upon completion.

DEPARTMENTAL UPDATES:

Department Heads provided verbal updates as outline below:

FIRE DEPARTMENT

- Update – New Fire Truck is currently scheduled for delivery end of October early November
- Tabled - Sale of the 1992 American LaFrance Firetruck
- **RESOLUTIONS** – Noted above

POLICE DEPARTMENT

- Update – Provided stats on the number of service calls
- Suffern Police Internship through RCC – Intern to start Monday – Ava Smith

- LPR'S (license plate readers) – Sheriff Falco received a grant and will replace 2 of the 3 needed units for the Suffern Police Department
- Police Department acquiring and implementing the “Bola Wrap” system – a device that wraps suspect from a safe distance without force. Currently 2 Police Officers were trained as instructors. Village Attorney will work with Chief to establish a policy.
- Police Vehicle Dash Cameras and Body Cameras – The system that was previously purchased is not meeting the current needs of the department. After contacting company, they will refund 100% to enable department to purchase a new system provided by Packsys which is less expensive than the previously purchased system. It is a one-time cost with no recurring storage fees.
- Executive Session requested to discuss Personnel and Litigation.
- **RESOLUTIONS** – Noted above

CULTURE AND RECREATION

- Provided updates on the events that will be approaching within the next few weeks in the Village. Please visit Suffernny.gov for more information.
- **RESOLUTIONS** – Noted above

GRANT PROGRAM

- Provided update on the Wayne Avenue Sidewalk project. Project is 90% completed.
- **RESOLUTIONS** – Noted above

PUBLIC PARTICIPATION

Numerous residents commented.

DEPARTMENT OF PUBLIC WORKS

- Provided numerous updates on the projects that the Public Works Department is undertaking within the Village.
- Resolution Tabled - Modify 2022 WWTP Operations budget to reflect adjusted operational support amount and include salary for a Maintenance Helper position, subject to Treasurer review
- **RESOLUTIONS** – Noted above

TREASURER

- Provided update on status of the Arpa21 funds
- The Village's Annual Financial Report was filed with the state and will be available on the website for review; the auditors will be onsite next week.

ATTORNEY:

- Discussed updating film permit fees at workshop
- **RESOLUTIONS** – Noted above
- Lafayette Theater Noise Permit Application – awaiting formal application

BOARD OF TRUSTEES

- Deputy Mayor Charles Barone read into the record a letter requesting the Board of Ethics convene to render a judgment for his complaint.
- **RESOLUTIONS** – Noted above

MAYOR

- **RESOLUTIONS** – Noted above

EXECUTIVE SESSION:

Motion to enter Executive Session to discuss an Employment Related Matter was made at 9:27 p.m. by Trustee Charles Barone, seconded by Trustee Steven Alpert. All were in favor and the motion carried.

Motion to end Executive Session and reenter the meeting at 9:50 p.m. was made by Trustee Charles Barone, seconded by Trustee Steven Alpert. All were in favor and the motion carried. No action was taken during Executive Session.

ADJOURNMENT:

Trustee Charles Barone made a motion to adjourn the meeting at 9:51 p.m., seconded by Trustee Jo Meegan-Corrigan. All were in favor and the meeting adjourned at 9:51 p.m.

Respectfully submitted,

Lisa-Ann DiMarsico-Smith
Village Clerk