



**VILLAGE OF SUFFERN  
BOARD OF TRUSTEES  
WORKSHOP MEETING MINUTES  
MONDAY, MARCH 28, 2022**

**Present:** Michael F. Curley, Mayor  
Jo Meegan-Corrigan, Deputy Mayor  
Steven Alpert, Trustee  
Frank Hagen, Trustee  
Fred Sauberman, Trustee  
Melissa B. Reimer, Village Clerk  
Michael A. Genito, Village Treasurer

**CALL TO ORDER**

Mayor Curley called the meeting to order and led everyone in the Pledge of Allegiance and requested a moment of silence Ukrainian refugees and all refugees that live around the world.

**UPCOMING MEETINGS**

A Regular Meeting of the Village Board of Trustees will be held April 4, 2022, at 7:00 P.M.  
A Workshop Meeting of the Village Board of Trustees will be held April 25, 2022, at 7:00 P.M.  
A Regular Meeting of the Village Board of Trustees will be held May 2, 2022, at 7:00 P.M.

**PRESENTATION OF DONATION**

Donations raised from the Ukrainian Fundraiser presented to Sister Servants of Mary Immaculate. Mayor Curley and the Village Board presented \$15,006.

**PUBLIC HEARING on April 4, 2022:**

- a. 7:02 P.M. 2022 –2023 TENTATIVE BUDGET
- b. 7:03 P.M. 2022 –, 2023 WATER & SEWER RATES

**ATTORNEY (Mayor Curley)**

- a. Motion to grant permit for the Suffern Chamber of Commerce to hold the Suffern Street Fair on May 1, 2022, from 10:00 A.M. to 5:00 P.M.
- b. Motion to grant permit for the Sacred Heart Church to hold a Circus on Tagaste Monastery Grounds on June 2, 2022, at 6:00 P.M. and June 3, 2022, at 5:00 P.M. and 7:00 P.M.

**FIRE DEPARTMENT**

- a. Mr. Jeremy Kaufer, Fire Chief, shared that there is a new member in the Vol. Hose Co. 1: Matthew Friedman; over 18 member.
- b. Mr. Kaufer stated that there will be a resolution to extend coverage under the NYS Volunteer Firefighters Benefit Law to authorize Village firefighters who participate in Rockland County Emergency Service Activities (teams).

**POLICE DEPARTMENT:**

- a. Chief Andrew Loughlin shared some statistics. Receiving our new body cam system as well as the new interview room system. All officers will be trained.
- b. The Chief state that there will be a resolution declaring Fingerprint Scanner by the Village of Suffern no longer being needed for municipal purposes to be surplus. List on GovDeals.

**GRANTS:**

- a. Mr. Fred Rella, Grant Writer for the Village, explained that the application for the Community Development Block Grant (“CDBG”) for the \$200,000 Parking Lot A. Mr. Rella thanked the mayor and the board for getting the additional forms back to him timely and efficiently in order to file the application. The Village actually submitted the application a week early. Two other grants, the garbage truck and the all-terrain vehicle, Mr. Rella explained that the Village has now completed the grant disbursement agreements. The Village can now go out and purchase those vehicles.

**CULTURE AND RECREATION:**

- a. Ms. Cathy Mills, Recreation Coordinator, discussed the April calendar of events. Suffern Little League opening Ceremony and Easter Egg Hunt are the same day. Keep Rockland Beautiful is also going to take place April 30<sup>th</sup>. Mayor Curley added that the ballfields are being worked on.

**DEPARTMENT OF PUBLIC WORKS:**

- a. Mr. Charles Sawicki, Superintendent of Public Works, explained a resolution will be passed on April 4<sup>th</sup>, authorizing payment of application no. 7 to Pitingaro & Doetsch for Backup Power for Critical Facilities Project.
- b. Mr. Sawicki discussed a resolution authorizing payment of application no. 7 to Pitingaro & Doetsch for the Hardening of Water Treatment Plant Project.
- c. The Superintendent of Public Works spoke about the resolution for Mayor Curley authorization to execute a contract with Pitingaro & Doetsch for professional services in connection with the new water metering and data collection system and ancillary components in the amount of \$12,800.
- d. **Resolution** below
- e. Mr. Sawicki discussed the authorization of Superintendent of Public Works to attend 2022 NYS Floodplain and Stormwater Managers Conference.
- f. He also discussed a resolution declaring various vehicles owned by the Village of Suffern no longer being needed for municipal purposes and to be surplus.
- g. Mr. Sawicki spoke about the resolution setting a public hearing Monday, May 2, 2022, at 7:02 P.M., to propose the acceptance of the annual NYS DEC MS4 Report.
- h. Mr. Sawicki explained the bid and resolution awarding the bid for Galion Stainless Steel Dump Body.
- i. Mr. Sawicki discussed the project of repaving Parking Lot B. In order to get the most cost effective method, the Department of Public Works is researching the prospect of utilizing Town of Clarkstown’s bid for resurfacing. Mr. Sawicki will have an answer for the Mayor and the Board within the next day or so. Mayor Curley added that the Lot B

project is for paving and drainage. He explained that the work is too extensive for the Village DPW Department.

**RESOLUTION NO. 66 OF 2022**

A RESOLUTION AWARDING THE BID FOR ZINC ORTHOPHOSPHATE TO COYNE CHEMICAL AND REJECTING THE BIDS FOR LIQUID SODIUM HYPOCHLORITE SOLUTION AND 25% SODIUM HYDROXIDE AND AUTHORIZING RE-SOLICITATION OF BIDS FOR LIQUID SODIUM HYPOCHLORITE SOLUTION AND 25% SODIUM HYDROXIDE

**BE IT ENACTED** by the Board of Trustees of the Village of Suffern as follows:

**WHEREAS**, the Village authorized the submission of competitive bids for various chemicals for use by the Department of Public Works, that is, for liquid sodium hypochlorite solution, 25% sodium hydroxide and zinc orthophosphate; and

**WHEREAS**, the bids were returnable on March 22, 2022; and

**WHEREAS**, various bids were submitted by seven providers; and

**WHEREAS**, the prices submitted have been reviewed for their reasonableness.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Suffern that the bid for zinc orthophosphate is awarded to Coyne Chemical, 3015 State Road, Croydon, Pennsylvania in the amount of \$13.5728 per gallon; and

**BE IT FURTHER RESOLVED**, that it is in the best interests of the Village to reject the bids for liquid sodium hypochlorite solution and 25% sodium hydroxide and such bids are hereby rejected; and

**BE IT FURTHER RESOLVED**, that the Village will solicit new bids for liquid sodium hypochlorite solution and 25% sodium hydroxide, said bids being returnable on April 19, 2022.

A motion to approve the foregoing resolution was made by Trustee Hagen and seconded by Trustee Corrigan, with all those in favor.

**Adopted:** March 28, 2022

**TREASURER**

- a. Michael A. Genito, Village Treasurer, requested a resolution authorizing \$13,000 of ARPA21 Funds for Vital Statistics Software. This will include the software, training and maintenance for the first year.

**TRUSTEES**

Steve Alpert asked about road repair lists. Charles Sawicki, Superintendent of Public Works said that there will be a list. Mr. Alpert asks specifically about Park Avenue. He said it will be around the Fall. Mr. Alpert then mentioned Cypress Road. Mr. Sawicki, Orange & Rockland (Cypress, Forrest, and Park) approached the Village to hold off while they do gas work before paving the street. O&R will pay for portion of the paving.

Mr. Alpert mentioned on Forrest, the berm along the side was missing and people were complaining. Some streets have curbs instead of berms. Water was seeping into their properties when the berm is missing. Mr. Sawicki explained that plows cause damage over time.

Mr. Alpert said that residents asked about long-term renters. People buy homes and rent them out. The mayor reiterated that renting out their homes is legal. Mayor Curley

mentioned that the Village needs to hire another Code Enforcer/Fire Inspector. Mayor Curley mentioned that Stonegate and Bon Aire have never been inspected. This is in their common areas. It's a serious problem. The mayor discussed how he will not stand for illegal apartments against fire safety. Need code enforcement to be on duty during the day and not at night. Mayor Curley said that we are behind on fire safety inspections.

Mr. Alpert mentioned that residents were asking about garbage collection at the Knolls. They would like the garbage to be collected by the Village. The Village would have to buy more equipment and more employees. For the Village to collect the garbage, it would not be cost effective.

Mr. Alpert asked about Community Solar Project – Rockland Community Choice Aggregate - residents have to opt out. Mayor Curley discussed the negative aspects of the program.

### **MAYOR**

- a. Mayor Curley congratulated the Fire Department, the Police Department, the DPW, the Recreation Department for the Hockey Team Parade. It was a great success and great parade. Thank you to the community and the other Board Members assisting. It was a credit to us all as a Village. We will all keep up the great things to keep it a great community.
- b. Mayor Curley discussed the concept of a “consent agenda.” Items on the agenda are discussed at the workshop and can be voted on in a group during the Regular Board Meeting. This gives more time to discuss other items that the public will be interested in.
- c. Jo Corrigan brought some Cub Scouts.
- d. A resolution will be passed appointing Howard Cohen as Court Attendant on-call.
- e. A Resolution will be presented for the Approval of March 7, 2022, Board of Trustees Meeting Minutes
- f. Chief and Police are doing Dare Dances.
- g. The mayor discussed paving of the streets. O&R is doing work on the streets; we have to negotiate with them to get the funds to patch our roads.
- h. Motion to grant permit for the Suffern Chamber of Commerce to hold the Suffern Street Fair on May 1, 2022, from 10:00 A.M. to 5:00 P.M.
- i. Motion to grant permit for the Sacred Heart Church to hold a Circus on Tagaste Monastery Grounds on June 2, 2022, at 6:00 P.M. and June 3, 2022, at 5:00 P.M. and 7:00 P.M.

### **ADJOURNMENT**

A motion to adjourn the meeting at 7:46 p.m. was made by Trustee Corrigan, seconded by Trustee Alpert, and passed unanimously by the Board.

Respectfully submitted,

Melissa B. Reimer, CPA  
Village Clerk