



**VILLAGE OF SUFFERN
ORGANIZATIONAL MEETING AGENDA
DECEMBER 1, 2025, 7:00 P.M.**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF PARTICIPANTS

3. OATH OF OFFICE:

TRUSTEE – Jo Meegan-Corrigan

TRUSTEE – Clarke Osborn

4. ADMINISTRATIVE DETERMINATIONS:

- a. **MOTION – BOARD OF TRUSTEES MEETING SCHEDULE** - The Board of Trustees will hold their monthly meetings at 5:30 PM on the first Monday of each month. Unless otherwise noticed, all meetings of the Board of Trustees will be held at Suffern Village Hall, 61 Washington Avenue, Suffern, New York.
- b. **DESIGNATION OF THE OFFICIAL NEWSPAPER (Mayoral Designation)** - The official newspaper for the Village of Suffern is the Rockland Journal News.
- c. **DESIGNATED LOCATION FOR THE POSTING OF PUBLIC NOTICES (Mayoral Designation)**- Pursuant to Section 104 of Public Officers Law, the designated location for the posting of Village of Suffern public notices will be the Suffern Village Hall Bulletin Board located at 61 Washington Avenue, Suffern, New York.
- d. **DESIGNATED LOCATIONS FOR THE POSTING OF LEGAL NOTICES (Mayoral Designation)**– The locations designated for the posting of Village of Suffern legal notices will be as follows:
 - Suffern Village Hall Bulletin Board, 61 Washington Avenue
 - Suffern Police Department Bulletin Board, 61 Washington Avenue
 - Suffern Post Office, 15 Chestnut Street
 - Suffern Free Library, 210 Lafayette Avenue
 - Suffern Community Center, 41 Lafayette Avenue
 - Leo Lydon Building, Cypress Road
- e. **RESOLUTION** – Adopting the Official Village of Suffern Holiday Schedule

5. APPOINTMENTS:

- a. **APPOINTING DEPUTY MAYOR (Mayoral Designation)**
- b. **RESOLUTION** – Confirming Village Attorney
- c. **RESOLUTION** - Confirming Assistant Village Attorney
- d. **RESOLUTION** - Confirming Associate Village Justice
- e. **RESOLUTION** – Confirming Village Clerk
- f. **RESOLUTION** – Confirming Deputy Village Clerk
- g. **RESOLUTION** – Confirming Treasurer
- h. **RESOLUTION** – Confirming Deputy Treasurer
- i. **RESOLUTION** – Confirming Tax Collector
- j. **RESOLUTION** – Confirming Deputy Tax Collector

k. **RESOLUTION** - Confirming Historian

6. PLANNING BOARD:

- a. **RESOLUTION** - Confirming Planning Board Chairman (1 Year Term)
- b. **RESOLUTION** - Confirming Planning Board Member (5 Year Term)
- c. **RESOLUTION** - Confirming Planning Board Alternate Member (1 Year Term)
- d. **ACCEPTING RESIGNATION OF PLANNING BOARD MEMBER - (Mayoral Designation)**
- e. **APPOINTING PLANNING BOARD MEMBER - (Mayoral Designation)**

7. ZONING BOARD OF APPEALS:

- a. **RESOLUTION** - Confirming Zoning Board Chairman (1 Year Term)
- b. **RESOLUTION** - Confirming Zoning Board Member (5 Year Term)
- c. **RESOLUTION** - Confirming Zoning Board Ad Hoc Member (1 Year Term)

8. SEWER RENT APPEALS BOARD:

- a. **RESOLUTION** - Confirming Sewer Rent Appeals Board Chairman (1 Year Term)

9. ADVISORY BOARD ON CULTURE & RECREATION:

Appoint Advisory Board Members (Mayoral Appointment) – (1 Year Term)

10. CITIZEN ADVISORY COMMITTEE:

Appoint 2025 Citizen Advisory Committee (Mayoral Appointment) – (1 Year Term)

11. REPRESENTATIVES TO THE COMMUNITY FOUNDATION:

Appoint Community Foundation Board Members (Mayoral Appointment) – (1 Year Term)

12. REPRESENTATIVES TO THE MAHWAH RIVER COMMITTEE:

Appoint Mahwah River Committee Board Members (Mayoral Appointment) – (1 Year Term)

13. ADJOURNMENT: