



**VILLAGE OF SUFFERN
BOARD OF TRUSTEES MEETING MINUTES
MONDAY, APRIL 4, 2022**

Present: Michael F. Curley, Mayor
Jo Meegan-Corrigan, Deputy Mayor
Steven Alpert, Trustee
Frank Hagen, Trustee
Fred Sauberman, Trustee
Robert Magrino, Assistant Village Attorney
Melissa B. Reimer, Village Clerk
Michael A. Genito, Village Treasurer

CALL TO ORDER

Mayor Curley called the meeting to order and led everyone in the Pledge of Allegiance and requested a moment of silence for veterans, first responders, individuals, and families in need, as well as the people in Ukraine for their safety and security.

UPCOMING MEETINGS

A Workshop Meeting of the Village Board of Trustees will be held April 25, 2022, at 7:00 P.M.
A Regular Meeting of the Village Board of Trustees will be held May 2, 2022, at 7:00 P.M.

PUBLIC HEARINGS

MOTION TO OPEN PUBLIC HEARING FOR 2022 –2023 TENTATIVE BUDGET

A motion to open the public hearing was made by Trustee Alpert and seconded by Trustee Corrigan, with all in favor. Michael Genito, Village Treasurer, presented a summary of the Tentative Budget and noted that copies of the Tentative Budget had been distributed to the Village Board and posted on the Village website on March 7, 2022.

MOTION TO CLOSE PUBLIC HEARING FOR 2022 –2023 TENTATIVE BUDGET As there was no one requesting to speak, a motion to close the public hearing was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

MOTION TO OPEN PUBLIC HEARING FOR 2022 – 2023 WATER & SEWER RATES

A motion to open the public hearing was made by Trustee Corrigan and seconded by Trustee Alpert, with all in favor. Mr. Genito repeated the information he presented with the summary of the Tentative Budget as to the 2022-2023 proposed water and sewer rates.

MOTION TO CLOSE PUBLIC HEARING FOR 2022 –2023 TENTATIVE BUDGET As there was no one requesting to speak, a motion to close the public hearing was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

MOTION TO GRANT A PERMIT FOR THE SUFFERN CHAMBER OF COMMERCE TO HOLD THE SUFFERN STREET FAIR, DOWNTOWN SUFFERN ON MAY 1, 2022, FROM 10 A.M. TO 5 P.M.

A motion was moved by Trustee Hagen, and seconded by Trustee Alpert, with all in favor.

MOTION TO GRANT A PERMIT FOR SACRED HEART CHURCH TO HOLD A CIRCUS ON TAGASTE MONASTERY GROUNDS ON JUNE 2, 2022, AT 6:00 P.M. AND JUNE 3, 2022, at 5:00 P.M. AND 7:00P.M.

A motion was moved by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

RESOLUTION NO. 67 OF 2022

CONFIRMING MAYOR CURLEY'S APPOINTMENT OF HOWARD COHEN AS COURT ATTENDANT ON-CALL

RESOLVED, the Board of Trustees hereby confirms Mayor Curley's appointment of Howard Cohen, as Court Attendant On-Call, effective April 5, 2022, at a pay rate of \$25.00 per hour.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: April 4, 2022

MOTION TO ACCEPT NEW MEMBER, MATTHEW FRIEDMAN, FOR THE VOLUNTEER HOSE COMPANY

A motion was moved by Trustee Alpert and seconded by Trustee Corrigan, with all in favor.

RESOLUTION NO. 68 OF 2022

TO EXTEND COVERAGE UNDER THE NYS VOLUNTEER FIREFIGHTERS BENEFIT LAW TO AUTHORIZE VILLAGE FIREFIGHTERS WHO PARTICIPATE IN ROCKLAND COUNTY EMERGENCY SERVICE ACTIVITIES

WHEREAS, members of the Suffern Fire Department serve as members of Rockland County Emergency Services; and

WHEREAS, the Village of Suffern desires to extend Volunteer Firefighter Benefits to active-duty Volunteer Firefighters while participating in Rockland County Emergency Services.

BE IT RESOLVED, the Village Board hereby extends coverage to Zachary Borden as a member of the Hazardous Materials Team for Rockland County and under the NYS Volunteer Firefighters Benefit Law is authorized to act as an active Village of Suffern firefighter when he participates in Rockland County Emergency Services; and

BE IT FURTHER RESOLVED, the Suffern Fire Chief is authorized to sign the letter from the Office of Fire and Emergency Services authorizing Zachary Borden to participate in Rockland County Emergency Services activities.

A motion to approve the foregoing resolution was made by Trustee Hagen, seconded by Trustee Corrigan, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 69 OF 2022

DECLARING FINGERPRINT SCANNER BY THE VILLAGE OF SUFFERN NO LONGER BEING NEEDED FOR MUNICIPAL PURPOSES AND TO BE SURPLUS

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, Identix Fingerprint Scanner Model TP3100-ED, Serial No. AAK148001478 (the “Equipment”), owned by the Village of Suffern is no longer needed for any municipal purpose; and

WHEREAS, the Board of Trustees desires to declare the same to be surplus so that it may be properly sold or disposed of.

NOW, THEREFORE BE IT RESOLVED, that the Village Board hereby declares the Equipment to be surplus and authorizes the Village Treasurer to sell or dispose of the Equipment as he deems in the best interests of the Village.

A motion to approve the foregoing resolution was made by Trustee Alpert, and seconded by Trustee Corrigan, with all in favor.

Adopted: April 4, 2022

**RESOLUTION NO. 70 OF 2022
APPOINTING TYLER STARK AS A PROBATIONARY POLICE OFFICER IN THE
VILLAGE OF SUFFERN**

NOW, THEREFORE, BE IT RESOLVED that Tyler Stark is appointed as a Probationary Police Officer with a salary of \$28.48 per hour, effective on and subject to clearance from the Rockland County Personnel Department, and further subject to a two-year probationary period, commencing on April 5, 2022.

A motion to approve the foregoing resolution was made by Trustee Corrigan, and seconded by Trustee Alpert, with all in favor.

Adopted: April 4, 2022

**RESOLUTION NO. 71 OF 2022
AUTHORIZING PAYMENT OF APPLICATION NO. 7 TO PITINGARO & DOETSCH
CONSULTING ENGINEERS FOR THE BACKUP POWER FOR CRITICAL
FACILITIES PROJECT**

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that payment of Application No. 7 to Pitingaro & Doetsch Consulting Engineers, P.C. in the amount of \$1,721.04 for Project 2021-006 GOSR NYCR-0256 Backup Power for Critical Facilities is hereby authorized.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

**RESOLUTION NO. 72 OF 2022
AUTHORIZING PAYMENT OF APPLICATION NO. 7 TO PITINGARO & DOETSCH
CONSULTING ENGINEERS FOR THE HARDENING OF WATER TREATMENT
PLANT PROJECT**

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that payment of Application No. 7 to Pitingaro & Doetsch Consulting Engineers, P.C. in the amount of \$5,008.32 for Project 2021-005 GOSR NYCR-0255 Hardening of Water Treatment Plant is hereby authorized.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 7, 2022

RESOLUTION NO. 73 OF 2022

AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH PITINGARO & DOETSCH FOR PROFESSIONAL SERVICES IN CONNECTION WITH PROJECT 2022-001 WATER METERS & AMR

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village of Suffern owns and operates a community water system (CWS) that provides potable water to the residents of the Village and others; and

WHEREAS, on June 28, 2021, the Village Board adopted resolution 113 establishing Project 2022-001 Water Meters & AMR (the “Project”), authorizing the replacement of inaccurate water meters and the implementation of an automated meter reading system (AMR); and

WHEREAS, the Village intends to finance the system through New York State Environmental Facilities Corporation (the “EFC”); and

WHEREAS, the EFC requires an engineer’s report to describe in detail the proposed project; and

WHEREAS, Pitingaro & Doetsch has submitted a proposal for such work in the amount of \$12, 800; and

WHEREAS, such work constitutes professional services not subject to competitive bidding; and

WHEREAS, the Board of Trustees is desirous of entering into a contract with Pitingaro & Doetsch for the preparation of such a report.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the Mayor is hereby authorized to execute a contract with Pitingaro & Doetsch for the foregoing professional services in connection with Project 2022-001 Water Meters & AMR in the amount of \$12,800, in accordance with the Pitingaro & Doetsch proposal dated March 23, 2022, subject to approval by the Village Attorney.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 74 OF 2022

