

Village of Suffern, New York
 Budget Calendar
 Budget for Fiscal Year Ending May 31, 2025
 (Village Dates Subject to Change)

Budget Process	Village Date	Legal Deadline
Village Treasurer provides department heads with budget forms. (No later than February 8, per Village Law Section 5-502[1])	January 22, 2024	February 8
Department heads submit estimates to Village Treasurer. (No later than March 1, per Village Law Section 5-502[2])	February 16, 2024	March 1
Mayor prepares the tentative budget and files the tentative budget with the village clerk. (No later than March 20, per Village Law Section 5-504)	March 4, 2024	March 20
The village clerk presents the tentative budget to the board of trustees and the board reviews and modifies the tentative budget. (No later than March 31, per Village Law Section 5-508[1])	March 4, 2024	March 31
Notice of public hearing on tentative budget at least five days prior to date of public hearing. (Village Law Section 5-508[3])	March 18, 2024	April 10
Public hearing held on tentative budget no later than April 15. (Village Law Section 5-508[3])	April 15, 2024	April 15
Public hearing may be adjourned from day to day, but not beyond April 20. (Village Law Section 5-508[3])	TBD	April 20
Final revision of tentative budget. (Village Law Section 5-508[4])	April 17, 2024	After public hearing but prior to adoption
Adoption of budget. (Village Law Section 5-508[4])	April 29, 2024	May 1