AUTHORIZE SUPERINTENDENT OF PUBLIC WORKS TO ATTEND 2022 NYS FLOODPLAIN AND STORMWATER MANAGERS CONFERENCE

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Board of Trustees adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015, with prior approval by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED, the Village of Suffern Board of Trustees hereby authorizes Charles Sawicki, Superintendent of Public Works to attend the 2022 New York State Floodplain and Stormwater Managers Associated Annual Conference, May 3-5, 2022, in Schenectady, New York, at the conference registration cost of \$300 and conference lodging cost of \$115 per night, as well as the actual and necessary expenses for travel and meals not already included and in accordance with the Village’s policy of reimbursement for such expenses.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 75 OF 2022

DECLARING VARIOUS VEHICLES OWNED BY THE VILLAGE OF SUFFERN TO NO LONGER BEING NEEDED FOR MUNICIPAL PURPOSES AND TO BE SURPLUS

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, various vehicles owned by the Village of Suffern as set forth in Schedule “A” annexed hereto (the “Vehicles”) are no longer needed for any municipal purpose; and

WHEREAS, the Board of Trustees desires to declare the same to be surplus so that they may be properly sold or disposed of.

NOW, THEREFORE BE IT RESOLVED, that the Village Board hereby declares the Vehicles to be surplus and authorizes the Village Treasurer to sell or dispose of the Vehicles as he deems in the best interests of the Village.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 76 OF 2022

SETTING A PUBLIC HEARING MONDAY, MAY 2, 2022, AT 7:02 P.M., TO PROPOSE THE ACCEPTANCE OF THE ANNUAL NYS DEC MS4 REPORT

RESOLVED, the Board of Trustees authorizes holding a Public Hearing on May 2, 2022, at 7:02 P.M., to propose the acceptance of the annual NYS DEC MS4 Report.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 77 OF 2022

AWARDING THE BID FOR GALION STAINLESS STEEL DUMP BODY

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village authorized the submission of competitive bids for Galion Stainless Steel Dump Body; and

WHEREAS, the bids were returnable on March 24, 2022; and

WHEREAS, a bid was submitted by one provider; and

WHEREAS, the price submitted had been reviewed for reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the bid for Galion Stainless Steel Dump Body is awarded to Trius, 458 Johnson Avenue, Bohemia, NY in the amount of \$\$44,500.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 78 OF 2022

AUTHORIZING SOLICITATION OF FORMAL BIDS FOR THE MUNICIPAL LOT "B" DRAINAGE IMPROVEMENTS PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the solicitation of formal bids for the Municipal Lot "B" Drainage Improvements Project is hereby authorized, with bids to be returnable by April 21, 2022, at 2:00 P.M.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 79 OF 2022

AUTHORIZING SOLICITATION OF FORMAL BIDS FOR THE MUNICIPAL LOT "B" PAVEMENT IMPROVEMENTS PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the solicitation of formal bids for the Municipal Lot "B" Pavement Improvements Project is hereby authorized, with bids to be returnable by April 21, 2022, at 3:00 P.M.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Hagen, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 80 OF 2022

AUTHORIZING \$13,000 OF ARPA21 FUNDS FOR VITAL STATISTICS SOFTWARE

WHEREAS the Village Clerk's Office requires software to process, store, and reproduce vital statistics, including but not limited to birth and death certificates (the "Software"); and

WHEREAS the Village Clerk has determined after extensive research that the software provided by Edmunds GovTech of 301 Tilton Road, Northfield, New Jersey 08225 (the "Vendor") at a cost to purchase, install, train the Village Clerk's staff, and the first year's support not to exceed \$13,000, is utilized by other New York State municipalities with the same or greater number of vital statistics documents processed annually.

NOW THEREFORE BE IT RESOLVED that the Village Board of the Village of Suffern authorizes the use of up to \$13,000 of American Rescue Plan Act of 2021 ("ARPA21") Coronavirus Local Fiscal Recovery Funds to finance the purchase of the Software; and

FURTHER BE IT RESOLVED that the Mayor is authorized to execute a contract with the Vendor for the purchase, installation, training and support of the Software, approved as to form by the Village Attorney; and

FURTHER BE IT RESOLVED that any unspent funds remaining after the purchase of said software will be returned to the ARPA21 account being maintained by the Office of the Village Treasurer.

A motion to approve the foregoing resolution was made by Trustee Alpert, and seconded by Trustee Corrigan, with all in favor.

Adopted: April 4, 2022

RESOLUTION NO. 81 OF 2022

APPROVAL OF MINUTES BOARD OF TRUSTEES MEETING OF MARCH 7, 2022

RESOLVED, the minutes of the Board of Trustees Meeting of March 7, 2022, be and are hereby approved.

A motion to approve the foregoing resolution was made by Trustee Sauberman, and seconded by Trustee Corrigan, with all in favor.

Adopted: April 4, 2022

POLICE DEPARTMENT

Chief Andrew Loughlin shared some statistics. DARE dances are scheduled for April 29 and June 10, 2022. The Chief thanked the Recreation Department for their assistance. Chief Loughlin said that the PD received the new body-worn camera system. The officers will receive training and the technology will be implemented.

GRANTS

Mr. Fred Rella, Grant Writer for the Village, spoke about two grants that were applied for through the Dormitory Authority of the State of New York (“DASNY”). The first is an all-terrain vehicle with a trailer for the Fire Department for \$50,000. The paperwork is complete, and the purchasing process can begin. The same is true with the second DASNY grant. The grant is a \$200,000 grant for a garbage truck with an estimated cost of \$250,000. The Village Board of Trustees previously authorized up to \$50,000 of ARPA21 funds to finance the balance. The application for the Community Development Block Grant (“CDBG”) for the \$200,000 Parking Lot A repaving was submitted.

CULTURE AND RECREATION

Ms. Cathy Mills, Recreation Coordinator, discussed the April calendar of events. The Suffern Little League opening parade and ceremony, and the annual Easter Egg Hunt will be this Saturday April 9, 2022. Mayor Curley added that the ballfields are being prepared for Suffern Little League opening day.

PUBLIC PARTICIPATION

MOTION TO OPEN PUBLIC PARTICIPATION

The motion to open public participation was moved by Trustee Hagen, and seconded by Trustee Corrigan, with all in favor.

Bruce Simon came up to speak and announced that with the Village Board’s approval, Not Just Battery Saturday will be held on April 30, 2022.

MOTION TO APPROVE NOT JUST BATTERY SATURDAY FOR APRIL 30, 2022 FROM 10 A.M TO 1 P.M. AT SUFFERN VILLAGE HALL PARKING LOT, 61 WASHINGTON AVENUE, SUFFERN, NY 10901

The motion to approve Not Just Battery Saturday for April 30, 2022, was moved by Trustee Corrigan, and seconded by Trustee Alpert, with all in favor.

MOTION TO CLOSE PUBLIC PARTICIPATION

Seeing that no others were requesting to speak, a motion to close public participation was moved by Trustee Corrigan, and seconded by Trustee Sauberman, with all in favor.

TRUSTEES

Trustee Sauberman and Trustee Hagen thanked Michael Genito for always being open, accessible to the board, and answering all questions.

MAYOR

Mayor Michael Curley thanked the trustees for looking at the budget, asking questions of the Mayor and Michael Genito, and working together. Mayor Curley shared a rendering of a new logo for the Village vehicles prepared by Joe Hunt and the DPW, which was submitted to the Board. Mayor Curley thanked Mr. Hunt and the DPW for taking pride in their work and taking pride in the Village. It was not being voted on now, but the Mayor wanted to share it with the Board and the public. Mayor Curley also showed the public the signage for the recycling and garbage containers.

Mr. Bruce Simon commented that there are financial benefits to the Town by recycling. Mayor Curley thanked him for his comments.

Mayor Curley explained that the Village is doing more events for families. He discussed the first ever “Suffern Trolley Tour.” It will be held May 14, 2022, from 12 P.M. to 4 P.M. The trolley will travel through the Village carrying the Village Historian Craig Long. Mr. Long will give a tour of the historical sites throughout the Village from the trolley. There is no charge for the Trolley; donations will be accepted.

ADJOURNMENT

A motion to adjourn the meeting at 7:50 p.m. was made by Trustee Hagen, seconded by Trustee Sauberman, and passed unanimously by the Board.

Respectfully submitted,

Melissa B. Reimer, CPA
Village Clerk